

# MINUTES

## HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY CRICKET CLUB ON TUESDAY 3<sup>rd</sup> OCTOBER 2023 at 7.30pm

(The bar remained closed during the entirety of proceedings)

**Attendees:** Councillors: J. Green (Chairman), I. Walker, R. Watkins, M. Evans, T. Hill, J. Croxall & A. Wood.

**Present:** Mr L Williams (Clerk), District Cllrs. John Francis (JF) and Dave Tradgett. Up to 7 members of the public (MoP). The meeting started at 7.30pm.

1. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** – Cllr. Watkins re item 9A (e), recipient of BACS payment.
2. **APOLOGIES** – Received from County Cllr. Phil Robinson.
3. **Members of the public, District and County councillors will be invited to address the council at this time.** (i) Tracey Cruickshank, member of Mitcheldean TC, briefed the meeting on the plans for an ambitious planned event to be held on Sunday 9<sup>th</sup> June 2024 to mark the 80<sup>th</sup> anniversary of the D Day landings. She added that grant funding would be welcome but securing volunteers was equally important. The chairman agreed that agenda item 17 could be discussed. There was strong support for the event which will be marketed in the newsletter. The clerk advised that he would be able to provide budgetary guidance next month. **Action:** For inclusion on November agenda.  
  
(ii) DT delivered a verbal report on FoDDC matters, key points were: 1. The new administration is redrafting the Council Plan. Priorities (i) climate & nature emergencies; (ii) sound finance; (iii) supporting and growing the economy, with a focus on local benefits; (iv) thriving communities. 2. Local Plan, still in development. This looks to be more pragmatic with a focus on larger schemes at Lydney, Beachley and Cinderford. Smaller villages to experience less growth, taking account of infrastructure concerns.
4. **MINUTES OF PREVIOUS MEETING** – Members **resolved** that the minutes of the additional ordinary meeting held on 5<sup>th</sup> September 2023 form an accurate record of the events and they were signed by the chairman.
5. **CLERK'S REPORT** – Members **accepted** the contents of the report at Appendix A. The clerk advised that he had received a quote for the war memorial works at 2.44pm today and that would now appear on the November agenda.
6. **ACTION LOG** – Members **accepted** the Action Log which was discussed with explanations. Key points re: 2. Telephone Kiosk - 4 new volunteers, Cllr. Green will call a meeting asap; 3. Play Area – Personal matters impacting on

delivery; 5. Attractiveness of Parish – Cllr. Evans has also reported the damaged entry sign to National Highways; 7. VH Access Ramp – Consideration to trying a thermoplastic strip method; 8. Newsletter – Discussions re. distribution to outlying areas, contents.

## **7. PLANNING APPLICATIONS**

**A. Received – (i)** P1124/23/LD2, 4 Elm Grove, Huntley, GL19 3SB. Application under Section 192 to establish whether proposed dropped kerb requires planning permission. Members were of the view that planning permission was required.

**(ii)** P0961/23/FUL, 8 Lambourne Avenue, Huntley, GL19 3HW. Erection of a single storey extension with associated work. After discussion it was agreed to **support** the application but to point out shortcomings on the application in the areas of sustainability and energy efficiency.

**B. Dealt with Between Meetings – None.**

**C. Decided Since Last Meeting – (i)** P0885/23/FUL, Baytree Farm, Little London, Longhope, GL17 0PU. Erection of log cabin for dual use of ancillary accommodation and holiday let (retrospective). **Granted** permission on 21st September 2023.

**(ii)** P0932/23/LBC The Old Rectory, Main Road, Huntley, GL19 3DZ. Listed building consent for renovation and repair of dining room floor. (Part retrospective). **Granted** permission on 20<sup>th</sup> September 2023.

**(iii)** P1049/23/LBC, The Old Rectory, Main Road, Huntley, GL19 3BA. Listed building consent for replacement of the plinth block to left hand side and right hand side of front door situated beneath door architrave. (Retrospective). **Granted** permission on 20<sup>th</sup> September 2023.

**(iv)** P0931/23/LBC, The Old Rectory, Main Road, Huntley, GL19 3BA. Listed building consent for retention of replica softwood window with clear double glazed unit to replace matching clear glazed window incorporating double glazed fitment. (Retrospective). **Granted** permission on 25<sup>th</sup> September 2023.

**(v)** P0923/23/FUL The Cottage, Hinders Lane, Huntley, GL17 0PS. Variation of Condition 2 (approved plans) and Condition 5 (no development or operations other than such indicated on approved plans) of planning permission P0669/21/FUL. Variation of Condition 1 (approved plans) and Condition 3 (no development or operations other than such indicated on approved plans) of planning permission P0315/22/FUL to cover additional structures added. (retrospective). **Granted** permission on 18<sup>th</sup> September 2023. All decisions were **noted**.

**D. Withdrawn Since Last Meeting – None.**

**E. Appeals – None.**

**F. Enforcement Issues – No updates forthcoming.**

8. **NEIGHBOURHOOD DEVELOPMENT PLAN** – Cllr. Green read the report, at Appendix B, which was accepted. She went on to read communications from FoDDC which included a comment that it had been a pleasure to work with the Steering Group.
9. **FINANCE - A.** Members **accepted** the parish account balances, **authorised** payments and noted payments and receipts as detailed including additional matters as explained.

(a)	Statement of Accounts as at 28th Sept 2023		
	Deposit Account	£	25,060.28
	Treasurers Account	£	2754.80
	Defibrillator Account	£	1,111.70
	Play Area Ringfenced Funds Account	£	14,585.81
(b)	<b>Grant Applications - Section 137 of Local Government Act 1972</b>		None
(c)	<b>Adverse variance to budget (&gt;£10)</b>		No Report
(d)	<b>To note payment made between meetings</b>		None
(e)	<b>BACS Payments for Approval</b>		
	Clerk's Wages (Net)	£	467.25
	HMRC Re Above	£	110.20
	Red Lion PH (Room hire)	£	35.00
	AM Groundcare Ltd (Grass Cutting, August 2023 & Dog Bins x 4)	£	953.60
	Quedgeley Computer Solutions (NDP Website Upkeep)	£	178.75
	RC Watkins (Bus shelters etc 2/4)	£	260.00
	Mrs E Tustin (NDP Printing & Banners)	£	180.88
	PKF Littlejohn (External Audit Fee)	£	378.00
(f)	<b>Income Received – Since 5<sup>th</sup> September 2023</b>		
	Bank Interest	£	23.46
	FoDDC (Precept 2/2)	£	12,598.00

10. **MUGA** – Members **agreed** to permit use of the MUGA during the Village Hall Christmas Market event on the evening of Friday 17<sup>th</sup> November 2023.
11. **ASSET REGISTER** – After explanations members **agreed** the accuracy of the updated HPC Asset Register.
12. **COMMUNITY SPEEDWATCH/ROAD SAFETY** – (i) The relaunch of the Huntley Community Speedwatch group was postponed pending analysis of the results in connection with 12 (iii).  
(ii) The clerk explained that due to ongoing process issues in other parishes it would be expedient to delay discussions. This was agreed.  
(iii) Members resolved to accept the offer from Gloucestershire Constabulary of a surveillance type camera for the gathering of speed data with a follow up warning letter service in some cases. Clarification was sought as to how the recipients would be identified. **Action:** Clerk to arrange signing of service level agreement and seek clarification as above.

13. **VILLAGE HALL CAR PARK** – Overnight and other parking by people using neither the village hall nor recreation ground was discussed and the clerk read out the most recent policy. Members **agreed** to purchase and erect two signs requesting such users not to park.
14. **GRASS CUTTING** – Cllr. Wood advised that he continues to receive complaints about the grass cutting. **Action:** Clerk to arrange a site visit involving him, the contractor and Cllrs. Green & Wood.
15. **ECOLOGICAL PROJECTS** – Cllr. Wood suggested that several areas of parish council land could be identified for the planting of wildflowers. Also, a MoP has volunteered to make bird nesting boxes free of charge. Cllr. Hill warned that such projects can be costly and require much preparation. JF advised this to be an area of expertise for his daughter. **Actions:** Clerk to liaise with JF re guidance. Clerk will budget £500 for this activity.
16. **PLAY AREA** – For discussion in November.
17. **D DAY ANNIVERSARY COMMEMORATIONS** – As mentioned at Item 3.
18. **ITEMS FOR NEXT OR FUTURE MEETINGS** – Draft budget for 2024/25.
19. **MEETINGS / TRAINING / SEMINARS** – No new information.
20. **CORRESPONDENCE** – (i) FoDDC shared a presentation on Forest of Dean and Wye Valley Tourism.  
(ii) CPRE sent their most recent update has been shared.  
(iii) Seven people have made contact since the last meeting to voice their disappointment, and more, about HPC not holding meetings in the village hall.  
(iv) FoDDC advise that their Planning Scrutiny Enquiry Day scheduled for 6<sup>th</sup> October has been postponed, allowing ample time to gather more data.  
(v) ‘Our Forest’ shared an event showcasing various community projects at Miner’s Welfare Hall, Cinderford from 10.30am on Saturday 21<sup>st</sup> October 2023.  
(vi) Sean Wisler of Information by Design advises they have been tasked by the OPCC to conduct a survey on residents’ perceptions of crime. Anyone can take part via [www.iblyd.com/glosopcc](http://www.iblyd.com/glosopcc).  
(vii) GRCC invite councillors and clerks to a Community-Led Planning Options Information Evening at St George’s Church Centre, Brockworth, Monday 16<sup>th</sup> October 2023, 7 to 9pm. All matters were **noted**.
19. **NEXT MEETING** – To be confirmed as 7.30pm on Tuesday 7<sup>th</sup> November 2023 at Huntley Village Hall.

The meeting ended at 9.17pm.

Signed:

Date: