

MINUTES

HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 5th JULY 2022 at 1930 hrs

Attendees: Councillors: Mrs J. Green (Chairman), Mrs I. Walker, R. Barwell, T. Hill, I. Richards & R. Watkins

Present: Mr L Williams (Clerk), and one member of the public (MoP). The meeting started at 7.30pm.

1. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** – Cllrs. Watkins & Green, both to be recipients of BACS payments.

2. **APOLOGIES** – Received and accepted from Cllr. J. Albrighton. County Cllr. Phil Robinson (PR) also offered his apology.

3. **Members of the public, District and County Councillors** –

Once again, no District Councillor was in attendance and nothing had been heard.

The MoP in attendance voiced concern over the ongoing absence of District Councillors. They were also disappointed by the apparent lack of action by Planning Enforcement officers over various matters in the parish.

The clerk had received four questions/reports from the public: 1. Allegation of commercial waste being burned at Woodend Farm; 2. Allegation of a new building having been erected without planning permission; 3. Allegation that newly converted barns will be using an entrance unlawfully; 4. A40 closure from 8th August 2022, of which there was no knowledge. In the absence of a District Councillor to question members requested the following **Action:** Clerk to raise these matters with the appropriate agencies/departments.

4. **MINUTES OF PREVIOUS MEETINGS** – It was resolved that the minutes of the meeting held on 7th June 2022 formed an accurate record of the events.

5. **CLERK'S REPORT** – Members accepted the contents of the report at Appendix A.

6. **ALLOTMENTS** – The chairman and clerk provided updates about the new shed. Members ratified the decision, taken between meetings, that Matthews Landscapes Ltd be tasked with laying the base owing to members not having sufficient free time to do so in a realistic timeframe. The chairman advised that the allotment competition would be judged at some point during July

7. **HIGHWAYS MATTERS** – (i) Frog Lane, Huntley. The chairman read the relevant letter from a MoP. After discussion members requested the following **Action:** Clerk to liaise with the appropriate agencies regarding the matters raised.

(ii) A40 Vehicle Activated Signs. Cllrs. Green & Barwell and the clerk updated members following their most recent meeting with National Highways, stating the observation that the goalposts keep moving and NH now expect Gloucestershire Constabulary to lead this request. The clerk added that PR has now been on contact with the Deputy PCC to seek a speedy resolution.

(iii) Footpaths and Alleys. Members **Resolved** that the contractor be tasked with tackling the weed growth at two locations, The path between Oak Way & Pauls Walk and the path from Orchard Way to Newton Close. **Actions:** 1. Clerk to write to occupant of The Square requesting growth be cut back by the path to the A40; 2. Clerk & some members to walk around the village looking for other problem areas.

8. PLANNING APPLICATIONS

A. Received –

B. Dealt with Between Meetings – None.

C. Appeals – None.

D. Decisions – (i) P0192/22/APP, Land adjoining Longhope Road, Huntley. Approval of reserved matters (Access, appearance, landscaping, layout and scale) relating to outline permission P1206/19/OUT, discharge of Conditions 4,5,6 & 7. **Granted** on 20th June 2022.

(ii) P0305/22/FUL, 2 Oak Way, Huntley. Erection of a two-storey rear extension with associated works. **Granted** on 21st June 2022.

E. Enforcement Issues – No updates available.

9. **CROSS PARISH GROUP – No recent meeting or activity to report.**

10. **NEIGHBOURHOOD DEVELOPMENT PLAN – (i)** Members accepted the report from the NDP Steering Group which was read by the chairman. Cllr. Richards asked that any abbreviations be explained so all parties can understand the contents.

(ii) Members **Resolved** that The Red Lion public house be re-registered as an Asset of Community Value.

11. **FINANCE – A.** Cllr. Green handed the chair to Cllr. Walker for item 11A. Members received and accepted the statement of accounts and resolved to make payments as detailed and updated in respect of invoices arriving after publication of the agenda.

(a)	Statement of Accounts as at 30th June 2022		
	Deposit Account	£	60,560.09
	Treasurers Account	£	2,680.00
	Defibrillator Account	£	1,104.98
	Covid-19 Account	£	1,171.08

(b)	Grant Applications - Section 137 of Local Government Act 1972		Nil
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(c)	Adverse variance to budget (>£10)		N/A
(e)	BACS Payments for Approval		
	Clerk's Expenses (As detailed in Clerk's Report)	£	25.19
	Clerk's Wages (Net)	£	434.45
	HMRC Re Above	£	102.00
	Merlin Waste (Dog bins to w/c 25/07/2022)	£	72.00
	Huntley Village Hall (Hall Hire June)	£	18.00
	AM Groundcare Ltd (Grass cutting, June)	£	800.00
	J. Green (Chairman's Allowance 1/4	£	20.00
	RC Watkins Handyperson 1/4 and Weedkiller)	£	265.50
	Quedgeley Computer Solutions (NDP Website Tasks)	£	325.00
(f)	Income Received – Since 1st June 2022		
	Bank Interest	£	0.56
	Groundwork UK (NDP Grant)	£	1,930.00

- B.** Members **authorised** the payment of all budgeted payments to be made in August 2022.
- C.** After discussion it was **Resolved** that all funds earmarked for the upkeep and replacement of play area equipment should be transferred to the account currently housing Covid-19 funds. The current balance held in that account will be moved to the deposit account.
- 12. PLAY AREA –** Members **Resolved** to accept the maintenance action plan. It was acknowledged that some tasks are beyond the ability of the members to sort out and that Matthews Landscapes Ltd should be used in those cases, having installed the equipment and being familiar with it. Cllr. Richards suggested the protection of timber posts with tin or similar material. **Action:** Cllr. Watkins to request Huntley FC repaint their goalposts.
- 13. RECREATION GROUND BOUNDARY ISSUE -** Members discussed the history and legal advice, previously circulated. It was **Resolved** that Cllrs. Green, Barwell and the clerk should meet with the resident to negotiate a mutually satisfactory solution which would not involve cost to the council. It was further **Resolved** that the process of formal registration with The Land Registry should commence.
- 14. HEDGE CUTTING –** Members **Resolved** that the clerk should begin the tender process in respect of autumn hedge cutting. The contract will be extendable to three years subject to certain conditions if both parties agree.
- 15. TELEPHONE KIOSK PROJECT –** The clerk advised that he had very recently found an email from the volunteers detailing project costs which he read out. It was **Agreed** that the restoration should be authorised. The clerk has asked a neighbouring parish whether they have any red paint left after their own refurbishment project.
- 16. ITEMS FOR NEXT OR FUTURE MEETINGS –** The chairman provided a brief update regarding the Village Hall car park project and the Jubilee area. She added that a joint notice board appeared cost prohibitive. **Action:** Clerk to write to VH management committee to advise them of the position.

- 17. MEETINGS / TRAINING / SEMINARS – (i)** The clerk advised that GAPTC are now running some face to face training events. The Planning event has still not been programmed.
- (ii)** GAPTC AGM to be held at Highnam Community Centre on Saturday 23rd July 2022 starting at 10.30am. The clerk can reserve a place for members.
- 18. CORRESPONDENCE – (i)** Letter received regarding Frog Lane, Huntley. Agenda item 7(i) refers.
- (ii)** Forest Voluntary Action Forum have launched a new countywide website, GoVolunteerGlos.org. Numerous opportunities currently exist of which the clerk has details.
- (iii)** A copy of an email sent to Mark Harper MP regarding the allocation of levelling up funds has been circulated to members. No action is required.
- (iv)** FoDDC have extended their Residential Design Guide consultation period to 21st July 2022. Posters are displayed on the notice board and links will be added to the HPC website.
- 19. NEXT MEETING –** Confirmed as 7.30pm on Tuesday 6th September 2022 at Huntley Village Hall.
- The meeting ended at 8.42pm.