

HUNTLEY PARISH COUNCIL MEETING

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL - TUESDAY 2ND JULY 2019 at 1931 hrs

Attendees: Cllrs. Mrs J Green (Chair), R Barwell, T Hill, I Richards, Mrs I Walker, RC Watkins

Present: 4 residents, Cllr. Brian Jones, Miss A Jones (Clerk)

1. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA

Cllr. Watkins declared an interest in item 5(e) as a recipient of one of the cheques.

Cllr. Mrs Green declared an interest in item 5(e) as a recipient of one of the cheques.

2. APOLOGIES – Cllr. A Wood, Cllr B Robinson (report and updates provided to council)

Members of the public, District and County councillors were invited to address the council at this time

Cllr. Brian Jones had nothing to report. A resident mentioned that the council standing orders referred to a “locking gate” and that with regard to the standing order relating to gypsies, the gate to the A4- from the allotments was not currently locked. Another resident agreed that the parish needed to do all that it could to avoid gypsies getting onto land rather than having to deal with them after they arrive.

3. APPROVAL OF MINUTES FROM THE MEETING ON 4TH JUNE 2019.

It was resolved that the minutes were an accurate record of the meeting on 4th June and they were duly signed by the Chair

4. (a) PLANNING APPLICATIONS (received)

P0930/19/FUL 1 Broomhill Cottage, Broom Hill, Huntley

Erection of a first floor and two storey extension to the rear. Realignment of part of the roof, together with associated works. Demolition of single storey lean-to.

It was noted that there are no other properties around the site so nobody will be affected. **It was resolved** that the parish council had no objection.

P0617/19/FUL Syringa, Grange Court Lane, Huntley

Erection of a single storey and two storey extension with associated works – revised plans

It was resolved that the parish council had no further comment to add to those already made.

(b) PLANNING APPLICATIONS (decisions) – none advised

(c) PLANNING APPLICATIONS BETWEEN MEETINGS – noted by council

P1642/17/FUL Woodend Farm, Broom Hill, Huntley

Demolition of part of an agricultural building, conversion of other agricultural buildings to form eight dwelling units and three workshops (use class B1), creation of communal areas, and carrying out of associated works throughout the site. Revised plans

The Parish council raised no objection.

5. FINANCE

(a)	Statement of Accounts (after June expenses & July wages)		
	Deposit Account (PAD funds) excluding recent interest	£	1,390.36
	Deposit Account – excluding recent interest	£	45,937.80
	Treasurers Account	£	878.96
(b)	Un-cleared Cheques (at 17/06/2019) Not checked – statements not received		
(c)	Grant Applications - Section 137 of Local Government Act 1972 - None		
(d)	Adverse variance to budget (>£10) New financial year - None		
(e)	Cheques for Payment		

	Huntley Village Hall (room hire June)	£	18.00	1507
	Miss A Jones (Expenses – June)	£	39.66	1508
	Merlin Waste (June doggie bins)	£	45.00	1509
	RC Watkins (handy-person 1 st qtr.)	£	260.00	1510
	R Bowman (Grass cutting May)	£	470.50	1511
	Mrs J Green (expenses – dog fouling poster competition)	£	85.00	1512
	Goodrich and Welsh Bicknor Group Parish Council (contribution for MS Office 365)	£	33.33	1513
	Resolution : That the above cheques be paid			
	Proposed : Cllr. T Hill Seconded : Cllr. Mrs I Walker			
	Voting : 4 in favour (2 abstentions, as per interests)			
(f)	Other Expenditure			
	Miss A L Jones (Clerk's wages and office allowance – s/order 28/07/19)	£	718.40	
(g)	Income Received			
	Allotment rent	£	10.00	

6. NEW ITEMS

(a) RECREATION GROUND / PLAY AREA – Council considered whether there were any urgent new matters / issues and it was agreed that there weren't any. The Clerk advised that she had provided photos to the manufacturer of the MUGA and was awaiting costs for spare parts. She had been advised that there was no alternative to the parts already in use and as a result, the vandalism could not be prevented. **It was resolved** that supply of additional spares would be ordered once costs and exact details were known.

CARRY FORWARD – MUGA Repairs – September meeting

(b) HIGHWAYS / FOOTPATH ISSUES

1. Council considered whether there were any new / urgent matters that need to be reported **and resolved** the following :
 - a. Cllr. Watkins would clear the brambles from the path by the houses in Oak Way
 - b. The Clerk would chase up United Utilities with regard to the debris left along the verge after recent works were undertaken (by old Police station)

ACTION : Clerk and Cllr. Watkins to action

The Clerk updated the council as follows:

- Potholes on A40 (by pub and by crossing) Highways England advise not severe enough for action
 - Cllr. Robinson has confirmed that the pavements at 27 Byfords Road, Tibberton Lane / Bramble Drive junction and by the kiosk at North Road would be added to the list for the Lengthsmen.
2. Council considered the pavement at A40 / Grange Court Lane junction and agree actions. It was unclear why the camber was so steep, or the height differences between the road and the pavement so much. **It was resolved** that the Clerk would contact Highways England to request remedial action.

(c) ALLOTMENTS

1. Council considered the tidying / disposal of waste from the allotments. Cllr. Hill advised that he was still looking into what was necessary. It was agreed that he would not attend the household waste site before ensuring that the Clerk had made contact with them again to remind them of the earlier agreement to use the site.

ACTION : Cllr. Hill and Clerk to deal as necessary

2. Council considered the claim of ownership of the shed that belonged to the tenant of plot 17. As there was nothing in writing the council considered that it had acted correctly and that no further action was appropriate.
3. Council considered a complaint received regarding the grass cutting contractor cutting down a small tree at the allotments. Cllr. Hill had been unable to locate the stem of a tree but would look again.

CARRY FORWARD

4. Council considered any other issues and the matter of the gate no longer being locked was considered. After discussion about the risks of travellers accessing both the allotments and the recreation ground via this gate, **it was resolved** that the council would purchase a new padlock up to a maximum cost of £50.00 and the Clerk would amend the Allotment Rules Standing Order accordingly and re-issue to all tenants.

ACTION : Cllr Hill to purchase padlock and Clerk to issue amended Allotment Rules

(d) VILLAGE HALL AND VILLAGE HALL CAR PARK

1. Council considered the receipt of short bowls kit and setting up a group within the village hall. **It was resolved** that Cllrs. Barwell and Richards would pick up the equipment later that week. Cllr. Richards would speak with Mr

- Rebeck and Cllr. Mrs Green would speak with the Play Group to agree whether the kit can be put under the stage. **It was resolved** that Cllr. Mrs Walker would also raise this formally at the Village hall Committee meeting.
2. Council considered the car park barrier including updating the associated standing order if appropriate. It was noted that GAPTC had no concerns about using a barrier providing certain conditions were met. Nobody was certain why the barrier had stopped being closed and locked but everyone remembered that it has been suggested that legally the public could not be prevented from accessing the car park. **It was resolved** that the Clerk would contact the village hall committee to confirm their understanding of the legal situation and providing there is no reason to believe that there is a legal reason why the barrier cannot be used, a suitable combination padlock will be purchased up to a maximum cost of £100.00. **It was resolved** that Cllr. Mrs Walker would ask the village hall committee to contact the village hall users asking them to confirm that they are happy for their email addresses to be passed to the parish council for use to advise them of the new padlock code. It was noted that the mobile post office would also need to be advised of any changes and that full instructions, including the need to “lock” the gate open during use of the car park would need to be provided to users of the hall.

ACTION : Clerk and Cllr. Mrs Walker to deal as necessary. Clerk to liaise with Cllrs. Richards and Barwell regarding a suitable padlock.

- (e) **War Memorial and memorial silhouette** deterioration / repair – Council received an update from Cllr. Hill and the Clerk after their inspection of the memorial. The stones that were replaced previously (2011) are fine, but other stones have deteriorated significantly. **It was resolved** that the Clerk would contact the previous company to ask for their advice on remedial actions and estimated costs. **It was resolved** that the silhouette would remain in situ for the time being.

CARRY FORWARD

- (f) **Fish & Chip van** – attendance within the parish. **It was resolved** that the parish council had no objection to the van visiting the village. It was unclear whether a licence would be necessary (street vending) but it was agreed that this was not for the parish council to deal with.

- (g) **Dog mess** – Cllr. Mrs Green updated the council, advising the entries were of a very high standard and that the local children had put a lot of thought into it. The winning poster had been laminated and was being put up around the village. It was the intention to laminate the other winning posters also, and to change them around to increase their effectiveness. The Clerk advised that she was looking into the possibility of having the winning designs put onto proper hard signs and that if this was simple and cost effective, she would bring the information back to the September meeting.

CARRY FORWARD

- (h) **Anti-social behaviour** – It was noted that the issues appeared to have reduced recently, but that there was still a need to monitor and look at preventative / monitoring actions. **It was resolved** that Cllr Mrs Walker would raise the idea of CCTV at the village hall committee meeting to confirm that they have no issues, in principle, with the proposal or that the electricity supply would need to come from the hall and the cameras would potentially need to be fixed to the village hall.

CARRY FORWARD

- (i) **One-off Projects** - Councillors were due to put forward suggestions for future projects, however as the Chairman was not present and had put forward suggested projects **it was resolved** that the matter be considered at the next meeting.

CARRY FORWARD

7. INFORMATION SHARE – NOT REQUIRING DECISION OR SPEND

- The Clerk advised that she had received notification about changes to the mobile library service – Jenny Eastwood to take information for the afternoon club.
- Cllr. Hill advised that he had asked for the hedge on North Road to be cut back but that it had only been trimmed.

8. ITEMS FOR NEXT OR FUTURE MEETINGS

- **Community Speed-watch** – Clerk to update once dates provided for training (information to be copied to Cllr. Barwell in the meantime)
- **Overgrown hedge on North Road**

9. NEXT MEETING – Tuesday 3rd September

10. MEETINGS / TRAINING / SEMINARS – all noted by council

Thursday 5th September – Chartered Parishes Meeting at GL3 Community Hub, Churchdown from 7.00pm

11. CORRESPONDENCE – General – all noted by council

(a) Gloucestershire County Council - Minutes and presentation from the Chartered Parishes meeting on 6th June and council to consider request for suggestions to increase attendance at future meetings.

(b) PKF Littlejohn (Accountants) – Confirmation of receipt of declaration of exempt status.

(c) BHIB – confirmation of insurance renewal

Meeting ended at 21.10 hrs

Miscellaneous correspondence not specifically relevant to Huntley parish council, but that may have been of interest to the public, was available to view at the meeting but is not detailed on this agenda

Certified as an accurate record of the proceedings of the open meeting of Huntley Parish Council on 2nd July 2019.

**Signed:
Chairman.**

Date:

MINUTES