

MINUTES

HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 7th NOVEMBER 2023 at 7.30pm

Attendees: Councillors: I. Walker (Acting Chair), R. Watkins, M. Evans, T. Hill, A. Wood & J. Croxall.

Present: Mr L Williams (Clerk), District Cllrs. John Francis (JF) and Dave Tradgett. Up to 5 members of the public (MoP). The meeting started at 7.30pm.

1. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** – None.
2. **APOLOGIES** – Received from Cllr. J. Green and County Cllr. Phil Robinson.
3. **Members of the public, District and County councillors will be invited to address the council at this time.**

(i) Cllr. Evans mentioned that Huntley Village Hall has been awarded a National Lottery grant to replace the main entrance and other external doors. Work should start in the new year.

(ii) One MoP asked if anything could be done about weeds growing in gutters. The clerk explained this is an area of GCC Highways responsibility. HPC has previously taken actions in extreme cases but it's an awkward area legally.

(iii) Laura Ashton-Phillips, RHS award winning garden designer and NHS grounds manager, spoke about preparing the ground and planting areas of wild-flowers before kindly answering members' questions.

(ii) DT and JF spoke briefly about FoDDC business but there were no new matters.

4. **MINUTES OF PREVIOUS MEETING** – Members **resolved** that the minutes of the ordinary meeting held on 3rd October 2023 form an accurate record of the events and they were signed by the acting chairman.
5. **CLERK'S REPORT** – Members **accepted** the contents of the report at Appendix A. Cllr. Wood expressed disappointment regarding the FoDDC response to the issues at the former Forest Products site and undertook to find the original application so further representations could be made.
6. **ACTION LOG** – Members **accepted** the Action Log which was discussed with explanations. Key new points re: **1.** A40 Speed Signs, clerk meeting police later this week; **4.** War Memorial, grant pre-application accepted, one more quote needed; **7.** VH Access Ramp, equipment ordered, trial area to be tested; **11.** Planning Policies Checklist, all members who are willing to be trained have been; **13.** Speed Detection Device, pre-admin complete, police site visit later this week. Several other matters will be discussed under 2024-25 budget.

7. PLANNING APPLICATIONS

A. **Received – (i)** P1033/23/FUL Blaisdon Meadow Caravan and Camping Park, Little London, GL17 0AL. Replacing a 3,770 x 11,000mm caravan used for storage, shop and communal kitchen by a 6,100 x 12,200mm caravan for reception, office and manager’s accommodation. Members had completed Planning Policies Checklists and very lengthy discussions followed. A motion to approve the application with conditions was defeated. It was then agreed by majority to **object** to the application for various reasons to be included in the response. Other **actions**: **1.** Public footpath sign missing, report to PRow officer; **2.** Wall at site entrance is being built without planning permission, to be reported to Planning Enforcement.

(ii) P1136/23/LBC Pool House, Main Road, Huntley, GL19 3DZ. Listed building consent for the erection of railings and iron gate (retrospective) and replacement pergola. Members had completed Planning Policies Checklists. After discussions and clarifications it was agreed to **approve** the application.

B. **Dealt with Between Meetings – None.**

C. **Decided Since Last Meeting – (i)** P0296/23/FUL Deep Filling Cottage, Hinders Lane, Huntley, GL19 3EZ. Change of use to existing outbuildings to form 3 x 1 bedroom holiday let accommodation, formation of pitched roof over existing outbuilding and provision of associated car parking. **Granted** permission on 9th October 2023.

(ii) P0934/23/FUL Pool Cottage, Main Road, Huntley, GL19 3DZ. Erection of two storey side extension. **Refused** on 11th October 2023.

(iii) P1124/23/LD2 4 Elm Grove, Huntley, GL19 3SB. Application under Section 192 to establish whether proposed dropped kerb requires planning permission. **LDC issued** on 31st October 2023. All decisions were **noted**.

D. **Withdrawn Since Last Meeting – None.**

E. **Appeals – None.**

F. **Enforcement Issues – No updates forthcoming.**

8. FINANCE -

A. Members **accepted** the parish account balances, **authorised** payments and noted payments and receipts as detailed including additional matters as explained.

(a)	Statement of Accounts as at 2nd November 2023		
	Deposit Account	£	24,519.17
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,112.72
	Play Area Ringfenced Funds Account	£	14,599.24
(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		No Report
(d)	To note payment made between meetings		
(e)	BACS Payments for Approval		

	Mrs E A Tustin (Planning Training)	£	62.52
	REL Williams Expenses	£	24.11
	Clerk's Wages (Net)	£	467.25
	HMRC Re Above	£	110.20
	Huntley Cricket Club (Room hire)	£	TBC
	Huntley Village Hall (Room hire)	£	20.00
	Community Heartbeat Trust (AED pads)	£	73.14
	TBC (Remembrance Day Wreath)	£	20.00
	AM Groundcare Ltd (Dog Bins x 4)	£	80.00
	AM Groundcare Ltd (Grass Cutting, October additional)	£	474.90
(f)	Payments made between meetings		Nil
(g)	Income Received – Since 3rd October 2023		
09/10	Bank Interest	£	32.22

- B. BUDGET – (a)** The draft budget for 2024/25 was discussed. It was **agreed** to make the following amendments: **(i)** Ecological Projects, increase from £500 to £1,500; **(ii)** NDP, increase from £500 to £2,500. The clerk explained that this would involve a planned overspend of £9,203 but not every sum set aside would necessarily need to be spent. He expected general reserves to sit at no less than £20,500 at the start of April 2024. Members voted unanimously to **accept** the amended budget.
- (b)** It was **agreed** unanimously that the Precept for 2024/25 would remain unchanged at £25,196.
- C. ICO PAYMENTS –** Members **resolved** to switch payment of the annual ICO fee to Direct Debit, thus saving £5 per year.
- D. SAVINGS –** It was **resolved** to open a 12 months fixed term deposit account, currently paying no less than 3.60% interest AER, for £10,000 of the play area renewal ringfenced funds.
- 9. PLAY AREA –** Matter deferred to December agenda.
- 10. ECOLOGICAL PROJECTS – (i)** Following the earlier discussion it was agreed that £1,500 would be budgeted for such projects. **Actions:** **(i)** Cllr. Wood will liaise with MoP who has volunteered to supply bird nesting boxes; **(ii)** Cllrs. Wood and Hill will commence potential planting site surveys; **(iii)** Clerk and Cllr. Hill will work on planting out the Jubilee Oaks and sourcing other possible trees.
- (ii)** No discussion took place regarding the Climate & Ecology Bill.
- 11. VILLAGE HALL CAR PARK SIGNS –** The clerk read the 2019 published policy on the Village Hall Car Park Access & Security which had been material in October's decision to purchase 'No Overnight Parking' signs. Cllr. Wood moved that the clerk should check with The Charity Commission whether access to the car park could lawfully be restricted. This was carried by majority. Cllr. Evans asked that his opposition be noted. **Action:** as above.
- 12. HUNTLEY HEADLINES –** Items for inclusion in the November edition: **(i)** Community Speedwatch update; **(ii)** Christmas fayre; **(iii)** D Day 80th Anniversary commemorations.

13. **ALLOTMENT RENTS** – It was agreed unanimously that the allotment rents for 2024/25 and 2025/26 would remain unchanged.
14. **ITEMS FOR NEXT OR FUTURE MEETINGS** – **(i)** Formalised creation of a Planning Committee and inclusion of a non-HPC member thereon; **(ii)** Provision of a bus stop.
15. **MEETINGS / TRAINING / SEMINARS** – No new information.
20. **CORRESPONDENCE** – **(i)** CPRE extend an invitation to their carol concert at Minchinhampton at 6pm on Tuesday 5th December 2023.
(ii) Advanced notification of the FoDDC Chairman's Charity Dinner at The Speech House Hotel at 7pm on Friday 5th April 2024. Both matters were **noted**.
19. **NEXT MEETING** – Confirmed as 7.30pm on Tuesday 5th December 2023 at Huntley Village Hall.

The meeting ended at 10.00pm.

Signed:

Date: