

HUNTLEY PARISH COUNCIL MEETING

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL - TUESDAY 5TH JUNE 2018 at 1935 hrs

Attendees: Councillors Cllrs. A S Wood (Chairman), D Greaves (arrived 19.32), Mrs J Green, J Rebbeck, RC Watkins

Present: No members of the public, Cllr. Brian Robinson (County Cllr.), Miss A Jones (Clerk)

- 1. APOLOGIES** – Cllr. I Richards, Cllr. Brian Jones
- 2. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** – Cllr. RC Watkins declared an interest in item 5(e) as a recipient of one of the cheques.

Cllr. Greaves arrived at 19.32 hrs

Members of the public, District and County councillors were invited to address the council at this time.

No members of the public. Cllr. Brian Robinson advised nothing significant to report at this time, however he was please to advise that the recently advised (via Cllr. Watkins) sink hole in the pavement on Oak Way would be repaired soon. He also advised that he had allocated some of his local highways funding to Huntley footpaths and the contractor will prepare a suggested schedule of works and get back to him soon (Hamlen Close – issue originally reported June 2016 would be included)

- 3. APPROVAL OF MINUTES FROM THE MEETINGS ON 5TH JUNE 2018.**
It was resolved that the minutes were an accurate record of the meeting on 5th June 2018 and they were duly signed by the Chairman.
- 4. (a) PLANNING APPLICATIONS (received)**
 - P1709/17/OUT Land Adjoining The Laurels, Main Road, Huntley
Outline application for the erection of up to five custom build dwellings and demolition of existing commercial buildings. All matters reserved. **Revised plans / information**
The parish council raised no objection
 - P0662/18/FUL Walnut Tree Cottage, Hinders Lane, Huntley
Erection of two storey extension with associated works and conversion of existing storage room into a shower room.
The parish council raised no objection
 - P0787/18/FUL Jessamine Cottage, Hinders Lane, Huntley
Erection of two storey garage incorporating workshop and gym with associated works. Demolition of existing garage.
The parish council raised no objection
 - P0065/18/DISCON Huntley Manor, Newent Lane, Huntley
Discharge of conditions 04 (external lighting) and 05 (bat mitigation strategy) of planning permission P1196/17/FUL
The parish council raised no objection
- (b) PLANNING APPLICATIONS (decisions) - noted by council**
 - P0644/18/LD2 Rose Villa Main Road Huntley GL19 3DZ
Application under section 192 to establish whether the erection of a garage/workshop requires planning permission.
Refused
 - P0496/18/FUL Barn Field Grange Court Lane Huntley GL19 3DT
Erection of a two storey extension with internal alterations, changes to fenestration and installation of additional roof window. Demolition of existing porch and single storey garden room extension. **Permission Granted**
 - P0034/18/DISCON Forest Products Ltd Ross Road Huntley GL19 3EX
Discharge of Conditions (04) foul and surface water drainage and (08) lighting scheme of planning permission P1625/17/FUL. **Permission Granted**
 - P0477/18/FUL Plot 1 Huntley Court Ross Road Huntley GL19 3EU
Erection of an attached garage. **Permission Granted**

(c) **OTHER PLANNING MATTERS**

APP/P1615/W/18/3199536 Dutch Barn, Woodend Farmhouse, Broom Hill, Huntley
Prior Approval for the change of use of an agricultural building to a dwelling house (Class C3)
Notification that an appeal has been lodged against the refusal of Prior Approval.

Noted by council, no further comment necessary as the parish council had no objection.

5. **FINANCE**

(a) Statement of Accounts (after June expenses and July wages for Clerk)			
Deposit Account (PAD funds) excluding recent interest	£	1,329.74	
Deposit Account – excluding recent interest	£	41,424.32	
Treasurers Account	£	934.05	
(b) Un-cleared Cheques (at 19/06/2018) excluding June cheques			
Miss A Jones (Clerk's expenses)	£	79.29	
Huntley Village Hall (room hire x 2 chqs)	£	36.00	
(c) Grant Applications - Section 137 of Local Government Act 1972 - None			
(d) Adverse variance to budget (>£10) – None – new financial year			
(e) Cheques for Payment			
Huntley Village Hall (Room Hire May 18)	£	18.00	1449
Merlin Waste (doggie bins June 2018)	£	30.00	1450
R Bowman (grass cutting – May 18)	£	407.90	1451
RC Watkins (handy-person 1 st quarter)	£	260.00	1452
Resolution : That the above cheques be paid Proposed : Cllr. D Greaves Seconded : Cllr. Mrs J Green Voting : 4 in favour, 1 abstention (Cllr. RC Watkins)			
(f) Other Expenditure			
Miss A L Jones (Clerk's wages and office allowance – s/order 28/07/18)	£	695.72	
(g) Income Received - None			

(h) **RISK ASSESSMENTS**

Resolution : That the amended Risk Assessment document, as provided by the Clerk is fit for purpose and be formally adopted, and that the council is happy with its current procedures with regard to minimizing risk.

Proposed : Cllr. D Greaves
Seconded : Cllr. AS Wood
Voting : All in favour

6. **NEW ITEMS**

(a) **RECREATION GROUND / PLAY AREA**

- Council to consider contractor recommendations and agree necessary actions

CARRY FORWARD – no reply yet from contractor – September meeting

- Council considered the agreements for use of football ground by Huntley FC, Ruardean FC and Highnam FC. **It was resolved** that Huntley FC should have a formal agreement even though they do not pay for usage of the ground, to ensure adequate insurance is in place as well as dealing with their responsibility with regard to the goal posts etc. **It was resolved** that Ruardean and Highnam FCs be asked to sign their agreements as before.

(b) **HIGHWAYS ISSUES**

- Council considered whether there were any new / urgent matters that need to be reported. **It was resolved** that the Clerk would report issues with the lights on the A40 always going red as a car approaches, irrespective of speed (council believed that this only used to happen when vehicles were approaching at above 30mph).
- Community Speedwatch – council noted that Cllr. Rebbeck had not yet put the information on to Facebook. The Clerk advised that she had liaised with the NHW coordinator and obtained a positive response but no formal volunteer list. Given that a minimum of 6 volunteers are necessary the matter will be considered again at the September meeting.

CARRY FORWARD

- Council considered the bagged salt requirement and any other winter related matters. It was confirmed with Cllr. Rebbeck that he was happy to be the Snow Warden. Cllr. Rebbeck advised that it will be necessary to find a new storage location for the salt. He also advised that the existing salt bags had now perished and split as soon as you attempt to lift a bag. **It was resolved** that the Clerk would ask county highways to remove the existing salt supply and provide a pallet of new salt filled bags, with Cllr. Rebbeck as the contact point to confirm the new storage location.

(c) **Public Access Defibrillator** – Council was to consider possible location(s) for a second machine but there was still no suitable location available.

CARRY FORWARD

(d) **Notice board (new)** – council considered the installation of the new board. **It was resolved** that Cllrs. Richards and Rebbeck would look at the requirements and report back to the Chairman and that the Chairman would arrange for a carpenter to complete the installation up to a maximum cost of £250.00

(e) **Doggie bins** – Council considered the relocation / siting of existing / new bins. **It was resolved** that the new bin would be located within the recreation ground and one of the existing bins would be relocated to the junction of Newent Lane and Byfords Road. Cllrs. Richards, Rebbeck and Watkins to look at the logistics

(f) **GDPR** – Council considered the general update and proposal regarding the need for a shredder as provided by the Clerk. It was noted that the documents that had already been approved by the council were now on the web site / emails and that the Clerk would be preparing a retention document (as she had been advised by another Clerk that this was necessary). **It was resolved** that the council approved, in principle, paying for 50% of the cost of a new industrial style shredder, if Goodrich PC are happy to pay for the other half. Final approval to be considered once costs are known.

7. **INFORMATION SHARE – NOT REQUIRING DECISION OR SPEND - None**

8. **ITEMS FOR NEXT OR FUTURE MEETINGS** - Co-option – September meeting

9. **NEXT MEETING - Tuesday 4th September 2018**

10. **CORRESPONDENCE (GENERAL)**

(a) **GAPTC / NALC** – Legal Briefing – Judicial Review claim brought against Ledbury Town Council – relating to the handling of complaints about councillors.

11. **CORRESPONDENCE (REPORTS AND CONSULTATIONS)**

(a) **Gloucestershire County Council** - Gloucestershire's Vision 20/50 consultation – available online until 31/7/18

Miscellaneous correspondence not specifically relevant to Huntley parish council, but that may have been of interest to the public, was available to view at the meeting but is not detailed on this agenda

Meeting ended at 20.05 hrs

Certified as an accurate record of the proceedings of the open meeting of Huntley Parish Council on 3rd July 2018.

Signed:
Chairman.

Date: