

DRAFT MINUTES

HUNTLEY PARISH COUNCIL

DRAFT MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL
HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 5th MARCH 2024 at 7.30pm

Attendees: Councillors: J. Green (Chair), I. Walker, T. Hill J. Croxall, M. Evans, R. Watkins & A. Wood.

Present: Mr L Williams (Clerk), County Cllr. Phil Robinson (PR) and 2 members of the public (MoP). The meeting started at 7.30pm.

1. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** – None.
2. **APOLOGIES** – Received from District Cllrs. John Francis and Dave Tradgett.
3. **Members of the public, District and County councillors will be invited to address the council at this time.**
There were no questions or comments from the public.
PR read from his written report, attached.
4. **MINUTES OF PREVIOUS MEETING** – Members **resolved** that the minutes of the ordinary meeting held on 6th February 2024 form an accurate record of the events and they were signed by the chairman.
5. **CLERK'S REPORT** – Members **accepted** the contents of the report at Appendix A.
6. **ACTION LOG** – Members **accepted** the Action Log which was discussed with explanations. Key new points re: **1.** A40 Signs – clerk will chase up; **2.** Phone Kiosk – two new volunteers will take this on asap; **3.** Play Area – some items may be nearing end of life, inspection being authorised tonight; **4.** War Memorial - grant application submission imminent; **5.** Attractiveness of Parish – Cllr. Evans will circulate his latest report asap. (Litter picking volunteers was discussed. The clerk advised that nothing be done on this until he receives guidance from HPC's insurers); **15.** Grass Cutting – meeting to be rearranged; **16.** Bus Stop A4136 – Cllr. Walker liaising with resident to find a letter promising an upgrade.
7. **PLANNING APPLICATIONS**
 - A. **Received** – **(i)** P1664/23/FUL 9 Byfords Close, Huntley, GL19 3SA. Erection of a single storey rear extension and alterations for the benefit of a disabled person. After discussion it was **resolved** that there were **No Objections**.
(ii) P0152/24/FUL 1 Newton Close, Huntley, GL19 3HN. Construction of single storey flat roof extension to the side of the property. Alterations to existing access and provision of additional parking space. After discussion it was **resolved** that there were **No Objections**.
 - B. **Dealt with Between Meetings** – None.
 - C. **Decided Since Last Meeting** – None.

- D. Withdrawn Since Last Meeting** – None.
- E. Appeals** – None.
- F. Enforcement Issues** – No updates forthcoming.
- G. Planning Committee** – After it was established that a flowchart and draft terms of reference had not been circulated this matter was deferred to April’s meeting.
- H. Tewksbury Local Plan** – Cllr Walker advised that she attended a recent consultation event held at Highnam recently. There had been universal opposition to the notion of a large settlement on the eastern boundary of the district. No actions were deemed necessary at this stage.

8. FINANCE -

Members **accepted** the parish account balances, **authorised** payments and noted receipts as detailed including additional matters as explained.

(a)	Statement of Accounts as at 4 th February 2024		
	Deposit Account	£	21,790.48
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,116.37
	Play Area Ringfenced Funds Account	£	14,647.13
(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		No Report
(d)	To note payment made between meetings		None
(e)	BACS Payments for Approval		
	Clerk’s Wages	£	500.05
	HMRC Re Above	£	118.40
	Huntley Village Hall (Room Hire, Feb)	£	20.00
	AM Groundcare Ltd (Dog Bins)	£	96.00
	Glasdon UK Limited (Waste bin, A40 westbound)	£	165.01
	SSP Direct Limited (Car park signs)	£	62.66
	Ultra-Vision Fire & Security Ltd (CCTV inspection)	£	90.00
	Additional Payment		
	Quedgeley Computer Services (NDP Website)	£	13.75
(f)	Payments made between meetings		None
(g)	Income Received – Since 6th February 2024		
09/02	Bank Interest	£	41.07

- 9. APPOINTMENTS** – (i) Cllr. Croxall was **elected** to be the HPC representative on the Gloucestershire PCC’s Advocacy Scheme.
(ii) After discussion it was **acknowledged** that Cllr. Watkins was already performing the role as the member responsible for matters pertaining to Public Rights of Way.
- 10. PC MEETINGS** – (i) After discussion it was **resolved** not to hold an Ordinary Parish Council Meeting in August.
(ii) It was **resolved** not to move to bi-monthly Ordinary Parish Council meetings.

11. **PLAY AREA INSPECTION** – It was **resolved** to engage RoSPA Play Safety Ltd to carry out the annual inspection of the play area for a fee of £78.00 plus VAT plus £4.00 for each item over five.
12. **GRASS CUTTING** – It was **agreed** the uplift for the grass cutting contract for the 2024 season will be 2%.
13. **HUNTLEY HEADLINES** – Village Hall events and news, daffodil walks and the Build Back Better Councillor’s Fund were **agreed** for inclusion.
14. **ITEMS FOR NEXT OR FUTURE MEETINGS** – No new matters were raised.
15. **MEETINGS / TRAINING / SEMINARS** – Stantec UK Ltd (on behalf of FoDDC) invite a response to their online consultation ahead of the council’s development of an Active Travel Strategy. Noted.
16. **CORRESPONDENCE** - (i) GAPTC invited nominations for members or officers plus a guest to attend a Royal Garden Party in summer. Noted;
(ii) The latest update from Forest Voluntary Action Forum has been circulated. Noted.
17. **NEXT MEETING** – (i) Confirmed as 7.30pm on Tuesday 2nd April 2024 at Huntley Village Hall.
(ii) The Annual Parish Meeting will be held at 7.00pm on Wednesday 10th April 2024 at Huntley Village Hall.

Before the attendees disbursed the clerk read a letter from Blackbox Developments regarding their proposals for a new large village between Redmarley and the M50.

The meeting ended at 9.08pm.

Signed:

Date: