

HUNTLEY PARISH COUNCIL MEETING

SUMMARY OF ITEMS FOR DISCUSSION – TUESDAY 5th MARCH 2024 at 7.30pm

Members of the public and press, County and District Councillors, you are invited to attend an ordinary meeting of Huntley Parish Council to be held at Huntley Village Hall, North Road, Huntley on Tuesday 5th March 2024 at 7.30pm for the purpose of transacting the following business:

AGENDA

- 1. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA**
- 2. APOLOGIES**
- 3. Members of the public, District and County councillors will be invited to address the council at this time.**
- 4. MINUTES OF PREVIOUS MEETINGS –** To resolve that the minutes of the ordinary meeting held on 6th February 2024 form an accurate record of the event.
- 5. CLERK'S REPORT –** To receive the contents of the report at Appendix A.
- 6. ACTIONS LOG –** To receive the contents of the Actions Log and agree any further actions.
- 7. PLANNING APPLICATIONS –** To agree responses to recent applications and to note decisions.
 - A. Received – (i)** P1664/23/FUL 9 Byfords Close, Huntley, GL19 3SA. Erection of a single storey rear extension and alterations for the benefit of a disabled person.
(ii) P0152/24/FUL 1 Newton Close, Huntley, GL19 3HN. Construction of single storey flat roof extension to the side of the property. Alterations to existing access and provision of additional parking space.
 - B. Dealt with Between Meetings –**
 - C. Decided Since Last Meeting – (i)** P1604/23/LBC The Red Lion, North Road, Huntley, GL19 3DU. Listed building consent for the erection of play equipment, covered seating area and statue (retrospective).??
 - D. Withdrawn Since Last Meeting –** None.
 - E. Appeals –** None.
 - F. Enforcement Issues –** No updates.
 - G. Planning Committee –** To agree the Terms of Reference for the recently formed Planning Committee.

H. Tewksbury Local Plan – To receive an update following a recent meeting held at Highnam. To consider any implications for Huntley and to agree any resultant actions.

8. FINANCE - A. To receive the parish account balances, authorise payments and note payments as detailed.

(a)	Statement of Accounts as at 29th February 2024		
	Deposit Account	£	21,790.48
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,116.37
	Play Area Ringfenced Funds Account	£	14,647.13
(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		No Report
(d)	To note payment made between meetings		
(e)	BACS Payments for Approval		
	REL Williams Expenses	£	
	Clerk's Wages	£	500.05*
	HMRC Re Above	£	118.40*
	Huntley Village Hall (Room Hire, Feb)	£	20.00
	AM Groundcare Ltd (Dog Bins)	£	80.00
	Glasdon UK Limited (Waste bin, A40 westbound)	£	165.01
	SSP Direct Limited (Car park signs)	£	52.22
	Ultra-Vision Fire & Security Ltd (CCTV inspection)	£	90.00
(f)	Payments made between meetings		None
(g)	Income Received – Since 6th February 2024		
09/02	Bank Interest	£	41.07

* = Subject to confirmation from HMRC

9. APPOINTMENTS – (i) To resolve whether to elect Cllr. Croxall to be the HPC representative on the Gloucestershire PCC's Advocacy Scheme.

(ii) To agree whether to elect a member to be responsible for matters pertaining to Public Rights of Way.

10. PC MEETINGS – (i) To resolve whether to hold an Ordinary Parish Council Meeting in August.

(ii) To resolve whether to move to bi-monthly Ordinary Parish Council meetings.

11. PLAY AREA INSPECTION – To resolve whether to engage RoSPA Play Safety Ltd to carry out the annual inspection of the play area for a fee of £78.00 plus VAT plus £4.00 for each item over five.

12. GRASS CUTTING – To agree the uplift for the grass cutting contract for the 2024 season.

13. HUNTLEY HEADLINES – To agree what to include in the March edition.

14. ITEMS FOR NEXT OR FUTURE MEETINGS – To be determined.

15. **MEETINGS/TRAINING/SEMINARS/CONSULTATIONS** Stantec UK Ltd (on behalf of FoDDC) invite a response to their online consultation ahead of the council's development of an Active Travel Strategy.
16. **CORRESPONDENCE – (i)** GAPTC invited nominations for members or officers plus a guest to attend a Royal Garden Party in summer;
(ii) The latest update from Forest Voluntary Action Forum has been circulated.
16. **NEXT MEETING – (i)** To be confirmed as 7.30pm on Tuesday 2nd April 2024, at Huntley Village Hall.
(ii) To agree the time and date of the Annual Parish Meeting.

HUNTLEY PARISH COUNCIL
Agenda – 6th February 2024, Appendix ‘A’
Clerk’s Report

1. **PRoW** - The GCC Public Rights of Way Officer has advised me that obstructed footpath DHU 17 (off Tibberton Lane) is now clear.

2. **Highways Matters** – The following matters have been resolved after my reports to FixMyStreet: (i) Filthy and defaced bollards on A40 west of B4216 junction; (ii) Faulty traffic lights, A40/North Road/Grange Court Lane (pedestrian button was jammed ‘on’ – replaced. Please let us all continue to encourage parishioners to use FixMyStreet themselves so that GCC or National Highways receive timely first-hand reports.

3. **War Memorial** – We now have three acceptable quotes in respect of the necessary works. The grant application, which is quite involved, is over 90% complete at the time of writing this report.

Leo Williams
Clerk & Responsible Officer 29th February 2024