

DRAFT MINUTES

HUNTLEY PARISH COUNCIL

DRAFT MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 1st MARCH 2022 at 1930 hrs

Attendees: Councillors: Mrs J. Green (Chairman), T. Hill, R. Watkins & J. Albrighton

Present: Mr L Williams (Clerk), up to four members of the public (MoP). The meeting started at 7.30pm.

- 1. RESTORATION OF STANDING ORDERS** – Members resolved unanimously to restore Standing Orders with immediate effect.
- 2. MEMBERS’ INTERESTS RELATING TO ITEMS ON THIS AGENDA** – Cllr. Watkins and Cllr. Green to be recipients of BACS payments, item 12A(e). The clerk provided guidance regarding lawful voting on this matter.
- 3. APOLOGIES** – Received and accepted from Cllrs. I. Richards, I. Walker and R. Barwell. County Cllr. Phil Robinson (PR) also apologised for missing the meeting.
- 4. Members of the public, District and County Councillors** – There were no questions from the public. No County or District Councillors were present.
- 5. MINUTES OF PREVIOUS MEETINGS** – It was resolved that the minutes of the meeting held on 7th December 2021 form an accurate record of the events.
- 6. CLERK’S REPORT** – Members accepted the contents of the report at Appendix A. The Clerk was able to add some potentially positive news regarding the war memorial.
- 7. HIGHWAYS MATTERS** – (i) It was agreed to delay discussion on the possible installation of illuminated signs for the Stores Cottage bend on B4216 Newent Lane, Huntley until the April meeting.

(ii) At the invitation of The Chairman, members of The Mayhill Society explained their proposal for entry point road signs. Taynton Parish Council have indicated support in principle and funding has been agreed in principle from PR’s Build Back Better fund. After some clarification members agreed in principle to support the project.
- 8. PLATINUM JUBILEE CELEBRATIONS** – The Chairman advised that events were apparently being planned by residents in Oak Way, Lambourne Avenue and Frogmore Road/Byfords Road. After discussion about potential grant funding and road closures members agreed the following Actions: Cllr. Green will investigate potential grand funding. The clerk will contact residents of the streets mentioned to guide on road closure matters and risk assessments.
- 9. PLANNING APPLICATIONS**
 - a. Dealt with Between Meetings –**

- i. P0073/22/TPO Huntley Manor, Newent Lane, Huntley. Remove 1 x Leylandii Cypress of DFTP068(A3) due to roots of the tree causing extensive damage and water ingress. **No Objections.**
- ii. **P1931/21/FUL** Baytree Farm, Little London. Retention of log cabin for an extended temporary 3 years as residential accommodation. **No Objections.**

b. Received

- i. P1235/21/FUL Apple Barn, Hinders Lane, Huntley. Conversion of an agricultural building into a dwelling house with a single story extension, a new detached double garage, the laying of hardstanding to provide vehicular access/parking and a change of use of land to residential curtilage. The erection of an agricultural barn. There were No Objections.
- ii. P0210/22/FUL Prospect House, Main Road, Huntley. Conversion of existing outbuilding into new dwelling and new detached garage with associated works. After hearing Cllr. Walker's written comments there were **No Objections**
- iii. P0192/22/APP Land Adjoining Longhope Road, Huntley. Approval of reserved matters (Access, Appearance, Landscaping, Layout and Scale) relating to outline permission P1206/19/OUT and Discharge of conditions 4 (electric vehicle charging, cycle storage, recycling storage, fire hydrants); 5 (foul and surface water drainage scheme); 6 (vehicular access including visibility splays at the access point to the development, roadside frontage boundaries, footway levels, and surfacing materials) and, 7 (areas for the parking) relating to P1206/19/OUT. Members offered **No Objections**, conditional upon the clerk visiting to satisfy them that all conditions mentioned have been satisfied.

c. Appeals – None.

d. Decisions

- i. P1454/21/FUL Poplars Cottage, Tibberton Lane, Huntley, Erection of single storey side and rear extension, first floor rear extension, facade alterations and all associated works. **Granted** on 21st October 2021.
- ii. P1538/21/FUL Huntley Cricket Pavilion and Ground, Grange Court Lane, Huntley. Erection of a single storey rear extension including bar, bar store, garage and associated works. **Granted** on 12th January 2022.

- iii. P1685/21/FUL 1 Oak Way, Huntley, Gloucester. Proposed side extension and first floor extension above playroom. **Granted** on 7th January 2022.
- iv. P1319/21/FUL Barns at Yew Tree Farm, Main Road, Huntley. Conversion of two existing barns into two dwellings with garages. **Granted** on 16th December 2021
- v. P1805/21/FUL 85 Oak Way, Huntley. Erection of a single storey extension with associated works. **Granted** on 20th December 2021.
- vi. P1752/21/FUL Skyway, Ross Road, Huntley. Erection of a garage with associated work. **Granted** on 20th December 2021.
- vii. P1948/21/COU The Cottage, Hinders Lane, Huntley. Change of use of annexe to holiday let. **Granted** on 19th January 2022.

e. Enforcement Issues – No updates available.

10. CROSS PARISH GROUP – The clerk and chairman briefed the meeting regarding the January and February meetings of the group. In summary, there has been little change, FoDDC appear keen to progress a dispersal model for new housing.

11. CALL FOR SITES – The clerk read a submission from Cllr. Walker. The chairman advised that this process happens every year but FoDDC were liaising with town and parish councils this year. There was concern that an early response may be inconsistent with ongoing NDP processes. **ACTION:** Clerk to advise FoDDC Forward Planning of forthcoming NDP consultations and seek guidance.

12. FINANCE

A. Members accepted the statement of accounts and resolved to make payments as detailed. Neither councillor who were to receive payments voted on their own item.

(a)	Statement of Accounts as at 24 th February 2022		
	Deposit Account	£	57,078.79
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,104.94
	Covid-19 Account	£	1,171.04

(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		None
(d)	Payments Between Since 1 st January 2022 (For Info)		None
	Clerk's Expenses (Office All, Wks. 49-52, Zoom Account)	£	38.39
	Clerk's Wages (Net)	£	400.20
	HMRC Re Above	£	100.00
	Merlin Waste Inv. 4848 (w/c 27/01/2022) Balance Only	£	16.50
	Huntley Village Hall (Room Hire, December)	£	18.00
	Richard Bowman (Inv. 0627 October 2020)	£	215.50

	Spera Computer Consultancy (NDP Website Set up)	£	90.00
	Clerk's Expenses (Paper, Ink Cartridges, Bitdefender Computer Security & Zoom Account)	£	68.21
	Clerk's Wages (Net)	£	400.20
	HMRC Re Above	£	100.00
	Merlin Waste (Dog bins to w/c 28/02/2022)	£	66.00
	Spera Computer Consultancy (NDP Website Creation, Testing & Support)	£	1,443.29
	RC Watkins (Broom & Dettol)	£	12.97
(e)	BACS Payments for Approval		
	Clerk's Expenses (As detailed in Clerk's Report)	£	102.81
	Clerk's Wages (Net)	£	400.20
	HMRC Re Above	£	100.00
	Merlin Waste (Dog bins to w/c 28/03/2022)*	£	66.00
	RC Watkins (Handyperson Quarters 3&4/4)	£	520.00
	Mrs J Green (Chairman's Allowance Dec, Jan, Feb)	£	20.00
	Alpha Colour Printers	£	44.40
	Ultra-Vision Fire & Security (CCTV Annual Maintenance)	£	90.00
	GAPTC (Inv. 7224 – Councillor Training)**		
(f)	Income Received – Since 1st December 2021		
	Two Rivers Housing (Grass cutting contribution)	£	240.00
	Bank Interest	£	0.52
	Bank Interest	£	0.55
	Bank Interest	£	0.50

* = Figure Confirmed at Meeting; **= Late Invoice, Added at Meeting

13. **NEIGHBOURHOOD DEVELOPMENT PLAN** – The chairman read out the most recent NDP Steering Group report. Over 80 Community Surveys have been completed and returned plus 10 Housing Needs Surveys. Members agreed to promote the surveys by various means. Survey window extended to 21st March 2022, after community consultation day on 19th March.
14. **MATTERS BROUGHT FORWARD** - Nil
15. **REPLACEMENT GATE** – Members resolved to purchase a 1.2 metre wide one way self-closing Marlow gate from McVeigh Parker for £363 + VAT with fixings. ACTION: Clerk to consult with local residents and arrange purchase and installation as per previous resolution.
16. **USE OF RECREATION GROUND** – Members agreed to a request to hire The Recreation Ground for a Family Fun Day being organised by Rosanne Hardwick on Saturday 6th August 2022 for a fee of £6.00 plus deposit. The clerk was asked to make clear that the Village Hall car park may only be used for parking.
17. **ITEMS FOR NEXT OR FUTURE MEETINGS** – Nothing specific identified.
18. **MEETINGS / TRAINING / SEMINARS** – All physical GAPTC training events remain online only. Members were asked to check with the clerk for details.

19. **CORRESPONDENCE** – General – Council to consider and agree responses/actions where appropriate: Members received an invitation from GCC to attend their virtual event in respect of their Renewal of their commitment to The Armed Forces Covenant, 16th March 2022 from 2.00 to 4.00pm.

20. **NEXT MEETING** – Confirmed as Tuesday 5th April 2022 at 7.30pm, Huntley Village Hall. To be combined with The Annual Parish Meeting.

This phase of the meeting ended at 8.12pm.

21. **CONFIDENTIAL ITEM: GRASS CUTTING** - Members observed the clerk open tenders in a procedurally compliant manner. After due and diligent consideration it was RESOLVED that the contract should be awarded to Mr Ant Moverley, trading as AM Groundcare, subject to satisfactory references. **ACTIONS:** Clerk to request references, deal with contractual matters and advise all parties of the outcome. Mr Moverley to be invited to deal with brambles in hedgerow between Sunset Place and The Recreation Ground.

The meeting ended at 8.39pm.

Signed..... Date

Name