

HUNTLEY PARISH COUNCIL MEETING

SUMMARY OF ITEMS FOR DISCUSSION – TUESDAY 4th APRIL 2023 at 7.30pm

Councillors are summonsed to attend an ordinary meeting of Huntley Parish Council to be held at Huntley Village Hall on Tuesday 4th April 2023 at 7.30pm for the purpose of transacting the following business:

- 1. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA**
- 2. APOLOGIES**
- 3. Members of the public, District and County councillors will be invited to address the council at this time.**
- 4. MINUTES OF PREVIOUS MEETINGS –** To resolve that the minutes of meeting held on 7rd March 2023 form an accurate record of the events.
- 5. CLERK'S REPORT –** To accept the contents of the report at Appendix A.
- 6. ACTIONS LOG –** To accept the Actions Log and update where possible.
- 7. PLANNING APPLICATIONS**
 - A. Received –** None.
 - B. Dealt with Between Meetings –** None.
 - C. Decided Since Last Meeting –** P0138/23/FUL. 91 Oak Way, Huntley, GL19 3SD. Proposed front single storey extension and porch. Permission **Granted** on 15th March 2023.
 - D. Withdrawn Since Last Meeting –** None.
 - E. Appeals –** APP/P1615/W/22/3313582, Prospect House, Main Road, Huntley, GL19 3EA. Conversion of an existing outbuilding into new dwelling and new detached garage with associated works.
 - F. Enforcement Issues –** No updates.
- 8. NEIGHBOURHOOD DEVELOPMENT PLAN -** To receive the latest report from the NDP Steering Group.
- 9. FINANCE -**
 - A. To receive the parish account balances and authorise payments as detailed.**

(a)	Statement of Accounts as at 30th March 2023		
	Deposit Account	£	16,548.25
	Treasurers Account	£	840.00
	Defibrillator Account	£	1,107.05
	Play Area Ringfenced Funds Account	£	14,525.08

(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		No Report
(d)	To ratify payment made between meetings		None
(e)	BACS Payments for Approval		
	Clerk's Wages (Gross)	£	577.45
	HMRC Re Above (To Be Deducted)	£	TBA
	GAPTC Subscription 2023/24 (878 Electors)	£	305.81
	Huntley Village Hall (March 2023)	£	20.00
	AM Groundcare Ltd (Dog Bins x 4)	£	80.00
	Ultra-Vision Fire & Security (CCTV Service)	£	90.00
	Quedgeley Computer Solutions (NDP Website Upkeep)	£	262.50
(f)	If no meeting prior to 4th May, to authorise budgeted payments in May		
	Clerk's Wages (Gross)	£	577.45
	HMRC Re Above (To Be Deducted)	£	TBA
	Huntley Village Hall (April 2023)	£	20.00
	AM Groundcare Ltd (Dog Bins x 4)	£	80.00
	AM Groundcare Ltd (Grass Cutting, April 2023)	£	TBA
	Playsafety Ltd (Play Area Inspection)	£	TBA
	Greenfields Gardening Survey (Tree Surgery if Completed)	£	3,042.00 (TBC)
(g)	Income Received – Since 7th March 2023	£	
	Bank Interest	£	13.37
	Allotment Rents	£	430.00
	Gloucestershire CC (Build Back Better Councillor's Fund)	£	850.00

B. To agree the 2022/23 Unaudited Financial Statement.

- 10. RECREATION GROUND –** To consider a request to use The Recreation Ground from a parishioner who has booked the village hall for a fete and dog show in support of Great Oaks Hospice on Saturday 9th September 2023 and, if approved, whether to waive the fee.
- 11. VILLAGE HALL CAR PARK –** To agree the next steps to confirm formal ownership of Huntley Village Hall car park.
- 12. VILLAGE HALL ACCESS -** To agree what action to take to prevent vehicles from parking on the graduated access area.
- 13. ITEMS FOR NEXT OR FUTURE MEETINGS –** To be determined.
- 14. MEETINGS / TRAINING / SEMINARS / CONSULTATIONS –** (i) GAPTC are running both face to face and virtual training events. Please liaise with the clerk for details. (ii) The Boundary Commission for England have started a 10-week public consultation inviting proposals for new council divisions and division boundaries for Gloucestershire. Closing date **5th June 2023**.
- 15. CORRESPONDENCE –** (i) One email has been received complaining about the precept increase; (ii) A complaint has been received about a hedgerow encroaching over the footway at the junction of Tibberton Lane and Frogmore Road, Huntley; (iii) Gloucestershire Constabulary have publicised a multi

agency emergency services recruitment event being held at The Mariner's Chapel, Gloucester Docks on Saturday 22nd April 2023 from 10.30am.

16. **NEXT MEETING** – To agree the date(s) of the next meeting(s).
17. **CONFIDENTIAL ITEM** – To agree the appropriate actions regarding the upkeep of the Huntley A40 bus shelters.

HUNTLEY PARISH COUNCIL
Agenda – 4th April 2023, Appendix 'A'
Clerk's Report

1. **WAR MEMORIAL** – Upon receiving my most recent update, FoDDC Planning sought further guidance from their Heritage Officer. He has requested that we seek expert opinion on the proposed remedial action from War Memorials Trust. This is ongoing.
2. **A40 VEHICLE ACTIVATED SIGNS** – There appears to be signs of significant progress over the last two weeks with Gloucestershire Constabulary now far more aware of what is needed by National Highways before the project can be moved forward. The police are looking to conduct speed surveys at two locations to gather data as the most recent statistics are from 2018. It may be of some benefit to set up a new Community Speedwatch Group if sufficient volunteers can be identified.
3. **VILLAGE HALL HEATING** – The VH Chairman assures me that the heating should be working when needed during meetings and will be controlled by a Hive system which will be accessible to responsible people.
4. **RED LION** – West Oxfordshire District Council (Publica shared services) advise that our request to redesignate The Red Lion as an Asset of Community Value remains under consideration.

HUNTLEY PARISH COUNCIL
Agenda – 4th April 2023, Appendix ‘B’
NDP Update for the Huntley Parish Council, March 2023

There was been no activity this month as we have been waiting for the Regulation 16 consultation of the Design Guide to complete on 31 March.

We are expecting the final report from the Examiner in the next few days, following which, the NDP would normally have been submitted to the next full FoDDC Council meeting for approval to proceed to Referendum. Due to the FoDDC elections, this is unlikely to happen until May at the earliest.

The referendum is expected to take place during June or July 2023.