

MINUTES

HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 4th JULY 2023 at 7.30pm

Attendees: Councillors: J. Green (Chairman), R. Watkins, I. Walker, T. Hill & M. Evans.

Present: Mr L Williams (Clerk) and four members of the public (MoP). The meeting started at 7.30pm.

1. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** – None.
2. **APOLOGIES** – Received from Cllr. Croxall and Cllr. Wood. District and County Councillors all extended their apologies.
3. **Members of the public, District and County councillors will be invited to address the council at this time.** (i) Alastair Donaldson of The Mayhill Society spoke and answered questions regarding the grant application, agenda item 9A(b). He also invited the council to join a collaborative road safety group with neighbouring parishes, which will be discussed at the September meeting.

(ii) One MoP shared concern that many parishioners had not been informed of upcoming overnight A40 closures. The clerk asked them to contact National Highways to add weight to his representations.
4. **MINUTES OF PREVIOUS MEETING** – Members **resolved** that the minutes of the additional ordinary meeting held on 19th June 2023 form an accurate record of the events and they were signed by the chairman.
5. **CLERK'S REPORT** – Members **accepted** the contents of the report at Appendix A.
6. **ACTION LOG** – Members accepted the Action Log which was discussed with explanations.
7. **PLANNING APPLICATIONS A. Received** – P0678/23/FUL Laburnum House, Hinders Lane, Huntley, GL19 3EZ. Change of use of garage to annexe accommodation with the construction of dormer extension with associated works.

B. Dealt with Between Meetings – None.

C. Decided Since Last Meeting – (i) P0522/23/LD1 Pool Cottage, Main Road, Huntley, GL19 3SE. Application under Section 191 to establish whether the use of land as residential curtilage is lawful. **Decided** on 27th June 2023.

(ii) P0528/23/FUL 15 Newent Lane, Huntley, GL19 3SE. Installation of a new dropped kerb for vehicle access. Consent **granted** on 27th June 2023.

D. Withdrawn Since Last Meeting – None.

- E. Appeals – None.**
- F. Enforcement Issues –** EN/0046/20 Pool House, Main Road, Huntley. The case officer has acknowledged our representations and the case is under review.
- 8. Neighbourhood Development Plan –** Members **accepted** the report for the NDP Steering Group.
- 9. Finance – A.** Members **accepted** the parish account balances and authorised payments as detailed. They further authorised in budget payments to be made in August. After careful consideration it was resolved that a grant of £300.00 would be awarded to The Mayhill Society.

(a)	Statement of Accounts as at 29th June 2023		
	Deposit Account	£	19,813.12
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,109.09
	Play Area Ringfenced Funds Account	£	14,551.54
(b)	Grant Applications - Section 137 of Local Government Act 1972		
	Mayhill Society – Request for contribution towards speed limit and signage project	£	300.00
(c)	Adverse variance to budget (>£10)		No Report
(d)	To ratify payment made between meetings		None
(e)	BACS Payments for Approval		
	REL Williams Expenses	£	25.89
	Clerk's Wages (Net)	£	467.25
	HMRC Re Above	£	110.20
	Huntley Village Hall (June 2023)	£	30.00
	Iain A Selkirk (Independent Internal Audit)	£	100.00
	AM Groundcare Ltd (Dog Bins x 4)	£	80.00
	AM Groundcare Ltd (Grass Cutting, June 2023)	£	873.60
(f)	To approve budgeted payments in August 2023		
	Clerk's Wages (Gross)	£	577.45
	HMRC Re Above (To be deducted from above)	£	TBA
	Huntley Village Hall (July 2023)	£	20.00
	AM Groundcare Ltd (Dog Bins)	£	TBA
	AM Groundcare Ltd (Grass Cutting, July 2023)	£	TBA
	GAPTC (Member Training)	£	TBA
(g)	Income Received – Since 6th June 2023	£	
	Bank Interest	£	26.30

- B. (i) AUDIT -** Members **accepted** the report of the Independent Internal Auditor. Relevant forms were signed.
- (ii) AGAR -** Members **approved** the Annual Governance Statement (AGAR). Sections 1 and 2 were duly signed.
- 10. STANDING ORDERS –** After discussion it was **resolved** that there was no need to amend Standing Orders.

11. **VILLAGE HALL ACCESS – Action:** Cllr. Evans advised that the contractor had advised him that parking of cars on the ramp would not cause damage. The matter is ongoing. See item 12.
12. **PLAY AREA –** Cllr. Hill advised that this matter is ongoing. The clerk will speak to the contractor this week when they meet regarding an unrelated project.
13. **HEDGE CUTTING –** After a discussion it was agreed that the hedge cutting contact price for the 2nd year of its 3 year duration would increase by 3%.
13. **PARISH NEWSLETTER –** Cllr. Croxall proposed that a simple newsletter be produced with a relatively small print run to begin, with copies being left at four or five commercial outlets. After discussion this was **agreed. Actions:** Cllr. Croxall will produce a pilot edition, the clerk will print 100 units using parish resources.
14. **HUNTLEY HEADLINES -** Items to be featured include the mobile meals service, the proposed community car share scheme, NDP critical dates and the use of quad bikes on The Recreation Ground.
15. **COMMUNITY SPEEDWATCH –** This will be discussed in September.
16. **ITEMS FOR NEXT OR FUTURE MEETINGS – (i)** Community Speedwatch; **(ii)** CCTV Policy; **(iii)** HPC meeting days and venue.
17. **MEETINGS / TRAINING / SEMINARS – (i)** Members approved the attendance of Cllrs. Croxall and Evans on upcoming training events.
(ii) GAPTC AGM, 23rd July 2023, 10.30am at Highnam Community Centre. Cllr. Evans asked for a place to be booked.
(iii) GRCC AGM & centenary celebration, 20th July 2023, 3.30pm at Maisemore Village Hall.
18. **CORRESPONDENCE – (i)** A member received a complaint about tractors with trailers speeding in Tibberton Lane. It was agreed that this is not a parish council matter. **(ii)** A complaint has been received about footpath 49 being obstructed by a maize crop. Reported to GCC PRoW, case reference: 11423614. Noted **(iii)** Huntley Village Hall are hosting a pop up picnic on the 15th July and the outdoor space will be used. Cllr. Evans advised that this event will be delayed.
19. **NEXT MEETING –** The next meeting will take place at 7.30pm on Tuesday 5th September 2023 at Huntley Village Hall.

The meeting ended at 8.45pm.

Signed:

Date: