

HUNTLEY PARISH COUNCIL MEETING

SUMMARY OF ITEMS FOR DISCUSSION – TUESDAY 5th SEPTEMBER 2023 at 7.30pm

Councillors are **summoned** to attend an ordinary meeting of Huntley Parish Council to be held at the function room of The Red Lion, North Road, Huntley on Tuesday 5th September 2023 at 7.30pm for the purpose of transacting the following business:

AGENDA

- 1. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA**
- 2. APOLOGIES**
- 3. Members of the public, District and County councillors will be invited to address the council at this time.**
- 4. MINUTES OF PREVIOUS MEETINGS –** To resolve that the minutes of the additional ordinary meeting held on 7th August 2023 form an accurate record of the events.
- 5. CLERK'S REPORT –** To receive the contents of the report at Appendix A.
- 6. ACTIONS LOG –** To receive the contents of the Actions Log and agree any further actions.
- 7. PLANNING APPLICATIONS**
 - A. Received –** P1049/23/LBC The Old Rectory, Main Road, Huntley, GL19 3BA. Listed building consent for replacement of the plinth block to left hand side and right hand side of front door situated beneath door architrave. (Retrospective)
 - B. Dealt with Between Meetings –** None.
 - C. Decided Since Last Meeting – (i)** P0977/23/LD1 Deep Filling Cottage, Hinders Lane, Huntley, GL19 3EZ. Application under Section 192 to establish whether planning permission is required for the erection of a detached garage. Decided, LDC issued.
(ii) P0678/23/FUL Laburnum House, Hinders Lane, Huntley, GL19 3EZ. Change of use of garage to annexe accommodation with the construction of dormer extension with associated works. Permission granted on 14th August 2023.
 - D. Withdrawn Since Last Meeting –** None.
 - E. Appeals –** None.
 - F. Enforcement Issues –** No updates forthcoming.

- G. Policies Checklist** - To resolve whether to introduce a Huntley NDP Policies Checklist to assist with the assessment of all planning applications. To consider any consequential proposals.
- 8. NEIGHBOURHOOD DEVELOPMENT PLAN** – To receive the latest report from the NDP Steering Group.
- 9. FINANCE - A. To receive the parish account balances, authorise payments and note payments as detailed.**

(a)	Statement of Accounts as at 30th August 2023		
	Deposit Account	£	16,119.60
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,110.66
	Play Area Ringfenced Funds Account	£	14,572.20
(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		No Report
(d)	To note payment made between meetings		
(e)	BACS Payments for Approval		
	GAPTC (Inv. – 4 x Training sessions)	£	100.00
	REL Williams Expenses	£	26.28
	Clerk's Wages (Net)	£	467.25*
	HMRC Re Above	£	110.20*
	Red Lion PH (Room hire)	£	10.00
	AM Groundcare Ltd (Dog Bins x 4)	£	80.00
	AM Groundcare Ltd (Grass Cutting, August 2023)	£	873.60
(f)	Payments made between meetings		
10/08	Clerk's Wages (Net)	£	467.25
“	HMRC Re Above	£	110.20
“	Huntley Village Hall (Room Hire, July)	£	20.00
“	AM Groundcare Ltd (Dog Bins x 4)	£	80.00
“	AM Groundcare Ltd (Grass Cutting, July 2023)		873.60
(g)	Income Received – Since 4th July 2023		
10/07	Bank Interest	£	24.84
25/07	Allotment Rents	£	30.00
09/08	Bank Interest	£	24.66

* = Subject to confirmation from HMRC

- B. VARIANCE** – To note the favourable variance in the sum of £1,788.20 to budget in respect of election contingency and consider how to apportion the funds.
- 10. CCTV POLICY** – To resolve whether to agree the recently circulated draft CCTV policy.
- 11. COMMUNITY SPEEDWATCH/ROAD SAFETY** – **(i)** To agree what steps to take to relaunch the Huntley Community Speedwatch group.
(ii) To resolve whether to form a cross parish road safety group with neighbouring areas.

- (iii) To resolve whether to progress the offer from Gloucestershire Constabulary of a surveillance type camera for the gathering of speed data with a follow up warning letter service in some cases.
12. **PLAY AREA** – To receive updates regarding play area maintenance and agree necessary resolutions.
 13. **FUTURE MEETINGS** – To agree when and where to hold Huntley Parish Council meetings in the short, medium and long term.
 14. **HUNTLEY HEADLINES** – To agree what to include in the September edition.
 15. **ALLOTMENT COMPETITION** – To receive the results of the 2023 Allotment Competition.
 16. **ITEMS FOR NEXT OR FUTURE MEETINGS** – (i) Updated asset register.
 17. **MEETINGS / TRAINING / SEMINARS / CONSULTATIONS** – (i) FoDDC are conducting a Strategic Overview and have formed a Scrutiny Committee regarding their Development Management (Planning) Improvement Programme. An enquiry day will be held on Friday 6th October 2023 and an indication as to whether members wish to be involved will be welcomed.
 18. **CORRESPONDENCE** – (i) A complaint has been received about the lack of a stop line in Grange Court Lane near the A40. Reported to GCC Highways, ref. GRM 000969.
(ii) A complaint was received regarding potholes in Byfords Road. Reported to GCC Highways, ref. HIG028068.
(iii) Two separate reports of unlawful firewood sales. Both parties asked to contact GCC Trading Standards as this is not a Parish Council matter.
(iv) FVAF circulated details regarding local events, forwarded to members.
(v) A complaint was received regarding weed growth on the footway next to A4136 Monmouth Road. Reported to GCC Highways, ref. GRM 000969.
(vi) Information has been shared regarding a cycling event taking place in the area on Sunday 24th September 2023.
 19. **NEXT MEETING** – To be confirmed as 7.30pm on Tuesday 3rd October 2023, venue to be agreed.

Leo Williams

Clerk & Responsible Officer 30th August 2023

HUNTLEY PARISH COUNCIL
Agenda – 5th September 2023, Appendix ‘A’
Clerk’s Report

Expenses – I claim the following expenses: Ink cartridges, £16.78, A4 paper, £4.75, batteries for banking device, £4.75. Total, £26.28.

Leo Williams
Clerk & Responsible Officer 30th August 2023

HUNTLEY PARISH COUNCIL
Agenda – 5th September 2023, Appendix ‘B’
NDP Update August 2023

To follow asap