

# MINUTES

## HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 4<sup>th</sup> APRIL 2023 at 7.30pm

**Attendees:** Councillors: Mrs J. Green (Chairman), J. Albrighton, R. Barwell, T. Hill & R. Watkins.

**Present:** Mr L Williams (Clerk), and three members of the public (MoP). The meeting started at 7.30pm.

1. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** – Item 17 involves Cllr. Watkins.
2. **APOLOGIES** – Received and accepted from Cllr. Walker. County Councillor P. Robinson also extended his apologies.
3. **Members of the public, District and County councillors will be invited to address the council at this time.** One MoP requested dispensation to speak during item 11. This was granted by the chairman.

No District Councillor was present. Nothing had been heard from them.

4. **MINUTES OF PREVIOUS MEETING** – Members **resolved** that the minutes of meeting held on 7<sup>th</sup> March 2023 form an accurate record of the events and they were signed by the chairman.
5. **CLERK'S REPORT** – Members accepted the contents of the report at Appendix A.
6. **ACTION LOG** – Members accepted the Action Log which was discussed.
7. **PLANNING APPLICATIONS**
  - A. **Received** – None.
  - B. **Dealt with Between Meetings** – None.
  - C. **Decided Since Last Meeting** – P0138/23/FUL. 91 Oak Way, Huntley, GL19 3SD. Proposed front single storey extension and porch. Permission **Granted** on 15<sup>th</sup> March 2023.
  - D. **Withdrawn Since Last Meeting** – None.
  - E. **Appeals** – APP/P1615/W/22/3313582, Prospect House, Main Road, Huntley, GL19 3EA. Conversion of an existing outbuilding into new dwelling and new detached garage with associated works.
  - F. **Enforcement Issues** – No updates.
8. **Neighbourhood Development Plan** - Members **accepted** the latest report from the NDP Steering Group, Appendix B. The meeting was told that three

individuals had made representations regarding aspects of the NDP and these were now being investigated by the examiner.

## 9. Finance

- A. Members **received** the parish account balances and authorised payments as detailed.

<b>(a)</b>	<b>Statement of Accounts as at 30<sup>th</sup> March 2023</b>		
	Deposit Account	£	16,548.25
	Treasurers Account	£	840.00
	Defibrillator Account	£	1,107.05
	Play Area Ringfenced Funds Account	£	14,525.08
<b>(b)</b>	<b>Grant Applications - Section 137 of Local Government Act 1972</b>		None
<b>(c)</b>	<b>Adverse variance to budget (&gt;£10)</b>		No Report
<b>(d)</b>	<b>To ratify payment made between meetings</b>		None
<b>(e)</b>	<b>BACS Payments for Approval</b>		
	Clerk's Wages (Gross)	£	577.45
	HMRC Re Above (To Be Deducted)	£	TBA
	GAPTC Subscription 2023/24 (878 Electors)	£	305.81
	Huntley Village Hall (March 2023)	£	20.00
	AM Groundcare Ltd (Dog Bins x 4)	£	80.00
	Ultra-Vision Fire & Security (CCTV Service)	£	90.00
	Quedgeley Computer Solutions (NDP Website Upkeep)	£	262.50
<b>(f)</b>	<b>If no meeting prior to 4<sup>th</sup> May, to authorise budgeted payments in May</b>		
	Clerk's Wages (Gross)	£	577.45
	HMRC Re Above (To Be Deducted)	£	TBA
	Huntley Village Hall (April 2023)	£	20.00
	AM Groundcare Ltd (Dog Bins x 4)	£	80.00
	AM Groundcare Ltd (Grass Cutting, April 2023)	£	TBA
	Playsafety Ltd (Play Area Inspection)	£	TBA
	Greenfields Gardening Survey (Tree Surgery if Completed)	£	3,042.00 (TBC)
<b>(g)</b>	<b>Income Received – Since 7<sup>th</sup> March 2023</b>	£	
	Bank Interest	£	13.37
	Allotment Rents	£	430.00
	Gloucestershire CC (Build Back Better Councillor's Fund)	£	850.00

- B. **Financial Statement** – After the clerk identified one correction and one alteration, members **agreed** the unaudited financial statement.

10. **RECREATION GROUND** – Permission was **granted** for the use of the Recreation Ground for a fete and dog show in support of Great Oaks Hospice. Due to the charity involved it was **agreed** to waive the normal fee.

11. **VILLAGE HALL CAR PARK** – At the invitation of the chairman, Mrs J. Eastwood provided a historical summary of the former Huntley Common right up to recent developments, including the formation of the two charitable trusts in respect of The Recreation Ground as a whole and Huntley Village Hall. At

the end it was **agreed** there was no doubt that the car park forms part of the greater Recreation Ground under the control of Huntley Parish Council and the trustees.

12. **VILLAGE HALL ACCESS** – It was **agreed** that yellow hatch markings should be painted on the graduated area to discourage parking. **Action:** Cllr. Hill and the clerk to identify capable contractors.
13. **ITEMS FOR NEXT OR FUTURE MEETINGS** – No Matters were raised.
14. **MEETINGS / TRAINING / SEMINARS** – (i) GAPTC are running both face to face and virtual training events. Please liaise with the clerk for details.  
(ii) The Boundary Commission for England have started a 10-week public consultation inviting proposals for new council divisions and division boundaries for Gloucestershire. Closing date **5<sup>th</sup> June 2023**.
15. **CORRESPONDENCE** – (i) One email has been received complaining about the precept increase. Noted; (ii) A complaint has been received about a hedgerow encroaching over the footway at the junction of Tibberton Lane and Frogmore Road, Huntley. **Action:** Clerk to write to householder; (iii) Gloucestershire Constabulary have publicised a multi-agency emergency services recruitment event being held at The Mariner’s Chapel, Gloucester Docks on Saturday 22<sup>nd</sup> April 2023 from 10.30am. Noted.
16. **NEXT MEETING** – Confirmed as 7.30pm on Tuesday 9<sup>th</sup> May 2023 at Huntley Village Hall.  
  
This part of the meeting ended at 8.05pm.
17. **CONFIDENTIAL ITEM, BUS SHELTER CLEANSING** - Cllr. Watkins left the meeting prior to discussions. The clerk advised that he had placed adverts inviting expressions of interest to tender for the task of cleaning the bus shelter areas on Main Road, Huntley, along with pavement sweeping in that vicinity, on the HPC website and notice board. The only person to respond had been Cllr. Watkins, who offered his services at the same price. The clerk warned that he would need to reduce the time spent on the task so to avoid falling below the National Minimum Wage. After discussions it was **resolved** that Cllr. Watkins will be retained on a self-employed basis for up to four further years and would be requested to work for 15 minutes less per week.

The meeting ended at 8.36pm.

Signed:

Date: