

HUNTLEY PARISH COUNCIL MEETING

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL - TUESDAY 4TH DECEMBER 2018 at 1930 hrs

Attendees: Cllrs. A S Wood (Chairman), T Hill, J Rebbeck, RC Watkins

Present: No public, Cllr. Brian Robinson (County Cllr.), Miss A Jones (Clerk)

1. **APOLOGIES** – Cllr. D Greaves (work commitments), Ian Richards, Mrs Jenny Green

2. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA**

Cllr. Watkins declared an interest in Item 5(e) as a recipient of one of the cheques

Cllr. Wood declared an interest in Item 4(a) "The Red Lion" as agent for the applicant.

Members of the public, District and County councillors were invited to address the council at this time.

Cllr. Robinson advised:

- that he would view the issue on Hamlin Close / North Road / Frog Lane junction with Cllr. Watkins after the meeting and would arrange for any necessary repair to be carried out.
- Children's Services continue to improve and the county council hopes that they will be upgraded from "inadequate" to "requires improvement" soon.
- Council Tax increase likely to be at the maximum allowed (4.99% including the additional amount allowed for adult social services)
- Child services are currently overspent by some £9m
- The District Council had employed a new member of staff in the enforcement team and that it was hoped that a further additional member of staff may be employed to deal with planning applications also.

3. **APPROVAL OF MINUTES FROM THE MEETING ON 6TH NOVEMBER 2018.**

It was resolved that the minutes were an accurate record of the open and confidential meeting on 6th November 2018 and they were duly signed by the chairman.

4. (a) **PLANNING APPLICATIONS (received)**

P1760/18/PQ3PA Dutch Barn, Woodend Farmhouse, Broom Hill, Huntley

Notification of Prior Approval for a proposed change of use of agricultural buildings to a dwelling house. (Class C3).

It was noted that there were concerns about the location of the application with regard to development that has already taken place. It was also noted that a resident had raised concerns of road safety. With regard to the development that has already taken place, the Clerk had been advised by the District Council that the enforcement team were in communication with the owners. The parish council was of the opinion that the additional traffic likely to be caused by the conversion to a dwelling would be significantly less than the traffic that was using the site when it was a stables.

It was resolved that the parish council had no objection to the proposal.

Cllr. Wood left the meeting for the following item and Cllr. Watkins took over as chairman.

P1650/18/FUL & P1653/18/LBC The Red Lion, North Road, Huntley

Planning and Listed Building Permission for the conversion of a barn into a detached dwelling with associated works to be used in association with the public house.

Cllr. Robinson, having read some recent correspondence from the planning department, suggested that the district council were not against the conversion in principle but appeared to have some concerns over the nature of the conversion.

It was the opinion of the parish council that the current owners of the pub had made significant investment in the property and that this was directly benefiting local residents. **It was therefore resolved** that the parish council would actively support the application, providing the conversion works were carried out sympathetically.

Cllr. Wood returned to the meeting

(b) PLANNING APPLICATIONS (decisions) – noted by council

P1524/18/FUL 1 Woodend Farmhouse Broom Hill Huntley Gloucester GL19 3HA
Erection of two agricultural shelters with associated works.

Permission Granted

P1465/18/FUL 6 Westwick Road Huntley Gloucester GL19 3EW

Erection of a single storey extension and installation of dormer with associated works.

Permission Granted

5. FINANCE

(a) Statement of Accounts (after November expenses & December wages)			
Deposit Account (PAD funds) excluding recent interest	£	1,389.74	
Deposit Account – excluding recent interest	£	46,026.95	
Treasurers Account	£	878.53	
(b) Un-cleared Cheques (at 18/11/2018)			
Miss A Jones (Expenses)	£	21.50	
(c) Grant Applications - Section 137 of Local Government Act 1972			
(d) Adverse variance to budget (>£10)			
Misc. / contingency (no budget)	£	65.00	
(e) Cheques for Payment			
Huntley Village Hall (room hire October)	£	18.00	1471
Miss A Jones (Expenses – November)	£	28.00	1472
Merlin Waste (doggie bins November)	£	45.00	1473
RC Watkins (Handyperson 2 nd qtr.)	£	260.00	1474
It was resolved that the above cheques be paid and they were duly signed.			
Cheques Raised Between Meetings – Noted by Council and retrospectively approved			
Longhope RBL Poppy Appeal (remembrance wreath)	£	24.00	1470
(f) Other Expenditure			
Miss A L Jones (Clerk's wages and office allowance – s/order 28/12/18)	£	695.72	
(g) Income Received			
Two Rivers (grass cutting contribution)	£	240.00	

6. NEW ITEMS

(a) RECREATION GROUND / PLAY AREA

- Council agreed that there were no new urgent new matters / issues.
- Council to receive update from Chairman / Cllr. Watkins regarding the relocation of the doggie bin to Frogmore Road.

CARRY FORWARD – not yet relocated

- Council to receive update from the Chairman regarding the new notice board

CARRY FORWARD – not yet installed

- Play area safety report – Council to receive update from Chairman following onsite meeting with other councillors, and agree necessary actions.

CARRY FORWARD – meeting to take place over the Christmas break

A brief discussion took place regarding the shrinkage gaps and concern was raised that anything used to fill the gaps could in itself be a trip hazard. **It was resolved** that Cllr. Watkins would purchase some kiln dried sand to fill the gaps as this would be easily brushed to a level finish. It was noted that these works may be delayed as they would have to be done on a dry day.

(b) HIGHWAYS ISSUES - Council considered whether there were any new / urgent matters that need to be reported and **it was resolved** that the Clerk would report the pothole on the A40 by the Red Lion.

(c) TREES AND HEDGES – Update received from Cllrs. Hill and Wood. Council noted that Mr Bowman had done the majority of the trees and hedges as per his quote but that there was still some work to do. Cllr. Hill advised that

having looked at the trees he had no major concerns and **it was resolved** that no formal tree survey was necessary at this time. **It was resolved** that the need for a full survey should be reviewed annually unless exceptions circumstances dictated otherwise.

(d) Budget 2019/20 – third (final) draft was considered by council.

Resolution : That the third draft budget be approved and adopted and that the Precept remain unchanged at £21,118.00

Proposed : Cllr. T Hill

Seconded : Cllr. R Watkins

Voting : All in favour

(e) COMMUNITY SPEEDWATCH – Clerk updated on volunteers advising that there were now the minimum number of 6 volunteers providing the two neighbours referred to by Mrs Hay were still available. **It was resolved** that the Clerk would check with Mrs Hay to obtain contact details and then, if appropriate, progress the project with PCSO Griffiths.

(f) SMART WATER INITIATIVE – Council noted that the recent visit by the Police was not particularly well attended but also complained about the mix up regarding the dates and the resulting limited time to get the word out. It was noted that final decision on where to place the notices would need to be made once they were received.

CARRY FORWARD – notices (once received)

(g) DEFIBRILLATOR – Clerk updated council, advising that she now had 8 volunteers. **It was resolved** that the Clerk would confirm whether this was sufficient to progress the initiative, and if it was, she would arrange for a training and information event for those who are interested. **It was resolved** that the parish council would cover the cost of village hall room hire for this purpose.

(h) WAR MEMORIAL DETERIORATION / REPAIR – Council to receive update from Cllr. Rebbeck after his visual inspection and agree way forward

CARRY FORWARD – Cllr. Rebbeck to view the memorial over the Christmas break and report back at February meeting

7. INFORMATION SHARE – NOT REQUIRING DECISION OR SPEND – no comments

8. ITEMS FOR NEXT OR FUTURE MEETINGS

- Defibrillator – update on progress of initiative
- Community Speedwatch – update on progress of initiative

9. NEXT MEETING - Tuesday 5th February 2019

10. MEETINGS / SEMINARS / TRAINING / EVENTS – all noted by council

Monday 10th December – FoDDC – Our Shared Forest – Engagement seminar at Council Chambers, FoDDC, Coleford from 6pm

Tuesday 18th December – FoDDC / Police Crime Commissioner – Consultation meeting relating to proposed changes to fire governance. At FoDDC Council Chambers, Coleford from 6pm.

Wednesday 16th January – Forest Voluntary Action Forum – Town and parish Council Working Group, looking at the possibility of forming a Youth Association for young people in the Forest of Dean. At the west dean Centre from 7pm

11. CORRESPONDENCE – all noted by council

(a) Forest of Dean District Council

- Are You Ready? – notification of a practical guide for residents, on how best to prepare for an emergency (28 page document available online – information available from the Clerk
- Dementia Friendly Community Enabler – Table Top and Accessible gardening Club and Drop In, to take place on Monday 10th December and second Monday of the month thereafter, at Newent Community centre, Ross Road, Newent. 10.00am – 12.00 noon
- Press release – Chairman's Christmas Carol Concert – Wednesday 12th December, Coleford Baptist Church, Newland Street, Coleford from 6.00pm
- Temporary Closure of Hempsted household recycling centre – Monday 3rd December to Friday 21st December, for upgrades to be made to the site.

- (b) **Gloucestershire Police** – Internet safety advice for parents (available via email to anyone who is interested)
- (c) **Neighbourhood Watch / Police** – warning about scam calls from people claiming to be from a crime prevention team and asking to the home to conduct a crime survey. The Police advise that they only attend a resident's home when asked to do so and don't ask external companies to do so on their behalf
- (d) **GAPTC** – November update, including advice that the new GAPTC Strategy 2018-2022 will be available later in December, notification of the Glos. VCS Alliance consultation event (see item 10) and new training courses.

Meeting ended at 20.15 hrs

Miscellaneous correspondence not specifically relevant to Huntley parish council, but that may have been of interest to the public, was available to view at the meeting but is not detailed on this agenda

Certified as an accurate record of the proceedings of the open meeting of Huntley Parish Council on 4th December 2018.

Signed:
Chairman.

Date:

MINUTES