

# MINUTES

## HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 4<sup>th</sup> OCTOBER 2022 at 7.30pm

**Attendees:** Councillors: Mrs J. Green (Chairman), Mrs I. Walker, I. Richards, R. Barwell, T. Hill, & R. Watkins

**Present:** Mr L Williams (Clerk), and five members of the public (MoP). The meeting started at 7.30pm.

**The meeting began with a moment of silent reflection in respectful gratitude for the life and service of Her Majesty Queen Elizabeth II.**

1. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA – (i)** Cllr. Green, to be the recipient of a BACS payment, item 12A(e); Cllr. Watkins, to be the recipient of a BACS payment, item 12A(e).
2. **APOLOGIES** – Received and accepted from Cllr. Albrighton. Also received from County Councillor Phil Robinson.
3. **Members of the public, District and County councillors will be invited to address the council at this time.** No District or County councillors were present. Members asked the following questions: 1. Progress on car park project - to be addressed later; 2. Damage to some small trees in The Rec - will be brought to the attention of surveyor; 3. Concern re availability of hard copies of the NDP – processes carefully explained, hard copies will be made available.
4. **MINUTES OF PREVIOUS MEETING** – Members resolved that the minutes of meeting held on 6<sup>th</sup> September 2022 form an accurate record of the events.
5. **CLERK'S REPORT** – Members accepted the contents of the report at Appendix A. **Actions:** (i) Report footpath surface again; (ii) Keep members updated re HMRC case; (iii) Confirm Remembrance Day wreath will be delivered to Mr D Abbott; (iv) Confirm traffic controls on RD.  
  
(v) Cllr. Green said she had spoken to the contractor who hopes to start work on the Village Hall car park project by the end of October.
6. **DOG BINS** – The clerk explained that after patchy service recently, Merlin Waste have ceased servicing the dog waste bins. He had contacted three firms, two still to reply. Biffa could provide fortnightly service for £39.15 + VAT per unit, £234.90 + VAT per four weeks. Members resolved to leave the matter for a month. **Action:** Clerk to attempt to obtain further quotes.
7. **WARMTH HUBS** – The clerk advised that since he had raised the matter it had gained traction. GCC cabinet member Cllr Nick Housden had invited him to discuss this at Shire Hall and GPTC were holding a virtual seminar about it on 12<sup>th</sup> October. The meeting heard that volunteers would be needed if the VH

was to be used. Actions: Cllr. Walker will attend GAPTC seminar; All parties to try to establish the level of need within the parish.

8. **HIGHWAYS MATTERS** – (i) A40 Huntley, Vehicle Activated Signs. The clerk advised that National Highways are still awaiting a proposal from Gloucestershire Constabulary who confirm that they haven't submitted one. Camera Enforcement Unit report 4 visits since July with 34 speeding offences and 15 seat belt matters processed. (ii) Snow Warden. Through liaison with other parishes it appears that a neighbouring contractor may be willing to carry out duties in Churcham, Huntley and Blaisdon. GCC Highways negotiating.

9. **PLANNING APPLICATIONS**

- A. **Received** – (i) P1278/22/FUL, 4 Frogmore Road, Huntley. Erection of single storey side extension and single storey rear extension. No Objections.  
(ii) P0661/22/FUL, Barnfield, Grange Court Lane, Huntley. Erection of a two-storey side extension with associated works. No Objections.  
(iii) P1230/22/FUL, Nos 1 to 9, 12 & 13 Hamlen Close, Huntley. Proposed external wall insulation with changes to external wall finishes. No Objections.

- B. **Dealt with Between Meetings** – None.

- C. **Decided Since Last Meeting** – (i) P0210/22/FUL Prospect House, Main Road, Huntley. **Conversion of existing outbuilding into new dwelling and new detached garage with associated works. Refused on 22<sup>nd</sup> September 2022.**

- D. **Appeals** – None.

- E. **Enforcement Issues** – No updates.

10. **Cross Parish Group** – Cllrs. Green, Walker and the clerk briefed members following the meeting being held on 30<sup>th</sup> September. Mostly regarding progress on the FoDDC Local Plan and possible alterations to settlement boundaries.

11. **Neighbourhood Development Plan** - Members accepted the latest report from the NDP Steering Group, Appendix B before the following statement was read by Cllr. Green. *“You will all have received your letters of formal consultation. The parish council has been made aware, monthly, of progress reports. In August all PC members were invited to comment on the NDP prior to the August consultation event. No comments were received, therefore, are there any objections for this consultation to proceed?”* All present indicated their support.

12. **Finance**

- A. Members received the parish account balances and authorised payments as detailed. Cllr. Walker took the chair for item 12A only.

<b>(a)</b>	<b>Statement of Accounts as at 29<sup>th</sup> September 2022</b>		
	Deposit Account	£	52,398.76
	Treasurers Account	£	804.00

	Defibrillator Account	£	1,105.08
	Play Area Ringfenced Funds Account	£	13,500.95
<b>(b)</b>	<b>Grant Applications - Section 137 of Local Government Act 1972</b>		None
<b>(c)</b>	<b>Adverse variance to budget (&gt;£10)</b>		No Report
<b>(d)</b>	<b>To ratify payment made between meetings</b>		
	21/09 Onymous (NDP Printing)	£	262.00
	21/09 Signs of Cheshire Ltd (Notice Boards 50% Deposit)		1,284.00
<b>(e)</b>	<b>BACS Payments for Approval</b>		
	Clerk's Expenses (As detailed in Clerk's Report)	£	543.92
	Clerk's Wages (Net)	£	434.45
	HMRC Re Above	£	102.00
	X2 Connect Ltd (Telephone Kiosk Parts & Paint)	£	722.52
	AM Groundcare (Grass Cutting Sept)	£	840.00
	J. Green (Chairman's Allowance)	£	20.00
	RC Watkins (Handyperson 2/4)	£	260.00
	L. Tustin (NDP Expenses)	£	72.05
	Quedgeley Computer Solutions (NDP Website Tasks)	£	337.50
<b>(f)</b>	<b>Income Received – Since 1<sup>st</sup> September 2022</b>	£	
	FoDDC (Precept 2/2)	£	10,559.00
	Bank Interest	£	2.55
	Merlin Waste (Refund)	£	54.00

- B. CORONATION** – It was resolved that members would consult with the public as to what events to hold to mark the Coronation of King Charles III. There will be a tea party in the VH. **Action:** Cllr. Walker will place an item in The FEN magazine.
- 13. PLAY AREA** – Quote for repairs to follow from Matthews Landscapes.
- 14. WAR MEMORIAL** – RBL have acknowledged the robust feedback from FoDDC Planning and withdrew the proposal to move position of memorial. Quote for in-situ restoration requested from stonemason. If nothing received by the end of the month the clerk will seek an alternative.
- 15. TREE SURVEY** – Greenfields surveyor is back at work and will carry out survey asap. The waiting list is currently six weeks.
- 16. ITEMS FOR NEXT OR FUTURE MEETINGS** – **(i)** 2023-2024 Budget and Precept with related matters; **(ii)** The Stocks.
- 17. INFORMATION SHARE, NO DECISIONS REQUIRED** – None.
- 18. MEETINGS / TRAINING / SEMINARS** – **(i)** GAPTC are now running both face to face and virtual training events. Please liaise with the clerk for details. The September planning event was cancelled, Cllr. Walker has been re-booked to a date in November. There is an emergency networking session (virtual) on 12<sup>th</sup> October re the food and fuel crisis – Cllr. Walker to attend; **(ii)** Western Power Distribution have rearranged several stakeholder workshops, as circulated – No interest.

**19. CORRESPONDENCE – (i)** FVAF are conducting a survey to help with sustainable community food asset mapping; (ii) Mitcheldean Community Library are holding an open day on Saturday 8<sup>th</sup> October 2022 from 10am to 2.30pm; (iii) FoDDC Council Tax Support Scheme consultation was circulated to members; (iv) Gloucestershire Carers Hub forwarded information about their services which was circulated and displayed on the notice board; (v) GCC are actively seeking locations such as public and village hall car parks to assess for potential electric car charging points as part of their EV charging point roll out. Contact [will.spendlove@gloucestershire.gov.uk](mailto:will.spendlove@gloucestershire.gov.uk)

**20. NEXT MEETING –** To confirm details as 7.30pm on Tuesday 1<sup>st</sup> November 2022 at Huntley Village Hall.

This part of the meeting ended at 8.35pm

**21. CONFIDENTIAL ITEM –** Members heard that four potential contractors had been invited to tender in respect of cutting the three parish hedges. Bids were opened from the two contractors who responded. After diligent discussions members agreed by majority to award the contract to Mr Pete Reeves, trading as Peter Reeves Complete Garden Services. This will apply for one year initially with options to extend to 2 or 3 years by mutual agreement, The meeting ended at 8.54pm.

Signed:

Date: