**DRAFT MINUTES (Not yet agreed)**

**HUNTLEY PARISH COUNCIL**

 MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON ZOOM (Pursuant to Section 78 Coronavirus Act 2020) –

TUESDAY 2nd MARCH 2021 at 1930 hrs

**Attendees**: Councillors: Cllrs. Mrs J. Green (Acting Chairman), I. Richards, Mrs I. Walker, T. Hill & R. Barwell.

**Present:** Cllr. Brian Robinson (County & District Councillor) [BR], Mr L Williams (Clerk), up to five members of the public. The meeting started at 7.30pm.

**1.** **MEMBERS’ INTERESTS RELATING TO ITEMS ON THIS AGENDA –** Cllr. Walker declared an interest on Item 6(iv) due to proximity.

**2.** **APOLOGIES –** Received and accepted from Cllr. Wood and Cllr. Watkins.

**3.** **MEMBERS OF THE PUBLIC –** The clerk reported to questions from the public but one had asked if she could assist with Item 7 if it would assist the members. This was noted by Cllr. Green.

 **COUNTY & DISTRICT COUNCILLOR –** Cllr. Robinson joined the meeting at 7.45pm and raised several points which are summarised: **1.** BR asked questions re flooding at the recent full meeting of GCC as our district had been badly affected. The Principal Flooding Officer was arranging a meeting with stakeholders and the Environment Scrutiny Committee will meet at 10.00am on 3rd March 2021. This can be watched on YouTube; **2**. Flooding on the A417 between Over and Maisemore causes issues for nearby communities; **3**. There would be a 2.76% increase on the Council Tax Social Care Levy and a 4.75% increase in total; **4**. GCC have invested £60,000 in nuclear fusion and hope a power plant using the technology may be built at Berkeley.

**4. MINUTES –** Members **agreed** that the minutes of the meeting on 2nd February 2021 were an accurate record of the event.

**5. CLERK’S REPORT –** Members **resolved** to accept the report. The clerk added that the B4216 works were now scheduled for this month. Cllr. Barwell added that he had investigated item 6 and established that the vehicle in question was only parked in Elm Grove temporarily for repairs and no residents felt adversely affected.

**6. PLANNING APPLICATIONS** –

(a) DEALT WITH BETWEEN MEETINGS -None.

(b) RECEIVED – (i) **P0302/21/TPO** Court Cottage, Ross Road, Huntley. There were no objections.

(ii and iii) **P2008/20/FUL** & **P2009/20/LBC** Wishing Well Cottage, Huntley Manor, Newent Lane, Huntley. There were no objections.

(iv) **P0196/21/APP** Land adjacent to Syringa, Grange Court Lane, Huntley. Cllr. Walker removed herself from the discussions. There were no objections.

(v) **P0236/21/FUL** Jessamine Cottage, Hinders Lane, Huntley. There were no objections.

**7. NEIGHBOURHOOD DEVELOPMENT PLAN –** Cllr. Walker introduced Appendix B and the clerk screen-shared the proposed letter to be delivered to all residents. She added that within the parish boundary there appeared to be 445 dwellings plus commercial premises. The actual area covered by the plan could be agreed later but it was now necessary to distribute the letter and establish if the community wanted an NDP. Members **resolved** to authorise spending of up to £100.00 to cover printing, stationery and distribution.

**8. FINANCE –** Members resolved to accept the statement of accounts and agreed to payments as detailed.

|  |  |  |  |
| --- | --- | --- | --- |
| (**a)** | **Statement of Accounts as at 25th February 2021** |  |  |
|  | Deposit Account  | £ | 54,465.71 |
|  | Treasurers Account | £ |  920.00 |
|  | Defibrillator (Formerly S.106) Account | £ |  1,109.42 |
|  | Covid-19 (Formerly YC) Account | £ |  1,151.28 |
| **(b)** | **Grant Applications - Section 137 of Local Government Act 1972**  |  |  None |
| **(c)** | **Adverse variance to budget (>£10)**  |  |  |
|  | Nothing to report at this stage  |  |  |
| **(d)** | **BACS Payments For Approval**  |  |  |
|  | Clerk’s Expenses (As detailed in Clerk’s Report)  | £ |  47.89  |
|  | Clerk’s Wages (Net)  | £ |  400.20 |
|  | HMRC Re Above | £ |  100.00 |
|  | Greenfields Garden Services Ltd | £ |  1,200.00 |
|  | Merlin Waste (Dog bins to w/c 29/03/2021) | £ |  58.50 |
|  | Ultra-vision Fire & Security (CCTV Service) | £ |  90.00 |
|  | Highnam Parish Council (Re D. Crofts’ Planning Report) | £ |  304.33 |
|  | P. Warren (VH Car Park Survey and Report) **#** | £ |  2,268.00 |
|  | **#** = Previously authorised, still awaiting invoice |  |  |
| **(e)** | **Income Received – Since 1st February 2021** |  |  |
|  | Bank Interest | £ |  0.45 |
|  | Allotment Rents | £ |  280.00  |
|  | HMRC VAT Refund | £ |  813.94 |

 **9.** **SPECIAL PROJECTS –** Village Hall Car Park: Cllr. Green explained that the clerk had recently found documentation from 1979 that may be of use to members but Covid-19 restrictions mean it will take longer than usual for everyone to be able to view them. After discussion members **agreed** to return to this matter in April and **authorised** spending on ten sets of plans.

**11. PLAY AREA –** Members **agreed** to purchase additions ‘No Dogs Allowed’ signs for the play area. The clerk pointed out that fouling may be captured on CCTV. **Action:** Clerk to purchase signs and draw attention to the potential for CCTV to support enforcement action using the HPC website and social media.

**12. ALLOTMENTS –** Members **agreed** to the kind offer from The Fairview Gardener to sponsor the 2021 Allotment Competition and supply a judge. They further **resolved** to purchase children’s prizes if appropriate.

**13. MATTERS BROUGHT FORWARD –** None.

**14. ITEMS FOR NEXT OR FUTURE MEETINGS** – Gigaclear are booked in for the May meeting. **Action:** Clerk to notify Ben Stone at Gigaclear of date change.

**15. MEETINGS/TRAINING/SEMINARS –** All events currently remain on-line only.

**16. CORRESPONDENCE – General:** Members noted (a) and (b).

**17. CORRESPONDENCE – Consultations/Reports:** Members noted the FoDDC’s Draft Statement of Licensing Policy (Licensing Act 2003**)** consultation deadline of 9th May 2021; **(b)** Members noted that GCC have published an updated Minerals & Waste Development Scheme, active from 1st April 2021.

**18. NEXT MEETING –** (a) Tuesday 6th April 2021 at 7.30pm using Zoom.

(b) Members agreed to delay the May meeting until Tuesday 18th May in the hope that a physical Annual Meeting could be held on that day.

The meeting ended at 8.37pm.