

MINUTES

HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT
HUNTLEY VILLAGE HALL ON TUESDAY 7th SEPTEMBER 2021 at 1930 hrs

Attendees: Councillors: Mrs J. Green (Chairman), R. Barwell, T. Hill, Mrs I. Walker, I. Richards, R. Watkins & A. Wood

Present: Mr L Williams (Clerk), up to five members of the public (MoP). The meeting started at 7.30pm.

1. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA – Cllr. Richards, recipient of payment (7e); Cllr. Watkins, recipient of payment (Addition to 7e)

2. APOLOGIES – No formal apologies but County Cllr. P. Robinson advised he was unable to attend for personal reasons.

3. MEMBERS OF THE PUBLIC – (i) A MoP made a detailed speech regarding the NDP, raising legal concerns about data and urging the council not to suspend all activities during the recalibration period. Cllr. Walker explained that she would carry on with the inputting of data obtained at the recent event which she would use to prepare for the questionnaire. Once all data had been used it would be passed to the clerk for safe and compliant storage until disposal was appropriate.

(ii) Another MoP provided accounts of numerous incidents and collisions on the B4216 Newent Lane, Huntley and made suggestions to ameliorate the situation from a road safety perspective. **ACTION:** For inclusion on the next agenda; Clerk will request collision data from Gloucestershire Constabulary/GCC.

(iii) The chairman of Huntley Village Hall committee raised points about Type M disabled access ahead of discussion at item 10.

(iv) An allotment holder requested that the clerk raise the matter of non-tenants cutting through the plots from end to end, sometimes with dogs. It was noted that the gate at the A40 end should be locked. It was resolved that two signs should be purchased to be placed at each end of the site.

(v) MoPs have reported difficulties driving in and out of their premises owing to lawfully parked cars. The clerk agreed to attempt to assist.

(vi) Cllr. Wood raised the question of speeding in North Road as he was unhappy with the resolution passed at the July meeting. After some discussion the clerk reminded members that speed enforcement was a matter for Gloucestershire Police. For inclusion in the October agenda.

COUNTY & DISTRICT COUNCILLOR – Cllr. Philip Robinson was not available. No response from Cllr. Brian Robinson. Nothing heard again from Cllr. Jones. Fourteen months since any contact with Cllr. Jones.

4. MINUTES – Members who had been present **agreed** that the minutes of the meeting on 6th July 2021 were an accurate record of the event and they were signed by the chairman.

5. CLERK’S REPORT – Members **resolved** to accept the report.

6. PLANNING APPLICATIONS –

(a) DEALT WITH BETWEEN MEETINGS – P1235/21/FUL Apple Barn, Hinders Lane, Huntley. Single storey extension, new double detached garage and new agricultural barn. **There were no objections.**

(b) RECEIVED – P1319/21/FUL Barns at Yew Tree Farm, Huntley. Conversion of two existing barns into two dwellings with garages. **There were no objections.**

(c) APPEALS – None

(d) DECISIONS - None

(e) ENFORCEMENT ISSUES – No updates available.

7. FINANCE – A. Members **resolved** to accept the statement of accounts and agreed to payments as detailed. Members accepted a correction from the clerk, a late submission from Cllr. Watkins and clarification re Village Hall invoices.

(a)	Statement of Accounts as at 1st September 2021		
	Deposit Account	£	53,943.66
	Treasurers Account	£	784.55
	Defibrillator (Formerly S.106) Account	£	1,104.88
	Covid-19 (Formerly YC) Account	£	1,170.98
(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		None
(d)	Payments Between Meetings		
	HMRC		100.00
	Clerk’s Wages (Net)		400.20
	Huntley Village Hall		54.00
	Merlin Waste (Dog Bins to w/c 30/08/21)		82.50
	R. Bowman (Inv. 0672, Grass Cutting June 2021)		558.10
	Mrs J Green (Chairman’s Allowance May – July)		40.00
(e)	BACS Payments For Approval		
	Clerk’s Expenses (As detailed in Clerk’s Report)	£	119.14
	Clerk’s Wages (Net)	£	400.20
	HMRC Re Above	£	100.00
	R. Bowman (Inv. 0682, Grass Cutting July 2021)	£	564.80
	Merlin Waste (Dog bins to w/c 27/09/2021)	£	66.00
	GAPTC (Chairmanship Skills 06/07/21)	£	25.00
	GAPTC (BBAC Course 19/07/21)	£	25.00

	Huntley Village Hall (Room Hire)	£	189.00
	Mrs J Eastwood (NDP Expenses re Display Boards)	£	20.00
	Mr GM Evans (NDP Expenses, Badges)	£	17.19
	Mrs J Lake (NDP Ex's, Stationery, Photos, Parking)	£	37.50
	Mrs J Croxall (NDP Expenses, Various)	£	143.80
	IK Richards (Reimbursement re Weed/Growth Clearance)	£	75.00
	RC Watkins (Dettol)	£	3.00
(f)	Income Received – Since 1st August 2021		
	Bank Interest	£	0.49
	Donations for Refreshments at NDP Event	£	34.55

8. NEIGHBOURHOOD DEVELOPMENT PLAN –

A. Members **resolved** to accept the report from the NDP Steering Group.

B. Members **resolved** that the designated boundary in respect of the proposed NDP will only be the area falling within the parish boundary of Huntley.

C. Following Cllr. Walkers amendment, members **resolved** that the activities of the NDP Steering Group should be partially suspended until the next meeting. Cllr. Walker will continue to input data obtained at the recent two-day event and start to use that to prepare a questionnaire.

During this phase of the meeting Cllr. Wood asked a series of questions about NDP processes, the involvement of the Monitoring Officer and costings. This was not covered by the agenda and did not require decisions. Cllr. Richards has asked that it be recorded that he thanked the previous NDP Steering Group during this agenda item.

9. MATTERS BROUGHT FORWARD – Nil.

10. VILLAGE HALL CAR PARK – The clerk read out an intervention from a member of the public with expertise in the provision of disabled access regarding their concerns as to the suitability of the current proposals. After some discussion the following was agreed: **ACTION** - Clerk to seek expert guidance from an appropriate county or district council officer.

11. WAR MEMORIAL – Members had all seen the very recent reply from War Memorials Trust. **ACTION:** Cllr. Wood will contact a local stonemason who has knowledge of the structure.

12. MEMORIAL BENCH – The clerk read out details regarding the proposed bench in memory of the late Jack Bliss. Members agreed in principal to its installation. **ACTION:** Clerk to establish precise location of site in time for inclusion on October's agenda.

13. WINTER ACTION PLAN – This matter was discussed before the conclusion of item 8. The clerk reminded members of the important caselaw he had circulated some months previously. After some discussion Cllr. Hill asked for the item to be **delayed** until the October meeting. Cllr. Hill left the meeting at 2034Hrs.

14. ALLOTMENT COMPETITION – The meeting heard the results of the 2021 competition, judged and sponsored by Glenn from The Fairview Gardener who kindly sponsored the event. 1st Duncan Abbott, 2nd Sandie Middleton, 3rd Mike Abbott. Highly commended were Sarah Duke and Kristian Abbott.

15. FREE OAK TREES – It was **resolved** to apply to The Honourable Company of Gloucestershire for two free English oak trees to commemorate Her Majesty's upcoming platinum jubilee. These will be sited close to the fence at the A40 end of the allotment site.

16. KISSING GATE REPLACEMENT AT THE FAIRWAYS – After some debate members agreed the following **Action**: The clerk will seek advice from an appropriate county or district council officer re the most suitable option.

17. TELEPHONE KIOSK – The chairman advised that Jon Green had agreed to carry out an electrical test and would do so soon. Favoured uses were as a book exchange and information point but no decision was reached.

18. ITEMS FOR NEXT OR FUTURE MEETINGS – **1.** Presentation by Ben Stone of Gigaclear; **2.** Proposed CCTV Policy; **3.** Speed Enforcement Update.

19. MEETINGS / TRAINING / SEMINARS – All physical GAPTC training events remain online only. Members were asked to check with the clerk for details. Cllr. Walker is now due to attend a Being a Better Councillor course on 3rd November.

The new Police Crime Commissioner has announced several engagement events for councillors and clerks, dates already circulated.

20. CORRESPONDENCE – General – Council to consider and agree responses /actions where appropriate –

(i) A member of the public has raised further concerns regarding the state of the fences by the footpath across The Glebe Fields. GCC Public Rights of Way Team informed;

(ii) MoP reported a diseased elm tree in Hamlin Close. Cllr. Hill will be asked to inspect the tree.

(iii) GAPTC have circulated their annual report, a copy of which can be shared by the clerk.

(iv) FVAF advise that Thriving Communities grants are once more available.

(v) GCC advise that Build Back Better Scheme councillor grants are available for parish councils. The chairman advised that this may be available to the Village Hall committee re. disabled access.

(vi) Scott McNeill from the 20's Plenty campaign group sought support. Cllr.Barwell was requested to lead liaison.

(vii) A treasurer role exists for the 1st Newent Scouts.

21. CORRESPONDENCE – Consultations / Reports – Council to consider and agree responses if appropriate - Councils and residents were invited to have their say on Forest of Dean District Council's plans to step up the climate emergency response. Members expressed no interest in offering any response.

22. NEXT MEETING – To confirm details as Tuesday 5th October 2021 at 7.30pm, Huntley Village Hall.

Just as the meeting was about to conclude the clerk reminded Cllr. Richards that he had previously expressed his desire to say a few words about those members of the NDP Steering Group who had recently resigned. The clerk was expecting those members to be formally thanked for their efforts. The councillor believed he had already thanked those individuals and made other comments.

The meeting ended at 9.19pm.

Signed..... Date.....

Name.....