

MINUTES

HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 6th SEPTEMBER 2022 at 1930 hrs

Attendees: Councillors: Mrs J. Green (Chairman), Mrs I. Walker, J. Albrighton, T. Hill, & R. Watkins

Present: Mr L Williams (Clerk), County Cllr. Phil Robinson (PR) and five members of the public (MoP). The meeting started at 7.30pm.

- 1. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA –** Cllr. Green, to be the recipient of a BACS payment, item 12A(e).
- 2. APOLOGIES –** Received and accepted from Cllrs. Barwell and Richards.
- 3. Members of the public, District and County Councillors –**

PR advised that GCC has been awarded £2.7m from the UK Shared Prosperity Fund to improve adult numeracy.

As well as opening a new high school in Leckhampton, Heart of the Forest School, which caters for children with various complex and special needs, has been allocated £3m to facilitate expansion.

Funding from the County Councillor Build Back Better scheme for the Huntley Parish shed has been agreed in principle.

A stage of the Tour of Britain cycle race will be visiting the county on Friday bringing an estimated £3.5m boost to the local economy. PR left at 7.38pm to attend another meeting.

Again, no District Councillor was in attendance and nothing had been heard.

One MoP mentioned that they had been in contact with local police following recent problems with youths engaging in anti-social behaviour and additional patrols had been promised. (The clerk noted a uniformed officer patrolling The Recreation Ground during the meeting)

The clerk had received two questions/reports from the public: **1.** A complaint that a hedge at Hamlin Close/Frog Lane had been cut but the clippings had not been picked up. No action at this point; **2.** A possible trip hazard by the path at the allotments end of The Recreation Ground. The clerk advised he had visited and thought any risk was minimal but would value a second opinion. **Action:** Cllr. Hill and clerk to visit and assess.

- 4. MINUTES OF PREVIOUS MEETINGS –** It was resolved that the minutes of the meeting held on 7th June 2022 formed an accurate record of the events.

The chairman confirmed that actions from Item 7 had not happened. **Actions:** Letters to residents of The Square to be delivered this week and walkabouts to take place this month.

5. **CLERK'S REPORT** – Members accepted the contents of the report at Appendix A. **Follow Ups:** 1. Expenses to be paid; 2. No further action; 3. Report matter to GCC Highways again and advise correspondent; 4. Info only; 5. No further action.

6. **ALLOTMENTS – (i)** The chairman advised that prizes had been awarded to those placed 1st, 2nd and 3rd on this year's competition last Sunday morning. The Fairview Gardener have kindly agreed to sponsor the 2023 competition.

(ii) It was **resolved** that the former parish shed should be gifted to the current holder of plot 24b.

(iii) It was **agreed** that a volunteer, Mr D Abbott, be granted access to cut the hedge at The Fairways end of the allotments.

7. **NOTICE BOARD** – It was agreed in principle that HPC and HVH would purchase matching notice boards as previously circulated by the clerk. He will attempt to negotiate a discount for buying two. **Action:** Clerk to place the order.

8. **HIGHWAYS MATTERS** – The clerk advised that no update has been received from National Highways regarding vehicle activated speed signs. He added that he has submitted a bid for equipment to the GCC/OPCC scheme. This action is fully supported by PR.

9. **PLANNING APPLICATIONS**

- A. **Received – (i)** P1319/21/FUL Barns at Yew Tree Farm, Main Road, Huntley. Conversion of two existing barns into two dwellings with carports (revised scheme). There were no objections.

(ii) P0875/22/FUL Land adjacent to The Laurels, Main Road, Huntley. Redevelopment of existing Class B8 site, Erection of one dwelling. (Existing commercial buildings to be demolished). Improvement to existing vehicular access. After discussion it was resolved to offer no objections but to voice the following concerns: **1.** Members noted concerns regarding potential contamination of the land and were keen for those to be allayed by all relevant surveys into potential contamination providing satisfactory results; **2.** Given the speed limit on the relevant stretch of the A40 is 50mph, members wanted reassurance that the entrance splay would provide fully compliant visibility in both directions.

- B. **Dealt with Between Meetings – (i)** P1235/21/FUL Apple Barn, Hinders Lane, Huntley. Single storey extension, new detached double garage and new agricultural barn. There were no objections.

(ii) P0920/22/FUL Site adjacent to Syringa, Grange Court Lane, Huntley. Variation of Condition 01 (approved plans) of approval of reserved matters

application P0196/21/APP to allow for an additional ground floor window and change of specification of cladding material (part retrospective). Extension for comments was refused by FoDDC Planning. No comments were made. Members discussed this case and asked the clerk to indicate their displeasure that no extension for comments had been granted as it was considered highly likely that adverse comment would have been made.

(iii) P0811/22/FUL Laburnum House, Hinders Lane, Huntley, GL19 3EZ Erection of balcony with alteration to fenestration and associated works. There were no objections.

C. Appeals – None

D. Decided Since Last Meeting - (i) P0811/22/FUL Laburnum House, Hinders Lane, Huntley, GL19 3EZ Erection of balcony with alteration to fenestration and associated works. (As 9A iii). **Granted** on 22nd August 2022.

(ii) P0726/22/PM3PA Post Office, High Street, Huntley. Prior approval for the change of use of post office and shop to residential. **Decided** – prior approval not required on 12th July 2022.

(iii) Baytree Farm, Little London, GL17 0PU Retention of log cabin for an extended temporary 3 years as residential accommodation. **Refused** on 12th July 2022.

(iv) 89 Oak Way, Huntley Erection of a two-storey side extension with porch And associated works. **Granted** on 15th August 2022.

(v) 24 Oak Way, Huntley Variation of Condition 02 (approved Plans) of planning permission P0654/21/FUL to allow for alterations to the footprint and fenestration. **Granted** on 19th August 2022.

E. Enforcement Issues – No updates available.

10. CROSS PARISH GROUP – No recent meeting or activity to report. The next meeting had been announced today, 7pm on Friday 30th September 2022 at Westbury on Severn Village Hall. The chairman then read a recent press release from District Councillor Tim Gwilliam.

11. NEIGHBOURHOOD DEVELOPMENT PLAN – Members accepted the report from the NDP Steering Group which was read by the chairman.

12. FINANCE – A. Cllr. Green handed the chair to Cllr. Walker for item 11A. Members received and accepted the statement of accounts and resolved to make payments as detailed and updated in respect of invoices arriving after publication of the agenda.

(a)	Statement of Accounts as at 1st September 2022		
	Deposit Account	£	45,612.73
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,105.03
	Play Area Ringfenced Funds Account	£	13,500.38

(b)	Grant Applications - Section 137 of Local Government Act 1972		Nil
(c)	Adverse variance to budget (>£10)		N/A
(d)	To ratify payments made between meetings		
	Clerk's Wages (Net)	£	434.45
	HMRC Re Above	£	102.00
	Merlin Waste (Dog bins to w/c 29/08/2022)	£	90.00
	Huntley Village Hall	£	18.00
	AM Groundcare Ltd (Grass cutting, July)	£	840.00
	BK Fencing Ltd (Shed)	£	480.00
	Matthews Landscapes Ltd (Groundwork)	£	540.00
(e)	BACS Payments for Approval		
	Gates Hut Ltd (Picnic bench/table)	£	486.73
	Clerk's Expenses (As detailed in Clerk's Report)	£	64.57
	Clerk's Wages (Net)	£	434.45
	HMRC Re Above	£	102.00
	Merlin Waste (Dog bins to w/c 26/09/2022)	£	72.00
	Huntley Village Hall (NDP Events)	£	90.00
	AM Groundcare Ltd (Grass cutting, August)	£	840.00
	J. Green (NDP Expenses)	£	19.15
	Iain A Selkirk (Audit)	£	95.00
(f)	Income Received – Since 1st July 2022		
	Bank Interest	£	2.62
	VB Howell (Tuffley Rovers Women FC Pitch Hire)	£	16.00

- B. AUDIT** - Members received the reports of the independent internal auditor. All relevant forms were duly signed by the chairman and Responsible Financial Officer (clerk).
- C. AGAR** – The outstanding AGAR forms were agreed.
- 13. PLAY AREA** – Cllr. Albrighton reported having cleared up the MUGA area but had otherwise had no opportunity to progress the action plan. The chairman explained that installation of the new picnic bench and table had been delayed due to circumstances beyond the council's control but was now in place. **Actions:** (i) Cllr. Watkins to again request Huntley FC repaint their goalposts; (ii) Cllr. Albrighton and the clerk to obtain quotes for tasks requiring professional services.
- 14. RESILIENCE** – After a recap of situations earlier this year when, in the absence of support from other agencies, HPC had been unable to provide public protection, it was agreed to purchase some metal stakes and cones. Cllr. Hill and the clerk both have barrier tape which they will donate. After further discussion it was decided that no salt would be ordered this month. **Action:** Clerk to purchase items.
- 15. TREE SURVEY** – It was **agreed** that a survey of the parish trees should be carried out. **Action:** Clerk to arrange.

16. **ITEMS FOR NEXT OR FUTURE MEETINGS** – (i) War Memorial; (ii) The Stocks; (iii) Grot spot actions following member’s walkabouts; (iv) Salt.
17. **MEETINGS / TRAINING / SEMINARS** – The clerk advised that GAPTC are now running some face to face training events. The Planning event has still not been programmed.
18. **CORRESPONDENCE** – (i) There was further discussion regarding recent anti-social behaviour and vandalism during which the chairman granted permission for two MoPs to contribute. It was agreed that the parish council cannot act on hearsay and that members of the public who witness incidents should report them directly to the police. The MoPs did convey their satisfaction with the response of police but one was deeply concerned that behaviours could escalate and warned that a tragedy could occur if this is left unchecked. Action: Clerk will contact PCC to reiterate the need for ongoing attention.

(ii) FoDDC are currently conducting consultations on their Local Plan Second Preferred Option, end date 26th September 2022. Poster displayed on the notice board.
19. **NEXT MEETING** – Confirmed as 7.30pm on Tuesday 4th October 2022 at Huntley Village Hall.

This part of the meeting ended at 8.44pm.
20. **CONFIDENTIAL ITEM – HEDGE CUTTING** – The clerk laid out the process thus far and explained that no satisfactory tender had been received in time from any of the three invited contractors. After discussion it was agreed that the process should continue for a decision at the October meeting.

The meeting ended at 8.56pm.