

MINUTES HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 1st JUNE 2021 at 1930 hrs.

Attendees: Councillors: Mrs J. Green (Chairman), I. Richards, R. Barwell, T. Hill, R. Watkins, A. Wood & Mrs I. Walker (Arrived at 1932Hrs.)

Present: Cllr. P. Robinson (Gloucestershire County Council), Mr L. Williams (Clerk), Five members of the public. The meeting started at 1930Hrs.

1. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA – None.**
2. **APOLOGIES – None.**
3. **Members of the public, District and County councillors will be invited to address the council at this time.**

A member of the public (MoP) voiced concerns about the condition of the A40 west of Huntley, pointing out rippling. They also asked what was happening between Highways England and GCC Highways about the road. Cllr. P. Robinson (PR) stated he had been in contact with the Highways Manager and a visit to Huntley is planned. Members were invited. **ACTION:** Clerk to liaise re when the visit occurs.

MoP, Mark Evans (Chair of Village Hall committee), said he had expected the car park to be on the agenda but realised the planned meeting of VH committee members and PC members had never taken place. He asked if that could happen. The clerk apologised for omitting this matter from Items for Next or Future Meetings. **ACTION:** Cllrs Green & Barwell to meet with Mr Evans and VH Treasurer in ample time for the matter to be included on the July agenda.

MoP asked if anything was known of our District Councillor Brian Jones. The clerk stated he had made enquiries with FoDDC. **ACTION:** Clerk will send follow up email(s).

Two MoPs spoke in favour of the Neighbourhood Development Plan. In summary: 1. Thanks to Cllr. Wood for arranging the valuable visit by Charles Coates; 2. 98% support so far from those who responded to the mail drop; 3. Whist costs were hard to determine the cost of opposing an unwelcome development stood to exceed them; 4. Section 106 income could be enhanced; 5. Social housing could be included; 6. If those with necessary skills cannot be found consultants can be hired; 7. The reason for the NDP is to have a say in the future of the village so it may retain its character.

PR introduced himself and said it was an honour to have been elected to represent everyone in the ward. After mentioning his surprise cabinet

appointment, he mentioned GCC's commitment to spending on roads and resurfacing, his access to £30,000 for local priorities/minor works, school holiday meal vouchers and the new Police Crime Commissioner.

4. MINUTES OF PREVIOUS MEETINGS – Members resolved that the minutes of meetings held on 4th May 2021 form an accurate record of the events.

5. PLANNING APPLICATIONS

A. Dealt With Between Meetings – Nil

B. Received – **(i)** P0853/21/FUL - The Cottage, Hinders Lane, Huntley. Erection of a single storey extension to enlarge kitchen with balcony over. **There were no objections.**

(ii) P03669/21/FUL - The Cottage, Hinders Lane, Huntley. Change of use of agricultural land to tourism use including the stationing of a railway hut. **There were no objections.**

C. Appeals – Nil

D. Decisions – P1947/20/FUL The Gables, Main Road, Huntley. Conversion of existing detached double garage into an annexe and ancillary office space ancillary to the main dwelling. **Granted.**

6. FINANCE

A. Members **resolved** to renew parish insurance with BHIB at a cost of £682.35 including tax as part of a three year agreement.

B. Members accepted the statement of accounts and **resolved** to make payments as detailed.

(a)	Statement of Accounts as at 26th May 2021		
	Deposit Account	£	58,896.07
	Treasurers Account	£	750.00
	Defibrillator (Formerly S.106) Account	£	1,156.45
	Covid-19 (Formerly YC) Account	£	1,170.95
(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		None
(d)	BACS Payments For Approval		
	Clerk's Expenses (As detailed in Clerk's Report)	£	46.39
	Clerk's Wages (Net)	£	400.20
	HMRC Re Above	£	100.00
	R. Bowman (Inv. 0652, Grass Cutting April 2021)	£	600.60
	Merlin Waste (Dog bins to w/c /2021)	£	48.00
	BHIB (Insurance Renewal – subject to acceptance)	£	682.35
	Information Commissioner's Office (Renewal)	£	40.00

	T. Brown (Late addition re replacement swing)	£	90.00
(e)	Income Received – Since 1st May 2021		
	Bank Interest	£	0.45

C. Members agreed to consider whether they had any suggestions regarding how to spend the £400.00 donation, the return of which has been declined.

7. NEIGHBOURHOOD DEVELOPMENT PLAN – A. Cllr. Walker advised that most points had been covered by the MoPs. The group needs council approval to submit the letter and map (Appendixes B and C). More effective consultation can take place as Covid restrictions are further eased. The clerk advised of a necessary amendment to the letter at 3. to state three dwellings, not one. Cllr. Wood asked if Jacobs Engineering could also be incorporated and asked if the map could be improved. The clerk advised that the original map had been of higher resolution but it had diminished on each activity.

The chairman asked if, in the interests of transparency and accountability, now would be a suitable moment to create a committee which would be parish council led. No members volunteered to join any such committee.

Members expressed gratitude to the group for the work done to take the project to this point. Discussions followed regarding identifying people with relevant skills, engaging with younger parishioners and what GRCC may be able to offer. Cllr. Wood requested that members who hadn't already done so should read the Neighbourhood Plans Roadmap by Locality. **ACTION:** Parish Council and NDP Group to meet in about four weeks.

B. Members **resolved** that the letter (Appendix B) and map (Appendix C) should be submitted to Forest of Dean District Council once the letter had been corrected and the map improved.

8. MATTERS BROUGHT FORWARD – Nil.

9. ITEMS FOR NEXT OR FUTURE MEETINGS – i. War Memorial – The clerk advised that The War Memorials Trust Conservation Team had pictures of the relevant decay and would advise soon;

ii. The Stocks – The clerk advised that Gloucestershire no longer has a heritage conservation faculty and the suggested expert on wooden structures had moved on from Wiltshire Council. If she cannot be traced, he will find an alternative. The FoDDC advisor had suggested moving the structure to an indoor setting, possibly Dean Heritage Centre;

iii. Vehicle Activated Signs on A40 – Mentioned previously; **iv. Traffic Calming in North Road –** The correspondent had not accepted the clerk's invitation to make contact. For inclusion on the July agenda.

- v. **Planning Enforcement Matter** – Cllr. Wood alleged that conditions attached to two historic permissions had not been adhered to. **ACTION:** Cllr. Wood to advise the clerk of the details by email to facilitate a report to Planning Enforcement. For addition to the July agenda.
- vi. **Telephone Kiosk** – Members will be invited to decide upon an action plan regarding the restoration and future use of the former telephone kiosk in North Road.
10. **MEETINGS / TRAINING / SEMINARS** – All physical GAPTC training events remain online only. Members to liaise with the clerk for details.
- The GAPTC AGM will be held at Highnam Community Centre on Saturday 24th July 2021 at 10.30am. Cllr. Walker expressed an interest in attending.
11. **CORRESPONDENCE – General – Council to consider and agree responses /actions where appropriate –**
- i. Forest Voluntary Action Forum introduced Jacob King as a Digital and Media Support Facilitator and Jack Robbins as a as a Community and Youth Support Worker.
- ii. Members granted their approval for Rosanna Hardwick to use part of the Recreation Ground, near the Village Hall, for a charity event on Saturday 7th August 2021. A deposit of £30.00 will be charged. **ACTION:** Clerk to email Steve Love at Huntley FC to avoid a home fixture on the day.
- iii. Road from A40 to Leaf Creative Etc – Representations have been made regarding the serious potholes on the road. Members identified the owner of the roadway, which has no connection to Huntley Parish Council. **ACTION:** Clerk to email the correspondent and advise accordingly.
- iv. The Dementia Access Alliance have made contact by email regarding Dementia Friendly Communities.
- v. IT Skills Africa were granted permission to park the Digi-bus, a double decker bus, at Huntley Village Hall on 8th and 9th October 2021 on condition they keep an area clear for the Mobile Post Office.
12. **CORRESPONDENCE – Consultations / Reports – Council to consider and agree responses if appropriate -** i. Forest of Dean District Council Taxi/Private Hire Licensing Policy Consultation 2021. Members were invited to look into this consultation.
13. **NEXT MEETING** – Tuesday 6th July 2021 at 7.30pm, Huntley Village Hall, subject to relevant legislation or guidelines.

The meeting ended at 2046Hrs.

Signed