

# HUNTLEY PARISH COUNCIL MEETING

## MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL - TUESDAY 4<sup>TH</sup> JUNE 2019 at 1935 hrs

Attendees: Cllrs. A S Wood (Chairman), Mrs J Green, T Hill, I Richards, RC Watkins

Present: 4 residents including Richard Barwell, Cllr. Brian Robinson (County) (arrived late), Miss A Jones (Clerk)

### 1. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA

None declared. This was later amended to reflect the fact that Cllr. Watkins was a recipient of one of the cheques.

### 2. APOLOGIES – Cllr. Mrs Walker (prior commitment)

### Members of the public, District and County councillors will be invited to address the council at this time

A resident questioned whether it would be possible to obtain grant for war memorial repairs when one had already been provided previously. The Clerk advised that based on the wording within the War memorials Trust advice, it was possible that although they won't fund the same repairs twice, as these repairs would be to a different part of the memorial, it may be possible to obtain a further grant under "new works".

### 3. APPROVAL OF MINUTES FROM THE MEETING ON 7<sup>TH</sup> MAY 2019.

It was noted that Cllr. Richards did not consider the minutes to be accurate and that he considered that the vote was completed and Mr Rebbeck should have been co-opted. It was further noted that the Clerk had sought advice from GAPTC and that this advice had been received and shared with councillors, stating that the wording of the agenda item had not allowed for co-option to actually take place. All agreed that the confusion was unfortunate and that care would need to be taken with future agendas and meetings to ensure it is clear what the desired outcome of each agenda item is.

**Resolution :** That the minutes be signed as an accurate record of the meeting on 7<sup>th</sup> May 2019, subject to the following changes:

- Item 3. Cllr. Mrs Green was proposed, seconded and voted in as Vice Chair
- Item 4(e) Cllr. Richards name corrected
- Item 6. Be amended to read "...application related to The Laurels had..."

**Proposed :** Cllr. Mrs Green

**Seconded :** Cllr T Hill

**Voting :** 4 in favour, 1 against

They were duly signed by the chairman.

### 4. CO-OPTION – Councillors had been provided with details of a resident interested in being co-opted, prior to the meeting. Both he and Mr Rebbeck had been invited to attend the meeting to address the council but Mr Rebbeck had not responded to the invitation and was not present at the meeting. Mr Barwell addressed the council, advising that he was a retired police officer interested in contributing to the local community, he has a "can-do" attitude and had recently joined the lunch club as a volunteer, that he was interested in joining the community speed-watch volunteers as well as bringing his police knowledge to benefit the residents of Huntley. Councillors were invited to ask questions and the Chairman asked his opinion on recent issues relating to possible drug taking in the village. Mr Barwell made a number of points and suggestions around preventative and monitoring measures.

Council voted unanimously to co-opt Mr Barwell and he duly signed his acceptance of office and joined the council.

Cllr. Brian Robinson was invited to provide an update to council as he had not been present for the public section of the meeting. He updated the council as follows:

- He had discussed the possible drug issues with the cabinet member for Children's Services and has been advised that they would require evidence that under 18s are involved before it could be progressed with the Police. It was suggested that activity be logged along with ascertaining the age of those involved.
- Vehicle Activate Signs on A40 – the officer within Highways England had just returned from sick leave after several months, but had basically attempted to restart the process again, he was not happy with this and would be providing

details of the activity and agreements already actioned to date. He would also raise the matter with Mark Harper. He further advised that the county council would part fund, once HE give the necessary permission.

- County Council – Extinction Rebellion had disrupted the last two meetings. The county council was committed to speeding up carbon emission reduction and aimed to become carbon neutral by 2050 as well as an 80% reduction by 2040, this will require electric vehicles and homes using renewable energy.

**5. (a) PLANNING APPLICATIONS (received)**

P0616/19/FUL 67 & 69 Oak Way, Huntley

Erection of front porch extensions and replacement of garage and existing porch roof with pitched tiled roof and associated works.

**It was unanimously resolved** that the parish council had no objection.

**(b) PLANNING APPLICATIONS (decisions) – None advised**

**(c) OTHER PLANNING MATTERS**

P1709/17/OUT Land Adjoining The Laurels, Main Road, Huntley

Outline application for the erection of up to 5 custom build dwellings and demolition of existing commercial buildings. All matters reserved.

Council to consider whether any further comment is necessary as part of the appeal process. **It was resolved** that no further comment was necessary.

**6. FINANCE**

<b>(a) Statement of Accounts (after May expenses &amp; June wages)</b>			
Deposit Account (PAD funds) excluding recent interest	£	1,390.36	
Deposit Account – excluding recent interest	£	47,627.80	
Treasurers Account	£	848.85	
<b>(b) Un-cleared Cheques (at 30/04/2019) excluding May cheques</b>			
RC Watkins (handy-person)	£	260.00	
AS Wood (Chairman’s allowance)	£	20.00	
Miss A Jones (Expenses – March)	£	28.00	
Merlin Waste (March doggie bins)	£	45.00	
<b>(c) Grant Applications - Section 137 of Local Government Act 1972 - None</b>			
<b>(d) Adverse variance to budget (&gt;£10) New financial year - None</b>			
<b>(e) Cheques for Payment</b>			
Huntley Village Hall (room hire May)	£	18.00	1498
Miss A Jones (Expenses – May)	£	50.39	1499
Merlin Waste (May doggie bins)	£	45.00	1500
RC Watkins (expenses - disinfectant)	£	12.97	1501
Smartwater Technology Ltd	£	300.00	1502
R Bowman (Grass cutting April)	£	481.00	1503
I Selkirk (internal audit services)	£	85.00	1504
Information Commissioner (Data Protection Fee)	£	40.00	1505
BHIB Ltd (PC Insurance)	£	669.37	1506
<b>(f) Other Expenditure</b>			
Miss A L Jones (Clerk’s wages and office allowance – s/order 28/06/19)	£	718.40	
<b>(g) Income Received</b>			
Allotment rents	£	60.00	
Allotment deposits	£	30.00	

**7. NEW ITEMS**

**(a) ELECTION OF OFFICERS – It was resolved** that Cllr. Hill would become the Snow Warden and take over as officer responsible for Trees and Hedges and Cllr. Mrs Walker would become the village hall representative with the remaining officers remaining as before, resulting in the full list of responsibilities being:

Village Hall  
Recreation ground / Green areas / Play area  
Snow Warden  
Trees & Hedges  
Defibrillator  
Allotments

Cllr. Mrs I Walker  
Cllr. R Watkins  
Cllr. T Hill  
Cllr. T Hill  
Cllr. Mrs J Green  
Cllr. T Hill

(b) **RECREATION GROUND / PLAY AREA** – Council considered whether there were any urgent new matters / issues. The Clerk advised that she had taken some photos relating to the missing bolts and post caps and would be dealing with the supplier. Cllr. Richards raised concerns about the lack of brackets joining the side panels to the end panels of the MUGA and **it was resolved** that the Clerk would investigate possible options.

(c) **HIGHWAYS ISSUES** - Council considered any new / urgent matters that needed to be reported. The issues of tractors (often with trailers) were being driven excessively fast through the village. It was unclear who the drivers were working for. **It was resolved** that the Clerk would write to the farmer(s) involved if and when they could be identified. The pothole by the pub was also mentioned again, Cllr. Robinson was dealing with Highways England but **it was resolved** that the Clerk would write to them also.

(d) **ALLOTMENTS** –

1. Council considered whether the deposit should be returned for plots 2a, 2b and 30. Cllr. Hill had not had the chance to view the plots. Given that the plots had never been tended, in over three years the council was not minded to return the deposit but **it was resolved** that a final decision would not be made unless the Youth Group requested its return.
2. Council considered tidying / disposal of waste from the allotments. **It was resolved** that Cllr. Hill would purchase a new padlock for the PC shed at a cost of up to £5.00 and cut the old one off.

**CARRY FORWARD** – Cllr. Hill to review and report back

3. Council considered whether there were any other issues – **it was resolved** that Cllr. Mrs Green would speak with the tenant of 23b to confirm whether he wants the damaged shed and if he doesn't, then the Brownies could have it.

(e) **War Memorial and memorial silhouette** deterioration / repair – Council to receive update from Cllr. Hill after his visual inspection and agree way forward

**CARRY FORWARD**

(f) **Anti-social behaviour** – Council considered recent issues including the information provided by Cllr. Robinson. It was noted that the situation needed to be monitored for the time being including keeping a record of dates / times / activities / vehicle registration numbers. **It was resolved** that activity would be logged by anyone who noticed anything suspicious.

**CARRY FORWARD**

(g) **Dog mess** – Cllr. Mrs Green had met with the school and agreed that they would run a poster competition. **It was resolved** that £35.00 in book tokens would be purchased (£15 first prize, £10 second prize and £5 third prize.). **It was further resolved** that up to £40 would be spent on small sweet packs so that everyone who enters the competition can receive a small prize. It was agreed that Cllr. Mrs Green would advise other councillors when the entries were passed to her, so that they could take part in the judging.

**CARRY FORWARD** – July meeting for update and to agree any further actions

## 8. INFORMATION SHARE – NOT REQUIRING DECISION OR SPEND

## 9. ITEMS FOR NEXT OR FUTURE MEETINGS

- **Community Speed-watch** – Clerk to update once dates provided for training
- **Website inaccuracy** (standing order relating to the car park barrier)
- **FoDDC Community Group Grants** – Short mat bowls for the village hall (village hall may go ahead and progress this)
- **One-off project of community benefit** – councillors to bring suggestions (already suggested and to be included in the discussion – CCTV, improvements to the area around the notice board)
- **Fish and Chip van attendance in the village**

## 10. NEXT MEETING – Tuesday 2<sup>nd</sup> July

## 11. MEETINGS / TRAINING / SEMINARS

Monday 10<sup>th</sup> June – FoDDC – Community Lead Housing Event at West Dean Centre from 10.00am – 12.30pm

Saturday 20<sup>th</sup> July – GAPTC AGM at Gambier Parry Hall, Highnam from 10.30am (refreshments from 10.00am)

**12. CORRESPONDENCE – General – all noted by council**

**(a) Forest of Dean District Council**

- Press Release – Community Groups invited to apply for grants – Cllr. Robinson advised that this funding was for NEW provision)
- Press Release – European Election result
- Council announces cabinet changes
- Press Release – Disabled Facilities Grants

**(b) BHIB – Insurance renewal documentation**

Meeting ended at 20.55 hrs

Miscellaneous correspondence not specifically relevant to Huntley parish council, but that may have been of interest to the public, was available to view at the meeting but is not detailed on this agenda

**Certified as an accurate record of the proceedings of the open meeting of Huntley Parish Council on 4<sup>th</sup> June 2019.**

**Signed:  
Chairman.**

**Date:**