**HUNTLEY PARISH COUNCIL MEETING**

SUMMARY OF ITEMS FOR DISCUSSION –

TUESDAY 9th MAY 2023 at 7.30pm

Councillors are summonsed to attend an ordinary meeting of Huntley Parish Council to be held at Huntley Village Hall on Tuesday 9th May 2023 at 7.30pm for the purpose of transacting the following business:

The Ordinary Meeting will begin immediately after the **Annual Meeting of the Parish Council**

**AGENDA**

**1. Acceptances of Office**

**2. Election of Chairman**

**3. Election of Vice-Chairman**

**4. Election of Officers**

**5. To Resolve Whether to Retain Current Standing Orders**

**6. To Resolve Whether to Retain Current Financial Regulations**

**Ordinary Meeting of Huntley Parish Council**

**1.** **MEMBERS’ INTERESTS RELATING TO ITEMS ON THIS AGENDA**

**2. APOLOGIES**

**3. Members of the public, District and County councillors will be invited to address the council at this time.**

**4. MINUTES OF PREVIOUS MEETINGS –** To resolve that the minutes of meeting held on 4th April 2023 form an accurate record of the events.

**5. CLERK’S REPORT** – To accept the contents of the report at Appendix A.

**6. ACTIONS LOG –** The Actions Log will return in June.

**7.** **PLANNING APPLICATIONS**

**A. Received –** None.

**B.** **Dealt with Between Meetings** –None.

**C. Decided Since Last Meeting –** None.

**D. Withdrawn Since Last Meeting –** None.

**E. Appeals –** None.

**F. Enforcement Issues –** No updates.

**8. NEIGHBOURHOOD DEVELOPMENT PLAN -** To receive the latest report from the NDP Steering Group. A private member’s briefing regarding the NDP will follow the Ordinary Meeting.

**9. FINANCE - To receive the parish account balances, authorise payments and note payments as detailed.**

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| (**a)** | **Statement of Accounts as at 30th April 2023** |  |  | |
|  | Deposit Account | £ | 27,970.82 | |
|  | Treasurers Account | £ | 750.00 | |
|  | Defibrillator Account | £ | 1,107.75 | |
|  | Play Area Ringfenced Funds Account | £ | 14,534.02 | |
| **(b)** | **Grant Applications - Section 137 of Local Government Act 1972** |  | None | |
| **(c)** | **Adverse variance to budget (>£10)** |  | No Report | |
| **(d)** | **To ratify payment made between meetings** |  | None | |
| **(e)** | **BACS Payments for Approval** |  |  | |
|  | ICO (Data Registration Fee) | **£** | 40.00 | |
|  | REL Williams Expenses | **£** | 5.40 | |
| **(f)** | **As no meeting prior to 4th May, to ratify budgeted payments already made in May** |  |  | |
|  | Clerk’s Wages (Gross) | £ | 577.45 | |
|  | HMRC Re Above (To Be Deducted) | £ | TBA | |
|  | Huntley Village Hall (April 2023) | £ | 20.00 | |
|  | AM Groundcare Ltd (Dog Bins x 4) | £ | 80.00 | |
|  | AM Groundcare Ltd (Grass Cutting, April 2023) | £ | 873.60 | |
|  | Playsafety Ltd (Play Area Inspection) | £ | 127.80 | |
|  | Greenfields Gardening Survey (Tree Surgery if Completed) | £ | 3,042.00 (TBC) | |
| **(g)** | **Income Received – Since 7th March 2023** | £ |  | |
|  | Bank Interest | £ | 19.97 | |
|  | Allotment Rents | £ | 60.00 | |
|  | FoDDC (Precept 1/2) | £ | 12,598.00 | |

**10. PLAY AREA –** To note the Play Area Inspection Report and agree an action plan.

**11. VILLAGE HALL ACCESS -** To agree what action to take to prevent vehicles from parking on the graduated access area.

**12. ITEMS FOR NEXT OR FUTURE MEETINGS –**

**14. MEETINGS / TRAINING / SEMINARS / CONSULTATIONS – (i)** GAPTC are running both face to face and virtual training events. Please liaise with the clerk for details. New members are very welcome to discuss training opportunities. **(ii)** The Boundary Commission for England are holding a 10- weekpublic consultation inviting proposals for new council divisions and division boundaries for Gloucestershire. Closing date **5th June 2023. New members, please note**. **(iii)** The Landworkers Alliance have promoted various events targeting young people who may be interested in working in various outdoor settings. **(iv)** Andrew Knott, FoDDC, contacted all town and parish council to correct anonymous circulations regarding the allocation of Levelling Up funds.

**15. CORRESPONDENCE – (i)** Numerous complaints were received regarding the use of quad bikes in The Recreation Ground. Callers were requested to call the police via the non-emergency 101 number. One call resulted in an offender being caught in the act. There appears to have been no repetition. **(ii)** One report was received about a young person operating a grass cutting machine in the Recreation Ground. I have made enquiries into the matter and words of advice have been shared. **(iii)** A report was received alleging the erection of a large timber structure at Leaf Creative without planning permission. The correspondent was advised to contact FoDDC Planning Officers about the matter.

**16. NEXT MEETING – (i)** To be confirmed as 7.30pm on Tuesday 6th June at Huntley Village Hall. **(ii)** To resolve whether to hold an Annual Parish Meeting and, if so, when.

**HUNTLEY PARISH COUNCIL**

**Agenda – 9th May 2023, Appendix ‘A’**

**Clerk’s Report**

**1. HEDGEROW –** The hedgerow which was the subject of a complaint mentioned at the April meeting has been trimmed.

**2. A40 VEHICLE ACTIVATED SIGNS –** The results of the recent speed surveys carried out by the Gloucestershire Constabulary Road Safety Team have been received and make interesting reading. They will largely support our ongoing quest to be granted permission by National Highways to erect vehicle activated speed indication signs. My most recent update from the police indicated that they would share the data with National Highways and attempt to progress this matter. Members are invited to consider relaunching the Community Speedwatch Group.

**3. EXPENSES –** I claim for 12 miles between FoDDC Coleford and home (One way only, cost shared with Churcham PC) £5.40.

**4. TREE SURGERY –** Members of the previous council were canvassed on 2nd May to authorise urgent additional work to remove a decaying limb from tree 31, which lives close to the dog bin near the A40. The cost will be £200 + VAT. This came to light during authorised works but was precisely the kind of issue we sought to identify following the hot spell in 2022, which killed one tree altogether.