

MINUTES

HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 7th JUNE 2022 at 1930 hrs

Attendees: Councillors: Mrs J. Green (Chairman), Mrs I. Walker, R. Watkins, J. Albrighton & T. Hill

Present: Mr L Williams (Clerk), County Cllr. Phil Robinson (PR) and up to four members of the public (MoP). The meeting started at 7.31pm.

- 1. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA –** Cllr. Watkins advised that he would not be voting on the Village Hall Car Park project tenders due to being related to one of the applicants. (Declared at the start of discussion on that matter)
- 2. APOLOGIES –** Received and accepted from Cllrs. I Richards and R Barwell.
- 3. Members of the public, District and County Councillors –** One MoP, the resident of Lynheath, spoke about agenda item 13. He agreed to undertake no more work for the time being.

County Cllr. Robinson briefed members. In summary: (i) £600,000 has been apportioned to Community Speedwatch projects by GCC and the OPCC. Any bid supported by our County Councillor is likely to be successful and Vehicle Activated Signs may be fully funded if applications are received by 31st August 2022; (ii) The recent OFSTED report into GCC Children's Services demonstrates improvement from the 2018 position; (iii) 359 Ukrainian refugees have been homed in the county, 182 are children and 153 are in schools; (iv) The Women's Tour of Britain (cycling) will be passing through the parish tomorrow.

- 4. MINUTES OF PREVIOUS MEETINGS –** It was resolved that the minutes of the meetings held on 3rd May 2022 formed an accurate record of the events.
- 5. CLERK'S REPORT –** Members accepted the contents of the report at Appendix A. The Clerk added up to date information on items 2 and 3.

2 – The replacement gate by The Fairways has been installed. **3 -** FoDDC Planning have been less than supportive regarding the repositioning of the war memorial due to its listed status. The chairman explained that RBL members had produced CAD images of how the alternative view would appear. The clerk will continue dialogue with the planning officer and look at alternatives to taking the memorial off site for cleaning. **4 –** Cllr. Watkins confirmed that the missing stop tap cover in Pauls Walk has been replaced.

- 6. ALLOTMENTS –** The clerk advised that Cllr. Richards had procured a 10'x8' apex roofed shed from BK Fencing for £400 + VAT and that he had sourced 20 600x600x50mm tactile council slabs for the base at £4 each. **Action:** Cllrs. Hill, Albrighton and Barwell to liaise and prepare the base ready for installation.

Action: Clerk to submit application to GCC Build Back Better Councillor Scheme for project funding.

7. **HIGHWAYS MATTERS – (i)** Stores Cottage bend, B4216 Newent Lane. The chairman read the response to Cllr. Barwell’s enquiry from Andrew Middlecote, GCC Highways. Effectively, the growth obstructing views of existing road signs will be cut back, but no further actions are anticipated. **Action:** Clerk to update the local resident who raised this matter.

(ii) A40 Vehicle Activated Signs. The clerk advised that someone from Gloucestershire Constabulary would join a meeting with National Highways to satisfy that body regarding “ownership” of speeding enforcement. The meeting date has yet to be confirmed but was expected to be in June. The 31st August deadline for funding from GCC/OPCC was again noted.

(iii) Footpaths and Alleys. The clerk explained that a number of paths and alleys were affected by weed growth. **Action:** Clerk to establish what current contractor will charge to tackle these areas. Cllr. Green added that grass was not being cut outside one of the houses in Hamlin Close. Her enquiries suggested the previous contractor had done it as a favour. **Action:** Clerk to establish ownership of the area.

8. **PLANNING APPLICATIONS**

A. Dealt with Between Meetings – None.

B. Received – None at time of publication. The chairman advised of a matter that had been received last week. P0726/22/PM3PA – Post Office, High Street, Huntley. Prior Approval for the change of use of post office and shop to residential. It was noted that the Post Office had ceased operating several years ago and that a new Post Office formed part of the approved plan for General Garage. **No Objections** were raised.

C. Appeals – None.

D. Decisions were noted– **(i)** P0369/21/FUL – Barns at Yew Tree Farm, Main Road, Huntley. Variation of condition 02 (approved plan) relating to planning permission P1319/21/FUL to allow for variations to the design of the buildings. **Granted on 17th May 2022.**

(ii) P0315/22/FUL – The Cottage, Hinders Lane, Huntley. Installation of 2 shepherd’s huts, 2 composting toilets, 3 bbq areas (1 retrospective) and ancillary work. **Granted on 19th May 2022.**

E. Enforcement Issues – No updates available.

9. **CROSS PARISH GROUP –** The minutes of the most recent meeting had been circulated. No substantive matters had been discussed.

10. **NEIGHBOURHOOD DEVELOPMENT PLAN –** Members accepted the report from the NDP Steering Group which was read by the chairman. It was noted that arranging a date for a face to face meeting with FoDDC staff was proving to be a challenge.

11. FINANCE

Members accepted the statement of accounts and resolved to make payments as detailed having received updates re late invoices. After discussion it was **decided** that no grant would be awarded to Huntley Village Hall.

(a)	Statement of Accounts as at 27th May 2022		
	Deposit Account	£	63,678.09
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,104.97
	Covid-19 Account	£	1,171.07

(b)	Grant Applications - Section 137 of Local Government Act 1972		
	Huntley Village Hall (Request for a contribution towards the costs of the Jubilee Tea event)	£	Nil
(c)	Adverse variance to budget (>£10)		N/A
(e)	BACS Payments for Approval		
	Clerk's Expenses (As detailed in Clerk's Report)	£	47.23
	Clerk's Wages (Net)	£	408.45
	HMRC Re Above	£	102.00
	BHIB (Insurance Renewal)	£	682.84
#	BK Fencing (Parish Shed)	£	480.00
	Matthews Landscapes Ltd (Gate works)	£	528.00
#	Matthews Landscapes Ltd (Paving slabs)	£	80.00
	ICO (Data Registration)	£	40.00
	GAPTC (Annual Subscription, 884 x (7.49p + 26.25p))	£	298.26
	Play Safety Ltd (Play area inspection)	£	121.80
	Merlin Waste (Dog bins to w/c 27/06/2022)	£	72.00
	Huntley Village Hall (Hall Hire May)	£	18.00
	AM Groundcare Ltd (Grass cutting, May)	£	800.00
#	(Denotes to be paid when supplied)		
(f)	Income Received – Since 25th April 2022		
	Bank Interest	£	0.46

12. PLAY AREA - (i) It was **resolved** that the picnic table and bench set should be refurbished. **Action:** Cllr. Albrighton will arrange for the item to be jet washed and re-coated.

(ii) Cllr. Albrighton explained there were ten recommendations on the Play Safety report. None were deemed serious, but actions should be considered. It was **resolved** that Cllrs. Albrighton and Hill would liaise to produce an action plan.

13. RECREATION GROUND BOUNDARY ISSUE – Members agreed that the new fence at the boundary with Lynheath was clearly on the Recreation Ground side of the established fence, as confirmed by photographic evidence. This would appear to constitute adverse occupation. The householder has agreed to suspend work. **Action:** Cllr. Hill will make enquiries with The Land Registry to confirm the boundary line before further communications

with the householder. It was noted that members were registered trustees with a duty to protect the public amenity space in question.

14. RECREATION GROUND FOOTBALL PITCH – Cllr. Watkins explained that the matter of Huntley FC’s potential promotion has yet to be resolved but no works to the pitch are currently needed. He noted the good condition of the surface this year.

15. TELEPHONE KIOSK PROJECT – Cllr. Green reported that the call for volunteers had brought in three people. After an initial site meeting, they have taken ownership of the project and have made an excellent start.

16. ITEMS FOR NEXT OR FUTURE MEETINGS – (i) Suggestion to move ring-fenced play area funds to the existing Covid-19 account.

17. MEETINGS / TRAINING / SEMINARS – (i) GAPTC are running some face to face training events remain online, members to liaise with the clerk for details.

(ii) Western Power Distribution are running a series of Stakeholder Seminars in June. Cllr. Walker expressed an interest in attending.

18. CORRESPONDENCE – General – Council to consider and agree responses/ actions where appropriate – (i) A complaint has been received regarding alleged breaches of planning conditions pertaining to the Woodend Farm area. These matters were already known to FoDDC Planning Enforcement and have again been forwarded for consideration.

(ii) Members of the public have asked questions regarding the whereabouts of our District Councillors. This matter was passed to the Monitoring Officer.

(iii) At the recent FoDDC Town & Parish Councils Seminar the Ukrainian situation was discussed along with how to provide support. <https://www.gloucestershire.gov.uk/your-community/ukrainian-support/> refers

19. NEXT MEETING – Confirmed as 7.30pm on Tuesday 5th July 2022 at Huntley Village Hall. The open meeting ended at 8.52pm. The confidential item was discussed without any delay.

20. CONFIDENTIAL ITEM – VILLAGE HALL CAR PARK PROJECT – The clerk explained that tender packs had been forwarded to the three contractors who had expressed an interest. Two tenders had been received. These were forwarded to members by email during the meeting as unopened attached files. After diligent scrutiny of all documents, members **resolved** to offer the contract to Matthews Landscapes Ltd, subject to a site visit and meeting to confirm the contractors were fully aware of all aspects of the project. The meeting ended at 9.34pm.

Signed..... Name..... Date.....

