

HUNTLEY PARISH COUNCIL MEETING

SUMMARY OF ITEMS FOR DISCUSSION – TUESDAY 6th JUNE 2023 at 7.30pm

Councillors are **summoned** to attend an ordinary meeting of Huntley Parish Council to be held at Huntley Village Hall on Tuesday 6th June 2023 at 7.30pm for the purpose of transacting the following business:

AGENDA

- 1. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA**
- 2. APOLOGIES**
- 3. Members of the public, District and County councillors will be invited to address the council at this time.**
- 4. MINUTES OF PREVIOUS MEETINGS –** To resolve that the minutes of meetings held on 9th May 2023 form an accurate record of the events.
- 5. CLERK'S REPORT –** To accept the contents of the report at Appendix A.
- 6. ACTIONS LOG –** To accept the contents of the Actions Log and agree any further actions.
- 7. PLANNING APPLICATIONS**
 - A. Received – (i)** P0522/23/LD1 Pool Cottage, Main Road, Huntley, GL19 3SE. Application under Section 191 to establish whether the use of land as residential curtilage is lawful.

(ii) P0528/23/FUL 15 Newent Lane, Huntley, GL19 3SE. Installation of a new dropped kerb for vehicle access.
 - B. Dealt with Between Meetings –** None.
 - C. Decided Since Last Meeting –** None.
 - D. Withdrawn Since Last Meeting –** None.
 - E. Appeals –** None.
 - F. Enforcement Issues –** EN0046/20 Pool House, Main Road, Huntley. Case closed as *“not expedient to pursue.”*
- 8. NEIGHBOURHOOD DEVELOPMENT PLAN –** If tendered, to receive the latest report from the NDP Steering Group.
- 9. FINANCE - To receive the parish account balances, authorise payments and note payments as detailed.**

(a)	Statement of Accounts as at 1st June 2023		
	Deposit Account	£	26,259.27
	Treasurers Account	£	750.00

	Defibrillator Account	£	1,108.38
	Play Area Ringfenced Funds Account	£	14,542.28
(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		No Report
(d)	To ratify payment made between meetings		None
(e)	BACS Payments for Approval		
	BHIB (Parish Insurance Renewal)	£	718.34
	RC Watkins (Bus Shelters etc 3/4, 4/4 & 1/4 Less T/Off	£	560.00
	REL Williams Expenses	£	3.60
	Clerk's Wages (Gross)	£	577.45
	HMRC Re Above (To Be Deducted)	£	TBA
	Huntley Village Hall (May 2023)	£	40.00
	AM Groundcare Ltd (Dog Bins x 4)	£	80.00
	AM Groundcare Ltd (Grass Cutting, May 2023)	£	873.60
	Greenfields Gardening Survey (Tree Surgery)	£	3,042.00
	Greenfields Gardening Survey (Additional Tree Surgery)		240.00
(f)	Income Received – Since 9th May 2023	£	
	Bank Interest	£	21.59

10. **PLAY AREA** – To note the Play Area Inspection Report and agree an action plan.
11. **VILLAGE HALL ACCESS** - To receive an update on measures to prevent vehicles from parking on the graduated access area and agree any resultant actions.
12. **GRASS CUTTING** – To discuss recent complaints regarding the grass cutting service and agree consequential resolutions.
13. **PARISH NEWSLETTER** – To agree whether to produce a parish newsletter and, if so, to agree frequency, format, printing and distribution arrangements.
14. **QUAD BIKES** – To agree what action to take regarding the use of quad bikes on The Recreation Ground and other locations.
15. **JUBILEE TREES** – To agree where and when to plant the Jubilee oak tree(s).
16. **ITEMS FOR NEXT OR FUTURE MEETINGS** – (i) Standing Orders; (ii) Community Speedwatch; (iii) To Be Determined.
17. **MEETINGS / TRAINING / SEMINARS / CONSULTATIONS** – (i) GAPTC are running both face to face and virtual training events. Please liaise with the clerk for details.
18. **CORRESPONDENCE** – (i) Two further reports have been received regarding the anti-social use of quad bikes on The Recreation Ground and footways. See Agenda item 14. (ii) Several complaints have been received regarding grass cutting in the parish. See Agenda item 12.
19. **NEXT MEETING** – To be confirmed as 7.30pm on Tuesday 4th July 2023 at Huntley Village Hall.

HUNTLEY PARISH COUNCIL
Agenda – 6th June 2023, Appendix ‘A’
Clerk’s Report

1. **Public Footpaths** - I have received reports that there are obstructions to two of our footpaths. Firstly, the one running from Newent Lane towards the school and church. Secondly, south, then south-south-east from the A40 opposite General Garage. Both matters have been passed to the GCC Public Rights of Way officer for the district.
2. **Standing Orders** – The updated national model of Standing Orders has been under the scrutiny of Cllr. Walker who will make recommendations to members. As Cllr. Walker is unable to attend the June meeting this matter will be discussed in July.
3. **Allotments** – Reports have been received suggesting that a small number of plots are not being worked. Following an inspection, letters will be sent to all relevant tenants as I seek to establish their plans. There is a small waiting list and if people are not willing or able to maintain their plots there may well be others who would be happy to.
4. **Expenses** – I invite members to authorise a one third share of the mileage incurred on a recent journey for Code of Conduct training provided by Tewkesbury Borough Council. As a result of my attendance I will be treating members’ data differently and making recommendations to FoDDC. Eight miles at 45p per mile, £3.60.
5. **Planning Matter** – Following last month’s meetings I have submitted a report to FoDDC Planning Enforcement regarding the new erection at Leaf Creative.

Leo Williams
Clerk & Responsible Officer 1st June 2023