

MINUTES

HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 3rd MAY 2022 at 1930 hrs

Attendees: Councillors: Mrs J. Green (Chairman), I. Richards, R. Watkins, R. Barwell, J. Albrighton & Mrs. I Walker.

Present: Mr L Williams (Clerk), County Cllr. Phil Robinson (PR) and up to four members of the public (MoP). The meeting started at 7.30pm.

- 1. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA –** Cllr. Watkins, recipient of BACS payment re expenses.
- 2. APOLOGIES –** Received and accepted from Cllr. T. Hill.
- 3. Members of the public, District and County Councillors –** One MoP, representing the Village Hall management committee, asked when they could expect news on the car park project. The clerk explained why the tendering process had been delayed and advised that members should be able to select a contractor in June.

County Cllr. Robinson briefed members. In summary: GCC budget passed, £521m; £100m on road resurfacing; £14m to Children & Young Persons; large sums earmarked for cycling routes, adults with disabilities and Fire & Rescue. Of local importance, £30,000 allocated to each member for each of the next 4 years for Highways Local Fund. The Build Back Better Councillor's Fund still has £7,000 awaiting allocation. £2,000 has already gone to Huntley Village Hall. PR also mentioned support for Ukrainian refugees and Gloucestershire's successful bid to host a stage of the Tour of Britain.

- 4. MINUTES OF PREVIOUS MEETINGS –** It was resolved that the minutes of the meeting held on 5th April 2022 form an accurate record of the events.
- 5. CLERK'S REPORT –** Members accepted the contents of the report at Appendix A. The Clerk added up to date information on items 2 to 6. The chairman took the opportunity to mention her research with Newnham PC regarding their recent telephone kiosk restoration. To use a contractor would cost close to £5,000 for a full project. The same outcome can be achieved for around £500 by sourcing the products needed and utilising volunteers. **ACTION:** Clerk will use social media to seek volunteers.
- 6. ALLOTMENTS – (a)** It was **agreed** that a new parish shed would be bought, partly to aid community resilience. Cllr. Green proposed a 10' x 8' structure be sited on the turnaround (former) plot 18a, near Sunset Place. **Actions:** Cllrs. Richards & Barwell to research options for the structure and base. **PR** added that an application to the Councillor's Build Back Better Scheme may be viewed favourably.

(b) Members granted permission for the new tenant of Plot 18b to keep poultry. It was noted that avian flu restrictions had just been relaxed.

7. **HIGHWAYS MATTERS** – (i) Stores Cottage bend, B4216 Newent Lane. Cllr. Barwell advised that he had been in touch with Andrew Middlecote (GCC Highways) who was not positive about prospects for a vehicle activated sign in the location. He would conduct a site visit and liaise with Cllr. Barwell.

(ii) A40 Vehicle Activated Signs. Cllrs. Green, Barwell and the clerk all reported on their meeting with National Highways representatives and voiced their determination to press ahead. The clerk and Cllr. Green spoke to members about a relaunch of Community Speedwatch after their attendance on the PCC's recent webinar. PR added that £500,000 had been allocated from GCC/OPCC funds to tackle speeding. In respect of VAS on the A40, he may be able to match fund from his Councillor's Highway Fund. **ACTION:** Clerk to arrange the next meeting with National Highways and Gloucestershire Constabulary.

8. **PLANNING APPLICATIONS**

- A. Dealt With Between Meetings – None.
 B. Received – None.
 C. Appeals – None.
 D. Decisions – None as at 27th April 2022.
 E. Enforcement Issues – No updates available.

9. **CROSS PARISH GROUP** – No meetings have been held in April.

9. **TELEPHONE KIOSK** – Members were given access to information regarding spares and prices. Actions: 1. Clerk to research works recently carried out at Newnham on Severn; 2. Cllr. Green and the clerk to progress the project.

10. **NEIGHBOURHOOD DEVELOPMENT PLAN** – (i) Members accepted the report from the NDP Steering Group.
 (ii) Members resolved to authorise up to 6 hours overtime per month for an initial period of three months to acknowledge the additional workload on the clerk.

11. **FINANCE**

A. Members accepted the statement of accounts and resolved to make payments as detailed including updates re late invoices.

(a)	Statement of Accounts as at 27 th April 2022		
	Deposit Account	£	55,915.32
	Treasurers Account	£	11,329.00
	Defibrillator Account	£	1,104.96
	Covid-19 Account	£	1,171.06

(b)	Grant Applications - Section 137 of Local Government Act 1972		None
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(c)	Adverse variance to budget (>£10)		N/A
(e)	BACS Payments for Approval		
	Clerk's Expenses (As detailed in Clerk's Report)	£	47.23
	Clerk's Wages (Net)	£	408.44
	HMRC Re Above	£	102.00
	Merlin Waste (Dog bins to w/c 30/05/2022)	£	90.00
	Huntley Village Hall (Hall Hire April plus NDP Event)	£	45.00
	RC Watkins (Dettol)	£	3.00
	AM Groundcare Ltd	£	700.00
	McVeigh Parker & Co Ltd (Gate)	£	414.00
(f)	Income Received – Since 1st April 2022		
	Allotment Rents	£	140.00
	FoDDC Precept (1 of 2)	£	10,559.00
	HMRC VAT Refund	£	726.02
	Bank Interest	£	0.52

B. AUDIT – (i) Members certified that Huntley Parish Council is exempt from a limited assurance audit for 2021-2022.

(ii) Members confirmed Iain A. Selkirk as the Independent Internal Auditor.

C. AGAR – Members agreed the AGAR form (Page 6) prior to independent internal audit.

12. ITEMS FOR NEXT OR FUTURE MEETINGS – (i) Village Hall Car Park; **(ii)** Recreation Ground Football Pitch, possible need to upgrade.

13. MEETINGS / TRAINING / SEMINARS – (i) All physical GAPTC training events remain online, members to liaise with the clerk for details.

(ii) Members noted a free webinar at 7pm on Thursday 5th May 2022 called “Getting the most from your Council’s Facebook Page.”

(iii) Members were invited to a Canopy Creative Network / artsJAB Cinderford event at The Wesley Centre, Cinderford on Saturday 7th May 2022.

(iv) Huntley Village Hall will be hosting a tea party 4th June 3-5pm in honour of Her Majesty’s Platinum Jubilee.

(v) GAPTC AGM Resolutions, as approved by members, should be emailed and must be received in the GAPTC office by Friday 6th May 2022.

14. CORRESPONDENCE – General – Council to consider and agree responses/ actions where appropriate – (i) A complaint has been received regarding alleged breaches of planning conditions pertaining to the Woodend Farm area. These matters are already known to FoDDC Planning Enforcement. **(ii)** Parishoners have made adverse comments regarding grass cutting. Clerk’s Report refers.

15. NEXT MEETING – Confirmed as 7.30pm on Tuesday 7th June 2022 at Huntley Village Hall. The meeting ended at 8.22pm.

Signed.....Name..... Date.....

