

MINUTES

HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 1st NOVEMBER 2022 at 7.30pm

Attendees: Councillors: Mrs J. Green (Chairman), Mrs I. Walker, J. Albrighton, R. Barwell & T. Hill.

Present: Mr L Williams (Clerk), and one member of the public (MoP). The meeting started at 7.30pm.

1. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA –**
2. **APOLOGIES** – Received and accepted from Cllrs. Richards & Watkins. Also received from County Councillor Phil Robinson.
3. **Members of the public, District and County councillors will be invited to address the council at this time.** No District or County councillors were present. One MoP had asked the clerk to highlight the matter of footballers discarding their plastic sock ties on The Recreation Ground. The clerk will ask HFC to be vigilant.
4. **MINUTES OF PREVIOUS MEETING** – Members **resolved** that the minutes of meeting held on 4th October 2022 form an accurate record of the events.
5. **CLERK'S REPORT** – Members accepted the contents of the report at Appendix A. **Updates:** 3. HMRC: The appeal against the HMRC fixed penalty has been successful; 5. War Memorial: A quote, which was shared verbally, has been received; 6. The Stocks: The clerk confirmed that no funding is available from Dean Heritage Centre. This project may be eligible for a National Lottery Heritage grant in the £3,000 to £10,000 band.
6. **ACTION LOG** – Members resolved to accept the Action Log which was discussed. Closed: Items 2, 3, 5 and 13.
7. **DOG BINS** – Members **resolved** to appoint AM Grounds Maintenance at a rate of £20 for each service of the three bins.
8. **WARMTH HUBS** – Cllr. Walker updated members. No further actions currently required but all parties are asked to remain watchful.
9. **HIGHWAYS MATTERS** – (i) A40 Huntley, Vehicle Activated Signs. No progress recently owing to impasse between National Highways and Gloucestershire Constabulary.
10. **PLANNING APPLICATIONS**
 - A. **Received** – None.
 - B. **Dealt with Between Meetings** – (i) P1326/22/TPO Parklands Estate, Oak Way, Huntley. Reduce the height of lime trees T6 & T7 of G41 TPO 172, by

approx. 5 to 6 metres by cutting back to previous pollarding points. Repeat pollarding of both trees by cutting back to previous pollarding points on a three-year cycle. **No Objections.**

(ii) Licensing Application under The Licensing Act 2003 F/22/00621/PRMA Ross Road Garage, Huntley GL19 3EX. Application. **No Objections.**

C. Decided Since Last Meeting – P1230/22/FUL 1-9, 12 & 13 Hamlen Close, Huntley. Proposed external wall insulation with changes to external wall finishes. **Granted** on 26th October 2022.

D. Appeals – None.

E. Enforcement Issues – No updates.

11. Cross Parish Group – No recent activity.

12. Neighbourhood Development Plan - Members **accepted** the latest report from the NDP Steering Group, Appendix B.

13. Finance

A. Members **received** the parish account balances and authorised payments as detailed.

(a)	Statement of Accounts as at 27th October 2022		
	Deposit Account	£	49,132.35
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,105.13
	Play Area Ringfenced Funds Account	£	13,501.52
(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		No Report
(d)	To ratify payment made between meetings		None
(e)	BACS Payments for Approval		
	Clerk's Expenses (As detailed in Clerk's Report)	£	21.89
	Clerk's Wages (Net)	£	434.45
	HMRC Re Above	£	102.00
	Huntley Village Hall (October Hire)	£	18.00
	Signs of Cheshire Ltd (Balance re Noticeboards)	£	1,026.00
(f)	Income Received – Since 1st October 2022	£	
	Bank Interest	£	2.55

* = Authorised to be paid upon satisfactory receipt of items

B. BUDGET 2023/24 – (i) Members received the first draft of the 2023/24 budget and agreed with the following amendments: Postage, reduce from £75 to £50; Competition Prizes, (£60) remove as donated; Tree Survey & Surgery, (£550) remove as being done this financial year; One-Off Projects, earmark £3,000 for VAS and £1,500 to war memorial restoration from existing general reserves. Postpone The Stocks project until 2024/25. Members **approved** the amended budget with the intention of keeping the necessary increase in precept to a minimum.

(ii) Members **resolved** that the precept for 2023/2024 will be £25,196. The clerk advised this to be the first increase since 2017 and calculated it to be in the region of and extra £7.75 per household for the year.

14. **REMEMBRANCE DAY** – It was **agreed** that Cllr. Green will lay the wreath on behalf of the parish council. The clerk updated members on the latest position re traffic control and advised that a PCSO had been in touch with Longhope PC in the belief that the parade was being held there.
15. **TREE SURVEY** – The tree survey quote from Greenfields Ltd for £475 plus VAT was **accepted**.
16. **ITEMS FOR NEXT OR FUTURE MEETINGS** – No matters were disclosed.
17. **INFORMATION SHARE, NO DECISIONS REQUIRED** – Nothing disclosed.
18. **MEETINGS / TRAINING / SEMINARS** – (i) GAPTC are now running both face to face and virtual training events. Please liaise with the clerk for details. (ii) GRCC are holding a series of flood awareness webinars from 7th to 11th November.
19. **CORRESPONDENCE** – (i) HPC has received a detailed report suggesting numerous potential planning breaches on the Woodend Farm site. With permission from the author, this has been anonymised and forwarded to FoDDC Planning Enforcement; (ii) Several parishioners have taken the trouble to report the overflowing dog bins. All were thanked for doing so and the situation was explained. The new contractor (subject to formal appointment) serviced all three bins today.
20. **NEXT MEETING** – Confirmed as 7.30pm on Tuesday 6th December 2022 at Huntley Village Hall.

This part of the meeting ended at 8.36pm

21. **CONFIDENTIAL ITEM – Village Hall Car Park Project:** At 8.37pm Cllr. Green advised members that the contractor had identified significant deficiencies with the edging and foundations of the car park which had not been disclosed on the survey. The options were to carry out a potentially sub-standard job or to agree to set the foundations and edgings in a more robust manner at an estimated additional cost of £9,500 plus VAT. After discussion it was **resolved** to authorise the additional works. The clerk was asked to approach the chairman of the VH management committee for an additional contribution to the overall project.

The meeting ended at 8.59pm.

Signed:

Date: