

# MINUTES

## HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT THE FUNCTION ROOM, RED LION PUBLIC HOUSE, NORTH ROAD, HUNTLEY ON TUESDAY 5<sup>th</sup> SEPTEMBER 2023 at 7.30pm

(The function room remained bolted immediately prior to and for the duration of the meeting. No direct access to functioning licenced premises was permitted. Members of the public were not permitted to bring alcoholic drinks into the meeting)

**Attendees:** Councillors: J. Green (Chairman), R. Watkins, M. Evans, J. Croxall & A. Wood.

**Present:** Mr L Williams (Clerk), County Cllr. Phil Robinson (PR), District Cllr. John Francis (JF) and 12 members of the public (MoP). The meeting started at 7.30pm.

- 1. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA –** Cllrs. Watkins and Evans re item 13, both Village Hall Charity trustees. Book signed by both.
- 2. APOLOGIES –** Received from Cllr. Walker and Cllr. Hill.
- 3. Members of the public, District and County councillors will be invited to address the council at this time. (i)** PR delivered a verbal report on GCC matters, key points were: 1. GCC Adult Education has been graded as Good under the new inspection framework, Cabinet approved funding of £2.67m, helping 6,000 people (4,000 in 2022). Focus on English language skills; 2. Special Education sees a new unit being built in Abbeydale to open in 2026 to cater for 200 primary and secondary pupils. Expected to save £30,000 per pupil per year over existing provisions. New academy in Stroud opened today for 60 primary pupils; 4. The Tour of Britain visits the county on Saturday 9<sup>th</sup> Sept. PR then left the meeting.

**(ii)** JF delivered a verbal report on FoDDC matters, key points were: 1. Whilst August was a quiet month it did allow councillors to complete their induction packages; 2. The Huntley NDP was approved and commended by the full council in July; 3. The new Local Plan is currently being prepared by the governing Green Party members and will be first seen more broadly next Monday.

**(iii)** MoP A raised two points, 1. Re NDP, many parishioners don't use IT. Cllr. Green explained that a hard copy of the NDP would be available to view in the Village Hall at various times. Clarification has been obtained from Electoral Services and at this stage it is **illegal** for HPC to pass comment. 2. They don't consider this to be a suitable venue for PC meetings for environmental and access reasons. The clerk explained the problems preventing a change of

evening in the foreseeable future, which was confirmed by members, and acknowledged the issues with this venue.

(iv) MoP B agreed that this was not a suitable venue before speaking about item 7A.

(v) MoP C spoke about several road safety issues, mostly concerning the A4136 and A40 to the west side of Huntley.

(vi) Mops D, E & F were given dispensation to speak about planning application P0885/23/FUL. They provided a good deal of background information and answered several councillor's questions. Cllr. Wood proposed that in the light of new information and, given that FoDDC had made a significant error on the application wording, HPC should offer its approval of the 12 month extension for the use of the cabin as temporary accommodation, seconded by Cllr. Watkins and carried unanimously.

(vii) MoP G also spoke about road safety issues and expressed a willingness to actively support any groups moving forward.

4. **MINUTES OF PREVIOUS MEETING** – Members **resolved** that the minutes of the additional ordinary meeting held on 7<sup>th</sup> August 2023 form an accurate record of the events and they were signed by the chairman.
5. **CLERK'S REPORT** – Members **accepted** the contents of the report at Appendix A.
6. **ACTION LOG** – Members **accepted** the Action Log which was discussed with explanations.
7. **PLANNING APPLICATIONS**
  - A. **Received** – P1049/23/LBC The Old Rectory, Main Road, Huntley, GL19 3BA. Listed building consent for replacement of the plinth block to left hand side and right hand side of front door situated beneath door architrave. (Retrospective). There were **no objections**.
  - B. **Dealt with Between Meetings** – None.
  - C. **Decided Since Last Meeting** – (i) P0977/23/LD1 Deep Filling Cottage, Hinders Lane, Huntley, GL19 3EZ. Application under Section 192 to establish whether planning permission is required for the erection of a detached garage. Decided, LDC issued. **Noted**.  
(ii) P0678/23/FUL Laburnum House, Hinders Lane, Huntley, GL19 3EZ. Change of use of garage to annexe accommodation with the construction of dormer extension with associated works. Permission granted on 14<sup>th</sup> August 2023. **Noted**.
  - D. **Withdrawn Since Last Meeting** – None.
  - E. **Appeals** – None.

- F. Enforcement Issues** – No updates forthcoming. Cllr. Wood asked if enquiries could be made due to ongoing problems related to the former Forest Products site. Action: Clerk will contact Planning Enforcement.
- G. Policies Checklist** – After a presentation by Liz Tustin (NDP Steering Group) it was **agreed** to adopt a Huntley NDP Policies Checklist to assist with the assessment of all planning applications to be led by Cllrs. Green, Walker & Wood. Cllr. Wood asked that a Core Strategy category be added, which was agreed. **Action:** Liz will provide a training input for all members which will not exceed two hours in duration.
- 8. NEIGHBOURHOOD DEVELOPMENT PLAN** – The referendum will be held on 21<sup>st</sup> September 2023. A copy of the NDP will be available to read in the village hall during bookings and on three special occasions. **Action:** Display a notice on HPC notice board regarding the availability of the written NDP.
- 9. FINANCE - A.** Members **accepted** the parish account balances, **authorised** payments and noted payments and receipts as detailed.

<b>(a)</b>	<b>Statement of Accounts as at 30th August 2023</b>		
	Deposit Account	£	16,119.60
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,110.66
	Play Area Ringfenced Funds Account	£	14,572.20
<b>(b)</b>	<b>Grant Applications - Section 137 of Local Government Act 1972</b>		None
<b>(c)</b>	<b>Adverse variance to budget (&gt;£10)</b>		No Report
<b>(d)</b>	<b>To note payment made between meetings</b>		
<b>(e)</b>	<b>BACS Payments for Approval</b>		
	GAPTC (Inv. 154 – 4 x Training sessions)	£	100.00
	REL Williams Expenses	£	26.28
	Clerk's Wages (Net)	£	467.25
	HMRC Re Above	£	110.20
	Red Lion PH (Room hire)	£	10.00
	AM Groundcare Ltd (Dog Bins x 4)	£	80.00
	AM Groundcare Ltd (Grass Cutting, August 2023)	£	873.60
<b>(f)</b>	<b>Payments made between meetings</b>		
10/08	Clerk's Wages (Net)	£	467.25
"	HMRC Re Above	£	110.20
"	Huntley Village Hall (Room Hire, July)	£	20.00
"	AM Groundcare Ltd (Dog Bins x 4)	£	80.00
"	AM Groundcare Ltd (Grass Cutting, July 2023)		873.60
<b>(g)</b>	<b>Income Received – Since 4<sup>th</sup> July 2023</b>		
10/07	Bank Interest	£	24.84
25/07	Allotment Rents	£	30.00
09/08	Bank Interest	£	24.66

**B. VARIANCE** – Members noted the favourable variance and agreed to leave the sum in general reserves in case agenda item 11 brings costs when resolved.

10. **CCTV POLICY** – Members resolved to accept the recently circulated draft CCTV policy. **Actions:** Members to sign acceptance sheets; policy to be uploaded to HPC website; Clerk to inform ICO of the adopted policy.
11. **COMMUNITY SPEEDWATCH/ROAD SAFETY** – (i) The relaunch of the Huntley Community Speedwatch group discussions were postponed until October.  
(ii) The clerk explained that the main proposer of the joint parish road safety group had contacted him this evening and was unable to attend. Discussion postponed until October.  
(iii) Members express great interest in the offer from Gloucestershire Constabulary of a surveillance type camera for the gathering of speed data with a follow up warning letter service in some cases. **Action:** Clerk to arrange a site visit to view a unit in-situ and to assess the deterrent quality of signage. To be revisited in October.
12. **PLAY AREA** – Deferred to the October meeting.
13. **FUTURE MEETINGS** – After discussions it was agreed that HPC meetings will be held at on the first Tuesday of each month Huntley Cricket Club in the short term. This arrangement will not be available during the cricket season.
14. **HUNTLEY HEADLINES** – It was agreed to include the following items in the September edition: (i) Availability of a printed copy of the NDP; (ii) Results of the allotment competition; (iii) Details of the Cable My Street facility; (iv) Forthcoming cycle event; (v) Locations where the newsletter can be obtained.
15. **ALLOTMENT COMPETITION** – The 2023 Allotment Competition was judged by Glenn Slatterthwaite of The Fairview Gardener. 1<sup>st</sup> Prize, Sandie Middleton, 2<sup>nd</sup> Prize, Sarah Duke, 3<sup>rd</sup> Prize, Alan Evans. Details on the awards event will be published on the PC website and Facebook page.
16. **ITEMS FOR NEXT OR FUTURE MEETINGS** – (i) Updated asset register; (ii) Ecological improvements; (iii) Overnight use of VH car park.
17. **MEETINGS / TRAINING / SEMINARS** – FoDDC are conducting a Strategic Overview and have formed a Scrutiny Committee regarding their Development Management (Planning) Improvement Programme. An enquiry day will be held on Friday 6<sup>th</sup> October 2023. Cllr. Wood expressed an interest in attending.
18. **CORRESPONDENCE** – (i) A complaint has been received about the lack of a stop line in Grange Court Lane near the A40. Reported to GCC Highways, ref. GRM 000969. **Noted.**  
(ii) A complaint was received regarding potholes in Byfords Road. Reported to GCC Highways, ref. HIG028068. This has now been **resolved.**  
(iii) Two separate reports of unlawful firewood sales. Both parties asked to contact GCC Trading Standards as this is not a Parish Council matter. **Noted.**  
(iv) FVAF circulated details regarding local events, forwarded to members. **Noted.**  
(v) A complaint was received regarding weed growth on the footway next to

A4136 Monmouth Road. Reported to GCC Highways, ref. GRM 000969.  
**Resolved** earlier today.

(vi) Information has been shared regarding a cycling event taking place in the area on Sunday 24<sup>th</sup> September 2023. Will be included in Huntley Headlines.

- 19. NEXT MEETING** – To be confirmed as 7.30pm on Tuesday 3<sup>rd</sup> October 2023 at Huntley Cricket Club.

The meeting ended at 9.03pm.

Signed:

Date: