

HUNTLEY PARISH COUNCIL MEETING

SUMMARY OF ITEMS FOR DISCUSSION – TUESDAY 5th DECEMBER 2023 at 7.30pm

Members of the public and press, County & District Councillors are invited to attend an ordinary meeting of Huntley Parish Council to be held at Huntley Village Hall, North Road, Huntley on Tuesday 5th December 2023 at 7.30pm for the purpose of transacting the following business:

AGENDA

- 1. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA**
- 2. APOLOGIES**
- 3. Members of the public, District and County councillors will be invited to address the council at this time.**
- 4. MINUTES OF PREVIOUS MEETINGS –** To resolve that the minutes of the ordinary meeting held on 7th November 2023 form an accurate record of the event.
- 5. CLERK'S REPORT –** To receive the contents of the report at Appendix A.
- 6. ACTIONS LOG –** To receive the contents of the Actions Log and agree any further actions.
- 7. PLANNING APPLICATIONS –** To agree responses to recent applications and to note decisions.
 - A. Received –** P1409/23/FUL Land adjoining Poplars Cottage, Tibberton Lane, Huntley. Variation of Condition 01 (Approved Plans) of permission P0197/23/APP for addition of footpath to plots 1 and 2, alteration of elevations of plots 10 and 11, and removal of a retaining wall.
 - B. Dealt with Between Meetings –** None.
 - C. Decided Since Last Meeting – (i)** P1033/23/FUL Blaisdon Meadow Caravan and Camping Park, Little London, GL17 0AL. Replacing a 3,770 x 11,000mm caravan used for storage, shop and communal kitchen by a 6,100 x 12,200mm caravan for reception, office and manager's accommodation. **Refused** on 13th November 2023.
(ii) P0961/23/FUL, 8 Lambourne Avenue, Huntley, GL19 3HW. Erection of a single storey extension with associated work. **Consent granted** on 6th November 2023.
 - D. Withdrawn Since Last Meeting –** None.
 - E. Appeals –** None.

- F. Enforcement Issues** – P1539/16/FUL Former Forest Products site, Ross Road, Huntley. A new Planning Enforcement case has been created under reference **EN/0259/23**. A further report was submitted on 22nd November 2023 to Planning Enforcement and Environmental Health regarding the escape of cardboard and other detritus from the site.
- G. Planning Committee** – To resolve whether to create a formal Planning Committee and, if so, to agree its composition.
- 8. FINANCE - A. To receive the parish account balances, authorise payments and note payments as detailed.**

(a)	Statement of Accounts as at 30th November 2023		
	Deposit Account	£	23,214.03
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,113.95
	Play Area Ringfenced Funds Account	£	14,615.36
(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		No Report
(d)	To note payment made between meetings		
(e)	BACS Payments for Approval		
	REL Williams Expenses	£	33.74
	Clerk's Wages, including rise backdated to 01/04/23 (Net)	£	729.56*
	HMRC Re Above	£	175.89*
	Mrs L Tustin (NDP Printing)	£	137.66
	Huntley Cricket Club (Room hire)	£	TBC
	Huntley Village Hall (Room hire)	£	20.00
	AM Groundcare Ltd (Dog Bins 4+3)	£	140.00
	AM Groundcare Ltd (Grass Cutting, October additional)	£	360.50
	SSP Direct (Quadbike prohibition sign & fixings)	£	52.38
(f)	Payments made between meetings		Nil
(g)	Income Received – Since 7th November 2023		
09/11	Bank Interest	£	44.33

* = Subject to confirmation from HMRC

- B. AUDIT** – To resolve whether to appoint Iain A. Selkirk as Independent Internal auditor for 2023/24 at a fee of £120.
- 9. WASTE BIN** – To resolve whether to buy a new waste bin to replace the unit next to the westbound bus stop on Main Road.
- 10. ECOLOGICAL PROJECTS** – To agree the next steps in respect of ecological and bio-diversity projects in the parish.
- 11. VILLAGE HALL CAR PARK SIGNS** – If possible, to decide whether October's decision to purchase 'No Overnight Parking' signs for the VH car park was incorrect.
- 12. BUS STOP** – To resolve whether to seek the provision of one or more bus stops on Ross Road.

13. **HUNTLEY HEADLINES** – To agree what to include in the December edition.
14. **RECREATION GROUND REQUESTS** – (i) To resolve whether to approve a request for permission to operate a metal detector on land owned/controlled by Huntley Parish Council.

(ii) To agree whether to allow the siting of a memorial bench in The Recreation Ground to honour the memory of the late Lynne Male.
15. **ITEMS FOR NEXT OR FUTURE MEETINGS -**
16. **MEETINGS/TRAINING/SEMINARS/CONSULTATIONS** (i) The Deputy PCC has shared links to two forthcoming seminars on personal safety for elected members.

(ii) FoDDC have shared details of a Biosphere member briefing being held on Wednesday 6th December at 6pm in the Council Chambers to which all members are welcome.
17. **CORRESPONDENCE** – (i) The latest Charity Commission online newsletter has been shared with Huntley Recreation Ground trustees.

(ii) FVAF's most recent newsletter was shared with members as well as an invitation to their AGM, 11am to 2pm on Monday 11th December 2023 at Forest Community Space, Dockham Road, Cinderford, GL14 2AN.

(iii) A MoP has suggested that the Friday Craft Group at The Red Lion could make poppies to decorate the village for Remembrance Day next year.

(iv) Gloucestershire Health & Care NHS Foundation Trust invite members to a site visit at the new community hospital in Cinderford at one four sessions on two dates in December.

(v) A parishioner contacted the clerk to enquire whether HPC would consider selling land which abuts their boundary in Byfords Road. The information was shared with members but there was insufficient interest to justify an agenda item.

(vi) A councillor has received a complaint about a footpath at the 'new' dwelling at The Fairways. It is believed the path was approved in 2019 and the matter is being followed up by Cllr. Walker.

(vii) A councillor has received notification of a large tent having been erected in woodland near Blaisdon Meadows. Investigations will start shortly.

(viii) A councillor has received a report regarding Public Footpath 17, near Yew Tree Farm having been obstructed by builders. This has been reported to the PRow Officer.
18. **NEXT MEETING** – To be confirmed as 7.30pm on Tuesday 2nd January 2024, at Huntley Village Hall.

At the conclusion of business, all present are invited by the chairman to stay in the village hall for coffee and mince pies.

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Agenda – 5th December 2023, Appendix ‘A’
Clerk’s Report

1. **Expenses** – I claim the following expenses: A4 paper, £6.79; Ink Cartridges £26.95 Total: £33.74

2. **Pay** – The nationally agreed pay rise for 2023/24 has now been ratified with all scale points rising by £1.00 per hour, as was the case last year. The rise, backdated to 1st April 2023, has been applied this month.

3. **War Memorial** – We still await a third acceptable quote for works. The next critical date for the grant application is the end of February.

4. **VH Car Park** – At the time of publication I still await clarification from The Charity Commission regarding the legal status on use of the car park. Enquiry No. CRM:0049625 refers.

5. **Speed Indication Signs** – Following a change of personnel at National Highways we appear to now be making significant progress on our quest for signs after many years of trying. Cllr. Green and I will soon attend a multi-agency meeting and finally there is cause for cautious optimism.

Leo Williams
Clerk & Responsible Officer 30th November 2023

HUNTLEY PARISH COUNCIL

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NDP Update, December 2023

Although the NDP has been adopted, the Steering Group remains active. The NDP website has been tidied up to avoid duplication with the Forest of Dean website as well as to reduce the ongoing website costs. The website is charged by the amount of storage required and so will now cost less to maintain.

The Steering Group produces the quarterly monitoring report which reviews the performance of the Parish Council against the NDP community actions, aims, objectives and policies. The quarterly reports are informal and for use by the Parish Council, with the annual report going to FoDDC. The first report is due on 1st January 2024.

The latest from the FoDDC planning team is that the draft Local Plan will be available in March 2024. The planning team has suggested that we start to update the Huntley NDP at this point and aim to be in a position to go to a Referendum not long after the Local Plan referendum in Spring 2025.

There are changes being proposed by central government that will affect future NDPs and are due to be implemented next year. The change that will have the most impact is the online creation and storage of all NDPs. **There will be no physical NDPs**, only virtual versions. There will also be a standard NDP template. This will be quite a big change for Huntley as there is a larger than average older population who may not be used to this way of accessing information. The idea behind the changes is that most residents should be used to working online as it is now a major source of information, such as email, shopping, banking, newspapers, etc. Research has shown that the majority of residents who engage with NDPs are over 55 years old and so this change is aimed at getting younger age groups involved and shaping the future. The next Huntley NDP will look at developing the neighbourhood until 2041 and so really needs to be shaped by the current 16- 35 year old residents. By moving the NDPs online, it is hoped that this age group will engage more. It will also mean that the government has a centralised repository of neighbourhood planning information which will help it to formulate strategies.

There will be more information available as the Government’s plan develops. Once we know more information, we will look at ways to ensure that we can engage with the whole community whilst updating the NDP.