

MINUTES

HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 3rd JANUARY 2023 at 7.30pm

Attendees: Councillors: Mrs I. Walker (Acting Chairman), J. Albrighton, T. Hill, I. Richards

Present: Mr L Williams (Clerk) and up to three member of the public (MoP). The meeting started at 7.30pm.

1. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** – None.
2. **APOLOGIES** – Mrs J. Green, R. Barwell & R. Watkins. County Cllr. Phil Robinson also offered his apology.
3. **Members of the public, District and County councillors will be invited to address the council at this time.** No District councillors were present.

One MoP expressed concerns that some sort of fungus or mould was affecting the stocks. **Action:** Clerk will take photographs and seek advice from the FoDDC Heritage Officer.

4. **MINUTES OF PREVIOUS MEETING** – Members **resolved** that the minutes of meeting held on 6th December 2022 form an accurate record of the events. They were signed by the chairman.
5. **CLERK'S REPORT** – Members accepted the contents of the report.
6. **ACTION LOG** – Members resolved to accept the Action Log which was discussed.

7. **PLANNING APPLICATIONS**

- A. **Received** – P1550/22/LD1 Pool Cottage, Main Road, Huntley. Application under Section 191 to establish whether the use of land as residential curtilage is lawful. Cllr. Walker provided some information on the definitions of 'residential curtilage' and there was also discussion re the settlement boundary. Some members indicated that, whilst it was clear part of the property had been used as a garden for some years, this was not the case with other parts of the site covered by this application. Cllr. Richards voiced his concerns about HPC becoming involved in this matter and **proposed** that the council had insufficient information to comment, **seconded** by Cllr. Albrighton. The motion was **defeated** on the casting vote of the chairman. The application will be subject of an **Objection** on the basis that the applicant has not proved the use of parts of the land to fall under the accepted definitions of Residential Curtilage.
- B. **Dealt with Between Meetings** – P1619/22/FUL 10 & 11 Hamlin Close, Huntley. Proposed external wall insulation with changes to external wall finishes including material details and associated works. **No Objections.**

- C. **Decided Since Last Meeting** – None.
- D. **Appeals** – None.
- E. **Enforcement Issues** – No updates.
8. **Cross Parish Group** – No recent activity. The planned meeting for January is expected to be delayed until May.
9. **Neighbourhood Development Plan – (i) Members accepted** the latest report from the NDP Steering Group as read by the clerk.
10. **Finance**
- A. Members **received** the parish account balances and authorised payments as detailed including additional invoices from Quedgeley Computer Solutions and AM Groundcare as detailed below.

(a)	Statement of Accounts as at 1st January 2023		
	Deposit Account	£	12,848.91
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,105.50
	Play Area Ringfenced Funds Account	£	13,506.05
(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		No Report
(d)	To ratify payment made between meetings		
	Mrs E Tustin (NDP Printing)	£	85.68
(e)	BACS Payments for Approval		
	Clerk's Expenses (As detailed in Clerk's Report)	£	16.98
	Clerk's Wages (Net)	£	467.25
	HMRC Re Above	£	110.20
	Mrs J Green (Chairman's Allowance $\frac{3}{4}$)	£	20.00
	GAPTC (Councillor Training)	£	35.00
	Huntley Village Hall (December Hire)	£	18.00
	Quedgeley Computer Solutions (NDP Website)	£	640.00
	AM Groundcare Ltd (Dog Bins x 4)	£	80.00
(f)	Income Received – Since 1st December 2022	£	
	Bank Interest	£	12.85
	Huntley Village Hall (Car Park Project Contributions)	£	3,920.00

11. **STANDING ORDERS** – After a brief discussion it was agreed to delay any decision to a future meeting. **ACTION:** Cllr. Walker will investigate any potential changes relating to HPC.
12. **ITEMS FOR NEXT OR FUTURE MEETINGS – (i)** Civility and Respect Policy; (ii) Grange Court Lane. The clerk reminded all that anyone can report road defects directly to GCC Highways or National Highways on-line or by phone.
13. **INFORMATION SHARE, NO DECISIONS REQUIRED** – None.
14. **MEETINGS / TRAINING / SEMINARS** – It was noted that GAPTC are now running both face to face and virtual training events.

15. **CORRESPONDENCE** – (i) FoDDC advise that the Community Speedwatch fund is open for applications until 31/01/23, **Noted**; (ii) FoDDC advise that grants are on offer to support groups who wish to **start** a lunch/supper/food club. **Action:** Clerk will share details with two MoPs present at the meeting ; (iii) Gloucestershire Mentoring Programme have advertised a January event targeting at risk girls and young women, **Noted**; (iv) Gloucestershire Constabulary are looking for CCTV collection volunteers, **Noted**; (v) FoDDC Electoral Services will provide on-line briefing events for members planning to seek re-election, **Noted**.

16. **NEXT MEETING** – Confirmed as 7.30pm on Tuesday 7th February 2023 at Huntley Village Hall.

The meeting ended at 8.44pm.

Signed:

Date: