

# **HUNTLEY PARISH COUNCIL MEETING**

SUMMARY OF ITEMS FOR DISCUSSION –  
TUESDAY 3<sup>rd</sup> OCTOBER 2023 at 7.30PM

Councillors are summonsed to attend an ordinary meeting of Huntley Parish Council to be held at Huntley Cricket Club on Tuesday 3<sup>rd</sup> October 2023 at 7.30pm for the purpose of transacting the following business:

1. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA**
2. **APOLOGIES**
3. **Members of the public, District and County councillors will be invited to address the council at this time.**
4. **MINUTES OF PREVIOUS MEETING** – To resolve that the minutes of meeting held on 5<sup>th</sup> September 2023 form an accurate record of the events.
5. **CLERK'S REPORT** – To accept the contents of the report at Appendix A.
6. **ACTIONS LOG** – To receive the contents of the Actions Log and agree any further actions.
7. **PLANNING APPLICATIONS**
  - A. **Received** – (i) P1124/23/LD2, 4 Elm Grove, Huntley, GL19 3SB. Application under Section 192 to establish whether proposed dropped kerb requires planning permission.  
(ii) P0961/23/FUL, 8 Lambourne Avenue, Huntley, GL19 3HW. Erection of a single storey extension with associated work.
  - B. **Dealt with Between Meetings** – None.
  - C. **Decided Since Last Meeting** – (i) P0885/23/FUL, Baytree Farm, Little London, Longhope, GL17 0PU. Erection of log cabin for dual use of ancillary accommodation and holiday let (retrospective). **Granted** permission on 21st September 2023.  
(ii) P0932/23/LBC The Old Rectory, Main Road, Huntley, GL19 3DZ. Listed building consent for renovation and repair of dining room floor. (Part retrospective). **Granted** permission on 20<sup>th</sup> September 2023.  
(iii) P1049/23/LBC, The Old Rectory, Main Road, Huntley, GL19 3BA. Listed building consent for replacement of the plinth block to left hand side and right hand side of front door situated beneath door architrave. (Retrospective). **Granted** permission on 20<sup>th</sup> September 2023.  
(iv) P0931/23/LBC, The Old Rectory, Main Road, Huntley, GL19 3BA. Listed building consent for retention of replica softwood window with clear double glazed unit to replace matching clear glazed window incorporating double glazed fitment. (Retrospective). **Granted** permission on 25<sup>th</sup> September 2023.

(v) P0923/23/FUL The Cottage, Hinders Lane, Huntley, GL17 0PS. Variation of Condition 2 (approved plans) and Condition 5 (no development or operations other than such indicated on approved plans) of planning permission P0669/21/FUL. Variation of Condition 1 (approved plans) and Condition 3 (no development or operations other than such indicated on approved plans) of planning permission P0315/22/FUL to cover additional structures added. (retrospective). **Granted** permission on 18<sup>th</sup> September 2023.

**D. Withdrawn Since Last Meeting – None.**

**E. Appeals – None.**

**F. Enforcement Issues – No updates forthcoming.**

**8. Neighbourhood Development Plan - To receive the latest report from the NDP Steering Group, Appendix B.**

**9. Finance**

**A. To receive the parish account balances and authorise payments as detailed.**

<b>(a)</b>	<b>Statement of Accounts as at 28<sup>th</sup> September 2023</b>		
	Deposit Account	£	25,060.28
	Treasurers Account	£	2,754.80
	Defibrillator Account	£	1,111.70
	Play Area Ringfenced Funds Account	£	14,585.81
<b>(b)</b>	<b>Grant Applications - Section 137 of Local Government Act 1972</b>		None
<b>(c)</b>	<b>Adverse variance to budget (&gt;£10)</b>		None
<b>(d)</b>	<b>To ratify payment made between meetings</b>		None
<b>(e)</b>	<b>BACS Payments for Approval</b>		
	Clerk's Wages (Net)	£	467.25
	HMRC Re Above	£	110.20
	Red Lion Public House (Room Hire)	£	35.00
	AM Groundcare (Grass Cutting, Weedkilling etc. and Dog Bins, September)	£	953.60
	Quedgeley Computer Solutions (NDP Website Upkeep)	£	178.75
	RC Watkins (Bus Shelters etc) 2/4	£	260.00
<b>(f)</b>	<b>Income Received – Since 5<sup>th</sup> September 2023</b>	£	
	Bank Interest	£	23.46
	FoDDC (Precept 2/2)	£	12,598.00

**10. MUGA – To agree whether to grant a request from Huntley Village Hall for the use of the MUGA during their Christmas Market event on the evening of Friday 17<sup>th</sup> November 2023.**

**11. ASSET REGISTER – To agree the accuracy of the updated parish asset register.**

**12. COMMUNITY SPEEDWATCH/ROAD SAFETY – (i) To agree what steps to take to relaunch the Huntley Community Speedwatch group.  
(ii) To resolve whether to form a cross parish road safety group with**

neighbouring areas.

**(iii)** To resolve whether to progress the offer from Gloucestershire Constabulary of a surveillance type camera for the gathering of speed data with a follow up warning letter service in some cases.

13. **VILLAGE HALL CAR PARK** - To agree a response, if any, to the issue of overnight parking in the village hall car park.
14. **GRASS CUTTING** – To revisit the matter of grass cutting within the parish and to agree any resultant resolutions.
15. **ECOLOGICAL PROJECTS** – To seek agreement on any potential ecological projects to benefit the parish and nature.
16. **PLAY AREA** – To resolve which repairs/refurbishments to authorise.
17. **VE DAY** - To consider how to commemorate the 80<sup>th</sup> anniversary of VE Day.
18. **ITEMS FOR NEXT OR FUTURE MEETINGS** – **(i)** Draft budget for 2024/25.
19. **MEETINGS / TRAINING / SEMINARS** – **(i)** GAPTC are now running some face to face training events. Please liaise with the clerk for details.
20. **CORRESPONDENCE** – **(i)** FoDDC shared a presentation on Forest of Dean and Wye Valley Tourism.  
**(ii)** CPRE sent their most recent update has been shared.  
**(iii)** Seven people have made contact since the last meeting to voice their disappointment, and more, about HPC not holding meetings in the village hall.  
**(iv)** FoDDC advise that their Planning Scrutiny Enquiry Day scheduled for 6<sup>th</sup> October has been postponed, allowing ample time to gather more data.  
**(v)** ‘Our Forest’ shared an event showcasing various community projects at Miner’s Welfare Hall, Cinderford from 10.30am on Saturday 21<sup>st</sup> October 2023.  
**(vi)** Sean Wisher of Information by Design advises they have been tasked by the OPCC to conduct a survey on residents’ perceptions of crime. Anyone can take part via [www.iblyd.com/glosopcc](http://www.iblyd.com/glosopcc).  
**(vii)** GRCC invite councillors and clerks to a Community-Led Planning Options Information Evening at St George’s Church Centre, Brockworth, Monday 16<sup>th</sup> October 2023, 7 to 9pm.
21. **NEXT MEETING** – To confirm details as 7.30pm on Tuesday 7<sup>th</sup> November 2022, venue to be confirmed.

**HUNTLEY PARISH COUNCIL**  
**Agenda – 3<sup>rd</sup> October 2023, Appendix ‘A’**  
**Clerk’s Report**

1. **Footpath Issue** – I have received a report of an obstructed footpath between Hinders Lane and the A40. This has been passed to the PROW Officer.
2. **War Memorial** – As requested by the War Memorials Trust Heritage Officer, I have contacted three contractors, all fairly local, for quotes on our repair and cleansing project. One ruled themselves out immediately, the other two promised to visit the site and quote. Neither has done so.

Therefore, I intend to report the facts to the HO and seek agreement that we should continue with our original contractor.

Leo Williams  
Clerk & Responsible Officer      28<sup>th</sup> September 2023

**HUNTLEY PARISH COUNCIL**  
**Agenda – 3<sup>rd</sup> October 2023, Appendix ‘B’**  
**NDP Update September 2023**

The NDP Referendum was held on Thursday 21<sup>st</sup> September 2023, achieving a turnout of 25.3%, well above the national average for this type of poll. Of the 223 votes cast, 168 (75.3%) were YES, 55 (24.7%) were NO. There were no spoiled or ineligible papers.

The final step now is formal adoption at a full meeting of FoDDC.

Our thanks are extended to all the staff at Electoral Services in Coleford for all their guidance and support in the run up to the poll and thank you to everyone who voted, regardless of how.

NDP Steering Group                      28<sup>th</sup> September 2023