

DRAFT MINUTES (Not yet agreed)

HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL

HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 6th JULY 2021 at 1930 hrs

Attendees: Councillors: Mrs J. Green (Chairman), I. Richards, T. Hill, Mrs I. Walker, R. Barwell & R. Watkins.

Present: Mr L Williams (Clerk) and County Councillor Philip Robinson. There were no members of the public present. The meeting started at 1930Hrs.

1. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA –

Cllr. Watkins, recipient of payment, item 7B(d).

2. APOLOGIES – Received and accepted from Cllr. A. Wood.

3. MEMBERS OF THE PUBLIC – Nil

COUNTY & DISTRICT COUNCILLOR – Cllr. P. Robinson briefed the members. In summary: 1. GCC has received £1m from the government's Community Renewal Fund. This will fund 2 x large training programmes to help people return to work post Covid; 2. Forest South (S of A40) will host a Demand Responsive Transport System. 2 x accessible minibuses may be booked on line or by phone with 2 hrs notice, 7am to 7pm Monday to Saturday, part of a £1.35m pilot until March 2022; 3. The county has been longlisted to host nuclear fusion reactors at Berkeley and Oldbury; 4. Andrew Middlecote, GCC Highways, wants to try again to gain authority from Highways England to erect vehicle activated speed signs on the A40.

4. MINUTES – Members **agreed** that the minutes of the meeting on 1st June 2021 were an accurate record of the event.

5. CLERK'S REPORT – Members **resolved** to accept the report.

6. PLANNING APPLICATIONS –

A. DEALT WITH BETWEEN MEETINGS - Nil.

B. RECEIVED – (i) **P0881/21/FUL:** Log Cabins, Ross Road, Huntley. Change of use from residential to cattery. **No Objections.**

(ii) **P1107/21/FUL:** The General Garage, Main Road, Huntley. Extension to petrol station building, expanded sales area and post office, storage and office space and associated external works to create parking, turning and jet-wash facility. Demolition of existing vacant bungalow. **No Objections.**

(iii) **P0994/21/LD1:** Woodland Improvements & Conservation Ltd, Newent Lane, Huntley. Application under Section 191 to establish whether land as a forestry, agricultural and light industrial yard (B2 property use class) is lawful. **No Comments.**

(iv) **P0990/21/ADV:** Leaf Creative Design Ltd, Huntley Plant Centre, Ross Road, Huntley. Advertisement consent for the erection of a non-illuminated roadside sign. **No Objections.**

(v) **P0997/21/FUL:** 29 Oak Way, Huntley. Erection of a single storey front porch extension. **No Objections.**

C. APPEALS – Nil

D. DECISIONS – (i) P0853/21/FUL: The Cottage, Hinders Lane, Huntley. Erection of a single storey extension to enlarge kitchen with balcony over. **GRANTED** on 25th June 2021.

(ii) P0997/21/FUL: 24 Oak Way, Huntley. Erection of a two-storey extension with associated works. **GRANTED** on 18th June 2021. Members noted the decisions.

7. FINANCE – A. Members **resolved** to accept the report of the independent internal auditor and Pages 4 & 5 of the AGAR return in respect of financial year 2020/2021.

B. Members **resolved** to accept the statement of accounts and to make payments as detailed.

(a)	Statement of Accounts as at 1st July 2021		
	Deposit Account	£	56,889.01
	Treasurers Account	£	750.00
	Defibrillator (Formerly S.106) Account	£	1,156.46
	Covid-19 (Formerly YC) Account	£	1,170.96
(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		None
(d)	BACS Payments For Approval		
	Clerk's Expenses (As detailed in Clerk's Report)	£	72.19
	Clerk's Wages (Net)	£	400.20
	HMRC Re Above	£	100.00
	R. Bowman (Inv. 0662, Grass Cutting May 2021)	£	558.10
	Merlin Waste (Dog bins to w/c 26/07/2021)	£	75.00
	RC Watkins (Handyperson 1 st Quarter)	£	260.00
	Huntley Village Hall (Room Hire 24 & 25 May)	£	36.00
	RoSPA Play Safety Ltd (Inspection)	£	120.00
	Iain Selkirk (Independent Internal Audit)	£	90.00
(e)	Income Received – Since 1st June 2021		
	Bank Interest	£	0.45

C. Members **resolved** to authorise the payment of budgeted items to be made in August 2021.

D. Members **resolved** to dedicate the £400.00 donation received in 2020 to the restoration of the former BT telephone kiosk. Item 18 refers.

8. **NEIGHBOURHOOD DEVELOPMENT PLAN – A.** Members accepted the report by the NDP Steering Group, Appendix B, but queried whether the spending period was until August or October. **ACTION:** Cllr. Walker to seek clarification.
B. It was **resolved** to authorise the allocation of £750.00 to the NDP Steering Group to facilitate their operational autonomy.
C. It was **resolved** to authorise the submission of a grant application to Locality subject to confirmation of the correct amount.
9. No matters were **brought forward**.
10. **VILLAGE HALL CAR PARK** – After discussions the clerk checked previous minutes and confirmed that Phil Warren’s role in the project was complete. Members **resolved** to fund the Village Hall Car Park redevelopment, subject to acceptable quotes, and to accept a contribution of £2,000.00 from the Village Hall funds in respect of improved accessibility to the premises. **ACTION:** Clerk to invite tenders for this project.
11. **PLAY AREA** – It was noted with gratitude that Phil Matthews had kindly caused a repair to the multiplay rope-climb step. Cllr. Richards had attempted a repair to some bolts. After discussion it was **resolved** that Cllr. Green and the clerk would produce an action plan during the summer.
12. **WAR MEMORIAL** – The clerk advised that The War Memorials Trust Conservation Team had been in possession of pictures showing all areas of decrepitude and their response was anticipated soon.
13. **THE STOCKS** – The clerk advised that Dean Heritage Centre have expressed an interest in displaying the structure in an appropriate setting, as per recommendations. Their best qualified person on wooden artefacts had been unavailable but would respond very soon.
14. **VEHICLE ACTIVATED SIGN ON A40** – As per county councillor comments.
15. **A40/A4136 TRAFFIC LIGHTS and OTHER MATTERS** – Members noted that various complaints had been received. After discussion they resolved that the situation should be monitored. **ACTION:** Clerk to contact Highways England.
16. **TRAFFIC CALMING IN NORTH ROAD** – Cllr. Barwell advised that he had made the road signs face the correct way. The clerk advised that the Gloucestershire Constabulary Camera Enforcement Unit supervisor had expressed an intention to test out speed checks along the road. No further actions are currently planned.
17. **KISSING GATE REPLACEMENT AT THE FAIRWAYS** – After more discussion there was no resolution. **ACTION:** Clerk will investigate disabled and pram friendly kissing gates.
18. **TELEPHONE KIOSK** – Members **resolved** to dedicate the £400.00 donation to the restoration of the kiosk which would begin with electrical testing. For further discussion in September.
19. **HEDGEROWS, TREES & GRASS** – Several reports/complaints have been received. (i) Hedgerow alongside Sunset Place. It was noted that some trimming had taken place. **Resolved:** Extra cut authorised. **ACTION:** Clerk will check if anyone can dig out the briars/brambles from the hedgerow; (ii) Footpath from Orchard Way to Newton Close. Cllr. Richards has cut down some encroaching growth. Footpath in poor condition with growth. **ACTION:** Clerk will report to GCC Highways and look to have growth cleared; (iii) Grass at allotments hedge end of The Recreation Ground. Cutting

has not been going back far enough. **ACTION:** Clerk to contact the contractor to sort next time; (iv) Footpath from Oak Way to Pauls Walk is in poor condition with a lot of growth. **ACTION:** As Newton Close; (v) Hedges at two locations reported as encroaching on to footways. The chairman read a letter drafted by the clerk to send to residents in such circumstances. **ACTION:** Clerk to send letters if appropriate; (vi) Footpath from The Square to A40 overgrown in places. **ACTION:** Clerk making efforts to identify relevant owners.

- 20. ITEMS FOR NEXT/FUTURE MEETINGS - 1.** To consider a request to site a bench in The Recreation Ground in memory of the late Jack Bliss; **2.** Presentation by Ben Stone of Gigaclear; **3.** Update from Gloucestershire Constabulary Camera Enforcement Unit; **4.** Proposed CCTV Policy; **5.** Allotment Competition Results.
- 21. MEETINGS / TRAINING / SEMINARS –** All physical GAPTC training events remain online only. Please liaise with the clerk for details.

The GAPTC AGM will be held at Highnam Community Centre on Saturday 24th July 2021 at 10.30am.
- 22. CORRESPONDENCE – General -** Forest of Dean Volunteer Centre have forwarded various opportunities for willing and capable helpers. Contact the clerk for details.
- 23. CORRESPONDENCE – Consultations/Reports – Council to consider and agree responses if appropriate -** Forest of Dean District litter survey. Members requested the clerk to respond on behalf of the council.
- 24. NEXT MEETING –** Tuesday 7th September 2021 at 7.30pm, Huntley Village Hall, subject to any changes in relevant legislation.

The meeting ended at 2124Hrs.