

# **DRAFT MINUTES**

## **HUNTLEY PARISH COUNCIL**

DRAFT MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL  
HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 7<sup>th</sup> FEBRUARY 2023 at 7.30pm

**Attendees:** Councillors: Mrs J. Green (Chairman), Mrs I. Walker, J. Albrighton, T. Hill, I. Richards & R. Watkins.

**Present:** Mr L Williams (Clerk), and three members of the public (MoP). The meeting started at 7.30pm.

1. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** – None.
2. **APOLOGIES** – Received and accepted from Cllr. Barwell.  
Also received from County Councillor Phil Robinson.
3. **Members of the public, District and County councillors will be invited to address the council at this time.** No District or County councillors were present. Three MoPs had contacted the clerk by email requesting their objections to planning application P0107/23/PIP be shared. The clerk read their comments which were noted. Another MoP had asked the clerk to raise the question as to whether a change of use application should be made regarding the storage of concrete lintels or similar in The Glebe Fields. The clerk stated that he had advised the MoP to submit a report to FoDDC Planning if they felt strongly enough. Members agreed no further action was needed.
4. **MINUTES OF PREVIOUS MEETING** – Members **resolved** that the minutes of meeting held on 3<sup>rd</sup> January 2023 form an accurate record of the events and they were signed by the chairman.
5. **CLERK'S REPORT** – Members accepted the contents of the report at Appendix A. Cllr. Walker warned that Gigaclear works would soon require Grange Court Lane to be closed to traffic again. The clerk pointed out that he had recently requested a schedule of planned works from Gigaclear for both Huntley and Churcham parishes. Churcham PC has asked him to escalate if nothing is received by Friday of this week.
6. **ACTION LOG** – Members accepted the Action Log which was discussed.
7. **PLANNING APPLICATIONS**
  - A. **Received** – (i) P0107/23/PIP Land to the rear of Beechwood and Meadow View, Main Road, Huntley. Permission in principle for the erection of up to 3 dwellings. Cllr. Walker provided a basic definition of 'Planning in Principle.' After discussions, members agreed to **Object** to the application on various grounds including but not restricted to, (i) Agents were dismissive of Huntley NDP which must be taken account of once at examination stage; (ii) Site is outside village Settlement Boundary; (iii) FoDDC and Huntley have both met housing needs figures under the current Local Plan; (iv) At 0.18 hectare the

site presents as too small for 3 dwellings; (v) Back land filling does not fit in with the linear characteristics of dwellings to the south of the A40; (vi) Concerns regarding access; (vii) Potential material changes to NPPF.

(ii) P1660/22/FUL All Saints Cottage, All Saints Road, Mayhill. Erection of a rear two storey extension and erection of a garage with glazed link to the main house with associated works and demolition of the existing ground floor extension. (These premises are primarily situated in Taynton parish). **No Objections.**

**B. Dealt with Between Meetings – None.**

**C. Decided Since Last Meeting – P1619/22/FUL 10 & 11 Hamlen Close, Huntley.** Proposed external wall insulation with changes to external wall finishes including material details and associated works. **Granted** on 24<sup>th</sup> January 2023.

**D. Appeals – None.**

**E. Enforcement Issues – No updates.**

**8. Cross Parish Group – No recent activity.** The next meeting is pencilled in for June 2023.

**9. Neighbourhood Development Plan - Members accepted** the latest report from the NDP Steering Group, Appendix B.

**10. Strategic Housing and Economic Land Availability Assessment (SHELAA) – Call for Sites 2023 –** Members recognised that some local landowners would put forward sites and that the current Local Plan does not require any further development in Huntley parish. When the next Local Plan is published by FoDDC the Huntley NDP will be amended to reflect this. Any development will be considered in line with the LDP, NFFP and the NDP.

## **11. Finance**

**A. Members received** the parish account balances and authorised payments as detailed.

<b>(a)</b>	<b>Statement of Accounts as at 2<sup>nd</sup> February 2023</b>		
	Deposit Account	£	12,848.91
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,105.50
	Play Area Ringfenced Funds Account	£	13,506.05
<b>(b)</b>	<b>Grant Applications - Section 137 of Local Government Act 1972</b>		None
<b>(c)</b>	<b>Adverse variance to budget (&gt;£10)</b>		No Report
<b>(d)</b>	<b>To ratify payment made between meetings</b>		None
<b>(e)</b>	<b>BACS Payments for Approval</b>		
	Clerk's Wages (Net)	£	467.25
	HMRC Re Above	£	110.20
	Greenfields Garden Services Ltd (Tree Survey)	£	570.00
	Huntley Village Hall (January Hire)	£	20.00

<b>(f)</b>	<b>Income Received – Since 1<sup>st</sup> January 2023</b>	£	
	Bank Interest	£	11.52

12. **STANDING ORDERS** – It was **agreed** that any alteration to Standing Orders should take place after the election/appointment of the new council in May 2023.
13. **CIVILITY & RESPECT PLEDGE** – After discussions members **resolved** by four votes to two to sign up to The Civility & Respect Pledge.
14. **ALLOTMENTS** – It was **agreed** that allotment rents for 2023/24 would remain unchanged. Cllr. Hill advised that rubbish appears to have been deposited on the allotments by one or more occupants of The Fairways. The clerk will attempt to confront this matter.
15. **TREE SURVEY** – Members **accepted** the tree survey. After scrutiny and discussion, it was **agreed** to authorise all works except in respect of trees T14 and T15. In respect of those trees, a copy of the survey will be sent to Persimmon Homes.
16. **RECREATION GROUND BOUNDARY ISSUE** – Members discussed the boundary fence between The Recreation Ground and Lynheath where nothing has changed for several months. It was agreed that the clerk will send a letter requesting compliance as previously agreed with the householder.
17. **RECREATION GROUND TREE PLANTING** – Cllr. Hill told members that one of the Jubilee trees was thriving, the other less so. It was **agreed** the better one would be planted out to replace the dead tree, T59. Members went on to grant **permission** for Huntley Village Hall management committee to plant one or more trees in The Recreation Ground to commemorate the Coronation of King Charles III.
18. **ELECTION** – It was agreed that no actions are needed at this time.
19. **ITEMS FOR NEXT OR FUTURE MEETINGS** – **(i)** Licensing Application F/23/00060/STC, under Local Government (Miscellaneous Provisions) Act 1982 Application for Street Trading Consent Adding a new pitch at Huntley Texaco Garage GL19 3EA; **(ii)** Ownership of Huntley Village Hall car park; .
20. **MEETINGS / TRAINING / SEMINARS** – **(i)** GAPTC are now running numerous training events, both face to face and virtual training events. Please liaise with the clerk for details.
21. **CORRESPONDENCE** – **(i)** FoDDC invited members, clerks and family (£45 per head) to the Chairman’s Charity Dinner at Speech House, Friday 24<sup>th</sup> March 2023 at 7.30pm. Noted; **(ii)** GAPTC report a vacancy on their executive committee has become available for a Parish/Town councillor in the Forest of Dean District. Deadline for nominations is 28<sup>th</sup> February. Noted; **(iii)** A new report from Director of Public Health detailing social connections in Gloucestershire has been published. Noted; **(iv)** The latest community updates from FVAF have been received and circulated. Noted; **(v)** The most recent

newsletter from Locality about neighbourhood planning has been received and circulated. Noted.

**22. NEXT MEETING** – Confirmed as 7.30pm on Tuesday 7<sup>th</sup> March 2023 at Huntley Village Hall.

The meeting ended at 8.55pm.

Signed:

Date: