

# MINUTES

## HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT  
HUNTLEY VILLAGE HALL ON TUESDAY 5<sup>th</sup> OCTOBER 2021 at 1930 hrs

**Attendees:** Councillors: Mrs J. Green (Chairman), I. Richards, R. Barwell, R. Watkins  
A. Wood & T. Hill

**Present:** Mr L Williams (Clerk), District Cllr. Brian Jones, three members of the public (MoP). The meeting started at 7.30pm.

**1. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA –** Cllr. Wood declared an interest in item 6B(ii) having prepared the plans.

**2. APOLOGIES –** Apology received and accepted from Cllr. Walker. County Cllr. P. Robinson advised he was unable to attend due to another engagement.

**3. MEMBERS OF THE PUBLIC –** There were no questions from the public.

**COUNTY & DISTRICT COUNCILLOR –** Cllr. Philip Robinson was not available. The chairman extended a warm welcome back to Cllr. Brian Jones who had nothing to report from the district council.

**4. MINUTES –** After asking questions that were not relevant to the minutes Cllr. Wood moved that Item 3 (iv) should be amended to state that members had authorised the purchase of two additional signs to be placed at either end of the allotment site. The amendment was carried. Members who had been present throughout **agreed** that the minutes of the meeting on 7<sup>th</sup> September 2021 were otherwise an accurate record of the event.

**5. CLERK'S REPORT –** Cllr. Wood raised the matter of Appendix A, Item 2, re Village Hall car park and enhanced access to the hall. After several minutes of discussion, the clerk offered to fetch the plans from safe storage at his home. The meeting was suspended at 1953Hrs to enable him to do so. At 1959Hrs the meeting resumed, and discussions ensued. At 2010Hrs Cllr. Wood gathered his papers and left the building. Members **resolved** to await the observations of the council officer who is in contact with the VH committee chairman before deciding what to do next. Members then **resolved** to accept the report.

**6. PLANNING APPLICATIONS –**

**A. DEALT WITH BETWEEN MEETINGS –** None

**B. RECEIVED –** (i) P1454/21/FUL Poplars Cottage, Tibberton Lane, Huntley. Erection of a single storey side and rear extension, first floor rear extension, façade alterations and all associated works. **There were no objections.**

(ii) P1538/21/FUL Huntley Cricket Pavilion and Ground, Grange Court Lane, Huntley. Erection of a single storey rear extension including bar, bar store, garage and

associated work. Members reported being unable to view this application on the FoDDC website. The chairman tried to do so without success and members decided it was **not practicable** to discuss the matter.

**C. APPEALS** – None

**D. DECISIONS** – Members noted the decisions re: P0669/21/FUL, The Cottage, Hinders Lane, Huntley – Granted; P0994/21/LD1, Woodlands Improvement and Conservation Ltd, Newent Lane, Huntley – Withdrawn; P0990/21/ADV, Leaf Creative Design Ltd, Ross Road, Huntley – Granted.

**E. ENFORCEMENT ISSUES** – No updates available.

**F. Cross Parish Group – (i)** Cllr. Green updated members regarding recent developments.

**(ii) Core Principles** – Members resolved to accept the core principles of the Cross-Parish Group (Appendix C). Members specifically requested that the clerk communicates that adherence to Principle 4 should not prevent the district from seeking to encourage one or more large businesses to locate in the area.

**7. FINANCE – A.** Members **resolved** to accept the statement of accounts and agreed to payments as detailed. Members accepted updates following the receipt of invoices from Merlin Waste and Huntley Village Hall after the publication of the agenda. The clerk advised that the parish wheelbarrow, operated by Cllr. Watkins would require a new tyre which would cost £27.00.

<b>(a)</b>	<b>Statement of Accounts as at 30<sup>th</sup> September 2021</b>		
	Deposit Account	£	52,193.04
	Treasurers Account	£	12,499.00
	Defibrillator (Formerly S.106) Account	£	1,104.89
	Covid-19 (Formerly YC) Account	£	1,170.99
<b>(b)</b>	<b>Grant Applications - Section 137 of Local Government Act 1972</b>		None
<b>(c)</b>	<b>Adverse variance to budget (&gt;£10)</b>		None
<b>(d)</b>	<b>Payments Between Meetings</b>		None
<b>(e)</b>	<b>BACS Payments For Approval</b>		
	Clerk's Expenses (As detailed in Clerk's Report)	£	46.39
	Clerk's Wages (Net)	£	400.20
	HMRC Re Above	£	100.00
	R. Bowman (Inv. 0691, Grass Cutting August 2021)	£	414.80
	Merlin Waste (Dog bins to w/c 25/10/2021)	£	66.00
	Huntley Village Hall (Room Hire)	£	18.00
	Mrs J Croxall (NDP Expenses, Correction)	£	10.99
<b>(f)</b>	<b>Income Received – Since 1<sup>st</sup> September 2021</b>		
	Bank Interest	£	0.48
	FoDDC Precept 2/2	£	10,559.00
	Groundwork UK Grant	£	1,190.00

**8. NEIGHBOURHOOD DEVELOPMENT PLAN –**

**A.** Members **resolved** to accept the report from the NDP Steering Group, Appendix B.

**B.** When the matter of recruiting new members to the NDP Steering Group was raised Cllr. Richards made representations about having unanswered questions regarding the resignations of previous members. Following guidance from the clerk members **resolved** to discuss this in a confidential meeting immediately after the ordinary meeting. Members further **resolved** to invite expressions of interest through social media in the first instance.

**9. MATTERS BROUGHT FORWARD – Nil.**

**10. VILLAGE HALL CAR PARK –** As covered in Clerk's Report.

**11. WAR MEMORIAL –** In the absence of Cllr. Wood the clerk advised members that the member had not yet heard back from the stone mason. By this point Cllr. Wood had sent a message of resignation. **ACTION:** The clerk will assume responsibility for liaison with the stone mason.

**12. MEMORIAL BENCH –** The clerk advised that the family and friends of the late Jack Bliss had not yet indicated where they wanted the bench sited. To be carried forward.

**13. WINTER ACTION PLAN –** Members were reminded that although there was a snow plough located at Woodend Farm there was no suitable vehicle to attach it to. It was agreed that six bags of salt could be stored in the parish shed. Discussions followed regarding the legal implications of siting salt bins and spreading salt, as covered in the research papers shared by the clerk. It was **resolved** to seek advice from the parish insurers.

**14. ALLOTMENTS –** Matters covered under Minutes.

**15. (a) CLERK'S MOBILE PHONE –** The clerk advised that the phone is of poor quality and, given the inclusive nature of his own contract, he had no further use for it. Members **resolved** that he should terminate the contract at its two-year anniversary.

**(b) Zoom Host Account –** There was discussion regarding whether the account was still needed. The clerk explained that it had not been called into use for some weeks and that it might be possible to share an account with another parish. Should demand increase in the coming months it would be simple to reopen an account. Members **resolved** that the account should be closed pending a review if there is an apparent need.

**16. WEED GROWTH IN GUTTERS/PAVEMENTS –** Cllr. Hill cautioned that anyone spraying weeds in public areas would need to hold the appropriate licence. Members **resolved** to budget for the clearance of weeds from gutters and pavements and asked the clerk to sound out the existing contractor in the first instance.

**17. NORTH ROAD, HUNTLEY, TRAFFIC CALMING –** Members agreed to seek no further action at this time.

**18. ITEMS FOR NEXT OR FUTURE MEETINGS – 1.**Official email accounts; **2.** Proposed CCTV Policy; **3.** B4216 Newent Lane, Huntley – Road safety.

**19. MEETINGS / TRAINING / SEMINARS –** All physical GAPTC training events remain online only. Members were asked to check with the clerk for details.

**20. CORRESPONDENCE – General – Council to consider and agree responses /actions where appropriate –**

**(i)** A member of the public has raised concerns regarding the suitability of the 50mph speed limit along part of the A4136 at Little London. Members asked the clerk to pass the matter to GCC Highways.

**21. CORRESPONDENCE – Consultations / Reports – Council to consider and agree responses if appropriate - Nil**

**22. NEXT MEETING –** To confirm details as Tuesday 2<sup>nd</sup> November 2021 at 7.30pm, Huntley Village Hall.

The meeting ended at 9.01pm.

Signed..... Date.....

Name.....

# DRAFT MINUTES

## HUNTLEY PARISH COUNCIL

MINUTES OF THE CONFIDENTIAL MEETING OF THE PARISH COUNCIL HELD AT  
HUNTLEY VILLAGE HALL ON TUESDAY 5<sup>th</sup> OCTOBER 2021 at 2104 hrs

**Attendees:** Councillors: Mrs J. Green (Chairman), I. Richards, R. Barwell, R. Watkins & T. Hill

**Present:** Mr L Williams (Clerk)

Members are reminded that whilst the content of the meeting is confidential the minutes will form an enduring public record.

Cllr. Green and the clerk both explained their experiences as having been a part of and working with the previous NDP Steering Group. Cllr. Green shared an email of apology that she had sent to the group chair. The clerk discussed health matters, regarding which he does not permit any further discussion other than between himself the chairman. Cllr. Richards made some points which were answered or challenged.

Members then discussed communication styles and acceptable behaviour. This led to the clerk reading the most recent definition of bullying as contained within the Local Government Association Model Councillor Code of Conduct, 17<sup>th</sup> May 2021.

The meeting ended at 2133Hrs.

Signed..... Date.....

Name.....