

# MINUTES

## HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 5th APRIL 2022 at 1930 hrs

**Attendees:** Councillors: Mrs J. Green (Chairman), T. Hill, R. Watkins, R. Barwell, J. Albrighton & Mrs. I Walker.

**Present:** Mr L Williams (Clerk), up to three members of the public (MoP). The meeting started at 7.30pm.

1. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** – No matters were disclosed.
2. **APOLOGIES** – Received and accepted from Cllr. I. Richards. County Cllr. Phil Robinson also apologised for missing the meeting owing to other pressing business.
3. **Members of the public, District and County Councillors** – There were no questions from the public. No County or District Councillors were present.
4. **MINUTES OF PREVIOUS MEETINGS** – It was resolved that the minutes of the meeting held on 1<sup>st</sup> March 2022 form an accurate record of the events
5. **CLERK'S REPORT** – Members accepted the contents of the report at Appendix A. The Clerk added up to date information on items 2,3,4 &5.
6. **ALLOTMENTS** – It was agreed that the 2022 competition will follow the same model as in 2021 and will once again be sponsored by The Fairview Gardener.
7. **HIGHWAYS MATTERS** – (i) Stores Cottage bend, B4216 Newent Lane. Cllr. Barwell discussed evidence requirements for funding signage and additional control measures. He identified a position where a solar powered sign may be of benefit and could function. **Action:** Cllr. Barwell to research costs prior to the May meeting.  
(ii) A40 Vehicle Activated Signs. It was agreed that Cllrs. Green and Barwell and the clerk would form the committee ready to meet with National Highways.
8. **PLATINUM JUBILEE TREES** – **Action:** Cllr. Hill and the clerk to liaise and sort planting this coming weekend
9. **TELEPHONE KIOSK** – Members were given access to information regarding spares and prices. Actions: 1. Clerk to research works recently carried out at Newnham on Severn; 2. Cllr. Green and the clerk to progress the project.
10. **PLANNING APPLICATIONS**
  - A. **Dealt with Between Meetings** – None

**B. Received – (i)** P0305/22/FUL: 2 Oak Way, Huntley. Erection of a two storey rear extension with associated works. Application for determination as to whether prior approval is required for further details. **No Objections. Action:** Clerk to enquire why a number of applications of this type are currently being received and what this means in practice.

**(ii)** P0369/22/FUL: Barns at Yew Tree Farm, Main Road, Huntley. Application for determination as to whether prior approval is required for further details. (Variation of condition 2 (approved plan) relating to planning permission P1319/21/FUL which was granted on 16<sup>th</sup> December 2021). **No Objections.**

**(iii)** P0315/22/FUL: The Cottage, Hinders Lane, Huntley. Installation of two shepherd's huts, two composting toilets, three bbq areas (One retrospective) and ancillary work. **No Objections.**

**C. Appeals - None**

**D. Decisions – None as at 30<sup>th</sup> March 2022**

**E. Enforcement Issues – No updates.**

**10. CROSS PARISH GROUP –** Members noted that the March meeting of The Cross Parish Group had been cancelled.

**11. NEIGHBOURHOOD DEVELOPMENT PLAN –** Members accepted the report from the NDP Steering Group. The Chairman and clerk both expressed their gratitude to Liz Tustin for her ongoing contribution.

## **12. FINANCE**

**A.** Members accepted the statement of accounts and resolved to make payments as detailed.

<b>(a)</b>	<b>Statement of Accounts as at 31<sup>st</sup> March 2022</b>		
	Deposit Account	£	55,925.82
	Treasurers Account	£	930.00
	Defibrillator Account	£	1,104.95
	Covid-19 Account	£	1,171.05

<b>(b)</b>	<b>Grant Applications - Section 137 of Local Government Act 1972</b>		None
<b>(c)</b>	<b>Adverse variance to budget (&gt;£10)</b>		N/A
<b>(e)</b>	<b>BACS Payments for Approval</b>		
	Clerk's Expenses (As detailed in Clerk's Report)	£	102.85
	Clerk's Wages (Net)	£	453.13
	HMRC Re Above (Tax £122.60, Nat Ins. £38.04)	£	160.64
	Spera Computer Consultancy (NDP Website works)	£	138.00
	Merlin Waste (Dog bins to w/c 25/04/2022)	£	72.00
	Huntley Village Hall (Hall Hire March plus NDP Day)	£	54.00
	Alpha Colour Printers (NDP Materials)	£	26.40
<b>(f)</b>	<b>Income Received – Since 1<sup>st</sup> March 2022</b>		
	Allotment Rents	£	420.00
	Bank Interest	£	0.46

**B. PAYROLL** – Members resolved not to outsource payroll services.

**13. MATTERS BROUGHT FORWARD** – Nil.

**14. USE OF RECREATION GROUND** – Members agreed to a request to use The Recreation Ground for a game of rounders at a 60<sup>th</sup> birthday party on 27<sup>th</sup> August 2022.

**15. ITEMS FOR NEXT OR FUTURE MEETINGS** – To replace the allotments shed.

**16. MEETINGS / TRAINING / SEMINARS – (i)** All physical GAPTC training events remain online only. Please liaise with the clerk for details;

**(ii)** GAPTC will hold their AGM on Saturday 23<sup>rd</sup> July 2022 at Highnam Parish Hall.

**17. CORRESPONDENCE – General – Council to consider and agree responses /actions where appropriate – (i)** Broxap Street Furniture have sent an outdoor gym equipment brochure.

**18. NEXT MEETING** – Confirmed as 7.30pm on Tuesday 3<sup>rd</sup> May 2022 at Huntley Village Hall, preceded by Annual Meeting of the Parish Council to be held at 7.15pm that same day.

The meeting ended at 8.02pm.

Signed.....Name.....Date.....