

HUNTLEY PARISH COUNCIL MEETING

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL - TUESDAY 5TH FEBRUARY 2019 at 1930 hrs

Attendees: Cllrs. A S Wood (Chairman), Mrs J Green, T Hill, RC Watkins

Present: 6 residents, Cllr. Brian Robinson (County Cllr.), Cllr. Brian Jones (District Cllr.), Miss A Jones (Clerk)

1. **APOLOGIES** – Cllrs. D Greaves (work commitments), Ian Richards, J Rebbeck

2. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA**

Cllr. Watkins declared an interest in Item 5(e) as a recipient of one of the cheques

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Cllr. Wood declared a personal interest in Item 4(a) "Grange Court Lane" as he had previously done work for the applicant.

Members of the public, District and County councillors were invited to address the council at this time.

Several residents were present to speak against the proposed development in the garden of 1 Grange Court Lane. The following concerns were raised:

- Disagreed with statement made within the application, in particular "sensitive infill with no undue impact on the character or people around it"
- This was a two storey house being built very close (3.8m) from the window of an existing bungalow
- The proposed house would completely fill the narrow frontage, giving the impression of "link detached"
- Planning for a bungalow would have been more suitable
- Outline permission opens up the door to an even larger house, or additional properties
- Parking provision is insufficient, for only two cars, and once they are parked there will be insufficient room to turn
- Road safety on the lane is already a concern, with large vehicles and a blind junction onto the A40 combined with traffic light "jumping" so an additional access onto the lane would be inappropriate
- Previously, when permission was granted for the development of the existing old bakery, it was stated that the area was not suitable for further development
- It was generally considered that the lane was too narrow for further development
- Near neighbours were very concerned about loss of privacy
- The proposed development offered no benefit to the parish as a whole.

The applicants spoke in support of the application, making the following points:

- All the issues being raised could be dealt with later, as this was for outline permission only.
- Highways have no objection
- There was no adverse impact on the character of the area as it was currently of mixed styles
- Many other properties in the area have walls or garages on the boundaries of their property so this would be no more cramped than existing properties.
- FoDDC states that there should have at least 150m² external space and this proposal allows for more than that for both the existing and the proposed property
- Privacy of other properties is not an issue
- Loss of light is not an issue

The District Councillor advised that there was due to be a council meeting in April to appoint a new 151 (Finance) officer.

The County Councillor provided the following update:

- A full council meeting was due to take place the following week to approve the budget, currently proposed at 2.9% + 2% adult care, giving a total increase of 4.9% (the maximum allowed by central government), approx. £65.00 increase for a band D property
- Pressures continued to be in Children's services due to a significant increase in children in care, forecast to be 700 by April 2019. Adult services were improving but again, numbers are increasing
- £30m to be spent on roads next year with the lengthsman scheme continuing for another year (by a new name)

- Incinerator is almost built, due to open during 2019 which will drastically reduce landfill in the county

3. APPROVAL OF MINUTES FROM THE MEETING ON 4TH DECEMBER 2018.

It was resolved that the minutes were an accurate record of the open and confidential meeting on 4th December 2018 and they were duly signed by the chairman.

4. (a) PLANNING APPLICATIONS (received)

P1947/18/OUT 1 Grange Court Lane, Huntley

Outline application for the erection of a detached dwelling and garage (all matters reserved)

The following comments were made by councillors:

- That fair and valid points had been made both in favour of, and against the proposal
- The site was within the settlement boundary
- Actual effect on light for neighbouring properties was difficult to ascertain but the new property would not be to the south of the existing homes
- Because it is an outline application, everything about the proposal could change at a later date, and the parish and District council's would have much weaker hand.
- Although the highways department had raised no objection, this was on the assumption that the required visibility splays could be achieved, and it was debatable whether this was indeed the case. With 54 metres required to the south and 43 metres to the north, this would require land from neighbouring properties.
- Severn Trent Water have stated that there may be a sewer in the general location.
- Access and road safety was a significant concern
- The lack of exact details made it difficult for the parish council to take a view as it didn't know what it was potentially voting for

Resolution : That the parish council request that a full accurate road survey is provided, proving that the visibility splays can be achieved, and that the district council request a full application to be submitted so that the council can understand the exact impact of the proposed development at this sensitive location.

Proposed : Cllr. Mrs Green **Seconded :** Cllr. T Hill
Voting : All in favour

It was noted that Cllr. Brian Robinson offered no advice on the above matter, as he is a member of the planning committee

P1978/18/FUL Field Adjacent Elton House, Newent Lane, Huntley
 Construction of a new vehicular access on to the field and removal of existing access

It was unanimously resolved that there was no objection to this application.

(b) PLANNING APPLICATIONS (decisions) – all noted by council

P1966/18/FUL 24 Oak Way Huntley GL19 3SD Erection of a front porch **Permission Granted**

P1905/18/FUL Grain Store Woodend Farm Ross Road Huntley GL19 3EX
 Installation of decking and boundary treatments. (part-retrospective) **Permission Granted**

P1897/18/FUL Grain Store Woodend Farm Ross Road Huntley GL19 3EX
 Change of use of agricultural land to residential curtilage including confirmation of boundary treatments. (Part retrospective) **Permission Granted**

P1760/18/PQ3PA Dutch Barn Woodend Farmhouse Broom Hill Huntley GL19 3HA
 Notification for Prior Approval for a proposed change of use of agricultural buildings to a dwellinghouse. (Class C3)
Prior Approval Not Required

P1587/18/LBC Huntley Manor Newent Lane Huntley GL19 3HQ Listed Building Consent for works to the Coach House, including removal of stud wall and brick chimney pier. Repair of first floor timbers, plaster, soffits and ceilings. Reinstatement of original slate to roof and associated works. (Part Retrospective) **Permission Granted**

P0787/18/FUL Jessamine Cottage Hinders Lane Huntley GL19 3EZ Erection of a two storey garage incorporating workshop and gym with associated works. Demolition of existing garage. Construction of new vehicular access (Retrospective) **Permission Refused**

(c) PLANNING APPLICATIONS DEALT WITH BETWEEN MEETINGS

P1966/18/FUL 24 Oak Way, Huntley erection of front porch
The parish council raised no objection

P1905/18/FUL Grain Store, Woodend Farm, Ross Road, Huntley
Installation of decking and boundary treatments (part retrospective)
The parish council raised no objection

P1897/18/FUL Grain Store, Woodend Farm, Ross Road, Huntley
Change of use of agricultural land to residential curtilage including confirmation of boundary treatments (part retrospective)
The parish council raised no objection

F/18/00728/PRMV Huntley Plant Centre, Ross Road, Huntley
Application for variation of Premises License
The parish council raised no objection

5. FINANCE

(a) Statement of Accounts (after January expenses & February wages)			
Deposit Account (PAD funds) excluding recent interest	£	1,389.74	
Deposit Account – excluding recent interest	£	43,060.85	
Treasurers Account	£	898.25	
(b) Un-cleared Cheques (at 18/01/2019)			
Miss A Jones (Expenses)	£	21.50	
(c) Grant Applications - Section 137 of Local Government Act 1972 - None			
(d) Adverse variance to budget (>£10)			
Misc. / contingency (no budget)	£	65.00	
(e) Cheques for Payment			
Huntley Village Hall (room hire November and December)	£	36.00	1475
Miss A Jones (Expenses – December and January)	£	71.59	1476
Merlin Waste (doggie bins December and January)	£	101.25	1477
RC Watkins (Handyperson 3 rd qtr.)	£	260.00	1478
A S Wood (Chairman's Allowance – three months to end January 19)	£	20.00	1479
R Bowman (hedge cutting / clearing and tree works)	£	1,100.00	1480
Resolution : That the above cheques be paid Proposed : Cllr. Mrs Green Seconded : Cllr. T Hill Voting : All in Favour			
(f) Other Expenditure			
Miss A L Jones (Clerk's wages and office allowance – s/order 28/01/19 & 28/02/19)	£	1,391.44	
(g) Income Received			
Huntley Youth Group (allotment rent for 2018)	£	30.00	

(h) Independent Internal Audit – It was resolved that the council would instruct Ian Selkirk to act as Independent Internal Auditor for 2018/19 at a cost of £80.00.

6. NEW ITEMS

(a) RECREATION GROUND / PLAY AREA

- There were no new urgent matters for consideration at this time.
- Council was to receive update from Chairman / Cllr. Watkins regarding the relocation of the doggie bin to Frogmore Road. This had not yet been done

CARRY FORWARD

- Council to receive update from the Chairman regarding the new notice board – not yet done

CARRY FORWARD

- Play area safety report – Council received an update from the Chairman following onsite meeting with other councillors. He advised that Matthews Landscaping had carried out all the necessary repairs, free of charge. Phil Matthews had also advised not to use sand in the shrinkage gaps (he also confirmed that refilling would be costly and would ultimately simply shrink back again), but to use a fine grit. This was noted by Cllr. Watkins, who would purchase and brush in the grit.

(b) HIGHWAYS ISSUES - There was no new urgent matters for consideration other than those already on the agenda:

- Broken street name signs. A resident had advised the Clerk that signs were broken / missing on Pauls Walk (missing with remains of ironwork still present), Byfords Road (missing) for those coming from Newent Lane, and Byfords Close (missing). **It was resolved** that the Clerk would report these to the District Council.
- Dog mess on alley from North Road to Oak Way. This issue was raised via the website contact form by a resident. It was noted that it had been a long time since the stencils were used in the parish and Cllr. Jones said that he would speak with the street warden. It was noted that Tibberton had run a competition at the school to design a poster asking people to pick up after their dogs.

CARRY FORWARD Cllr. Hill to liaise with Tibberton school to see exactly what they did and report back.

- Cllr. Watkins advised that he had received complaints about the state of the pavement on North Road by the telephone box opposite the Red Lion pub. **It was resolved** that the Clerk would report this issue

(c) ALLOTMENTS – **It was resolved** that allotment rents would remain unchanged for 2019, @ £10.00 per half plot and £20.00 for a full plot.

(d) BUS STOPS – Council considered a request from local residents, via Cllr. Richards, for an additional bus stop closer to Newent Lane. It was noted that Stagecoach had advised that the county council determine where the bus stops are sited. After a brief discussion **it was resolved** that the existing bus stops were sufficient and that the walk from Newent Lane to the school was not unreasonable.

(e) HEDGES – Council was to consider recently carried out works and whether to add any regular hedge cutting / maintenance to the contract with Mr Bowman.

CARRY FORWARD – to a meeting with more councillors in attendance

(f) COMMUNITY SPEEDWATCH – The Clerk advised that despite further efforts, there were still only 5 volunteers, one short of the minimum requirement of six. **It was resolved** that the Clerk would keep the existing volunteers informed and bring the initiative forward in the future if another volunteer comes forward.

(g) DEFIBRILLATOR RAPID RESPONSE TEAM – The Clerk advised that her contact who was due to provide the advice and information was dealing with some serious health issues and there would therefore be a delay in providing this. It was noted that Cllr. Mrs Green had recently had cause to ring 999 to assist a resident on North Road and she had been told that she couldn't leave the patient to go and get the defibrillator. It was agreed that this made the case for having a rapid response team.

CARRY FORWARD – pending update on training / advice meeting

(h) WAR MEMORIAL DETERIORATION / REPAIR – Council was to receive an update from Cllr. Rebbeck after his visual inspection and agree way forward, this would now be provided at the March meeting. It was noted that the Tommy silhouette will be taken down and stored by the Chairman for future armistice periods.

CARRY FORWARD – repairs – Cllr Hill to view the memorial during February.

(i) APM – **It was resolved** that the APM would take place in April in order to avoid any difficulties as a result of the elections in May. **It was further resolved** that no special guests would be invited and it was noted that the District and county councillors may not be able to provide an annual report due to purdah restrictions.

(j) ELECTIONS – It was resolved that the Clerk would prepare a notice to be placed on the notice board to encourage residents to stand for election to the parish council.

7. INFORMATION SHARE – NOT REQUIRING DECISION OR SPEND. It was noted that there is never anyone visiting the mobile police station and that nobody knows in advance of it coming to the village. The Clerk was instructed to contact the Police to ensure a schedule of visits is provided.

8. **ITEMS FOR NEXT OR FUTURE MEETINGS** – no additional items put forward at this time
9. **NEXT MEETING - Tuesday 5th March 2019**
10. **MEETINGS / SEMINARS / TRAINING / EVENTS**
Monday 4th February – FoDDC / Forestry Commission – Our Shared Forest Councillor briefing in the council chamber from 6.00pm
11. **CORRESPONDENCE**
- (a) **Forest of Dean District Council**
- Information relating to standing for election and an election timetable / schedule
 - Press release warning of fraudulent emails and 'phone calls claiming to be from local councils or HMRC
 - A thank you from Cllr. Terry Hale for the support of parish councils in the I Care Do You campaign and advising that if there are damaged signs there are still a small number of spare signs available.
 - Confirmation of tax base
 - Press Release – the FoDDC is supporting the “Ask for Angela” in pubs and clubs to help lone women seek assistance discreetly.
 - Advice that there is still a small amount of grant funding available towards the cost of purchasing a public access defibrillator.
- (b) **BHIB (PC Insurance provider)** – Advice regarding council’s responsibility to have a winter season programme relating to any commercial property they own)
- (c) **GAPTC / NALC**
- Message from new Chairman
 - Timetable for elections 2019 and posters for display to encourage people to stand for election
 - NALC – open letter to all councillors
- (d) **Forest Health Forum**
- Dementia Action Alliance – February diary of events
 - Dementia Action Alliance – Dogs for Good – Canine interaction events at Drybrook Rugby Club
12. **CONSULTATIONS AND REPORTS**
- (a) **Gloucestershire County Council** - Notice of Submission of the Minerals Local Plan for Gloucestershire (2018-2032) to the Secretary of State
- (b) **Forest of Dean District Council**
- The DC is seeking suggestions of land suitable for housing, forms must be received by 31st March 2019.
 - Our Shared Forest – public consultation – information available online via FoDDC / Forestry Commission

Meeting ended at 20.45 hrs

Miscellaneous correspondence not specifically relevant to Huntley parish council, but that may have been of interest to the public, was available to view at the meeting but is not detailed on this agenda

Certified as an accurate record of the proceedings of the open meeting of Huntley Parish Council on 5th February 2019.

Signed:
Chairman.

Date: